VETERANS SERVICE COMMISSION

Veterans Service Office
Courthouse Annex, 615 North 6th Street
Sheboygan WI

January 12, 2015 **Called to order: 10:35 AM** **Adjourned: 11:10 AM**

MEMBERS PRESENT: Chairman David Williams, Secretary Konrad Kaczkowski, Commissioner Buck Wendorf and CVSO Charlene Cobb

MEMBERS ABSENT: None.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW
The agenda for this meeting was posted by the County Clerk's Office on 1/07/15 @ 4:00 PM.

APPROVAL OF MINUTES
Motion made by Mr.Wendorf, to accept the December minutes, seconded by Mr. Kaczkowski. Motion carried.

OFFICE ACTIVITY REPORT
December expenditure

$	61,912.00	year to date budget
	40,166.00	year to date actual
$	21,746.00	year to date variance

$	1,056.00	vouchers
	74.00	administrative
$	1,130.00	Total

It was noted in December there were 6 active files and 0 rejected applicants.

Outstanding vouchers totaled $ 475.

Motion made by Mr. Wendorf, to accept the Activity report, seconded by Mr. Kaczkowski. Motion carried.

NEW BUSINESS
2015 Aid Letter revised and signed by chairman.

NEXT MEETING DATE
Monday, February 9, 2015, 10:30; at Veterans Service Office, Courthouse Annex, 615 N 6th St, Sheboygan.

Respectively submitted,

Charlene K Cobb
Sheboygan County
Veterans Service Officer