**VETERANS SERVICE COMMISSION**
Veterans Service Office
Courthouse Annex, 615 North 6th Street
Sheboygan WI

**June 9, 2014** **Called to order: 10:30 am** **Adjourned: 11:10 am**

MEMBERS PRESENT: Chairman Fred Henckel, Commissioner David Williams, Secretary Konrad Kaczkowski and CVSO Charlene Cobb

MEMBERS ABSENT: None.

**CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
The agenda for this meeting was posted by the County Clerk's Office on 6/02/14 @ 2:15 PM.

**APPROVAL OF MINUTES**
Motion made by Mr. Williams, to accept the May minutes, seconded by Mr. Kaczkowski. Motion carried.

**OFFICE ACTIVITY REPORT**
May expenditure

| | | |
|---|---|---|
| $ | 38,761.00 | year to date budget |
| | 30,122.00 | year to date actual |
| $ | 8,639.00 | year to date variance |
| | | |
| $ | 1,050.00 | vouchers |
| | 335.49 | administrative |
| $ | 1,385.49 | Total |

It was noted in May there were 5 active files, 4 discontinued files, 1 new client, and 0 rejected applicants.

Outstanding vouchers totaled $ 475.

Motion made by Mr. Kaczkowski, to accept the Activity report, seconded by Mr. Williams. Motion carried.

**NEW BUSINESS**
Need additional volunteer drivers.

**NEXT MEETING DATE**
Monday, July 14, 2014, 1030; at Veterans Service Office, Courthouse Annex, 615 N 6th St, Sheboygan.

Respectively submitted,

Charlene K Cobb
Sheboygan County
Veterans Service Officer