

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue - Room 119
Sheboygan WI 53081

January 19, 2015

Called to Order: 3:30 PM

Adjourned: 4:50 PM

MEMBERS PRESENT: Chair Fran Damp, Vice Chair Keith Abler, Secretary Ed Procek, Members Devin LeMahieu and Greg Weggeman

OTHERS PRESENT: Human Resources Director Jean Gallimore, County Administrator Adam Payne, County Board Chair Roger TeStroete, Supervisor Roger Otten, and Rocky Knoll Administrator Rachelle Valleskey,

Chairperson Damp called the meeting to order at 3:30 PM, in Conference Room 119 of the Administration Building. Chairperson Damp confirmed the meeting was posted January 16, 2015 at 4:17 PM, in compliance with the open meeting law.

County Administrator Adam Payne met with the Committee requesting an exception to the vacation policy be made for key department heads. After discussion, a motion was made by Supervisor LeMahieu granting approval for an additional 40 hours of vacation accrual for key department heads who have not reached 20 days. The adjusted accrual will be effective January 25, 2015. Supervisor Abler seconded the motion. Motion carried with Supervisor Damp voting "NAY."

Rocky Knoll Administrator Rachelle Valleskey met with the Committee requesting approval for a title and salary change for Life Enrichment Therapist Debra Jacoby. A motion was made by Supervisor Weggeman granting approval. Supervisor Abler seconded the motion. After further discussion, the motion and second was withdrawn. Supervisor Procek made a motion granting approval of the title change. Supervisor Abler seconded the motion. Motion carried with Supervisor Damp voting "NAY."

Human Resources Director Jean Gallimore updated the Committee with regards to the comprehensive compensation study.

Human Resources Director Jean Gallimore reviewed with the Committee that a few policy and procedures are in the process of being updated and will be brought to the Committee in the near future.

Human Resources Director Jean Gallimore reviewed with the Committee as 2015 merit increases are now arriving in HR and the revisions of the merit criteria are scheduled for County Board action, should they be handled based on the 2014 criteria or the proposed 2015 criteria. After discussion, it was the consensus of the Committee that the merit increases be subject to the proposed Ordinance to County Board.

A motion to go into closed session pursuant to Wis. Stat. §19.85(1)(c) consideration of performance evaluations for Emergency Management Director, IT Manager, Public Health Technician and Social Worker was made by Supervisor LeMahieu. Supervisor Weggeman seconded the motion. Upon call of the roll, all supervisors voted "AYE." Motion carried unanimously.

HUMAN RESOURCES COMMITTEE MEETING MINUTES

Monday, January 19, 2015

A motion to go into open session was made by Supervisor LeMahieu. Supervisor Abler seconded the motion. Upon call of the roll, all supervisors voted "AYE." Motion carried unanimously.

A motion was made by Supervisor Weggeman granting approval of the evaluations, step and merit increases as presented. Supervisor Abler seconded the motion. Motion carried unanimously.

A motion to approve of the minutes of January 7, 2015 as presented was made by Supervisor LeMahieu. Supervisor Weggeman seconded the motion. Motion carried unanimously.

A motion to adjourn was made by Supervisor Abler. Supervisor Weggeman seconded the motion. Motion carried unanimously, with adjournment at 4:50 PM.

Penny Elsner
Recording Secretary

Ed Procek
Secretary