SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway, Plymouth, WI 53073
West Conference Room

September 08, 2015 **Called to Order: 9:00 AM** **Adjourned 10:06 AM**

MEMBERS PRESENT: Supervisor Roger Otten, Chairperson; Supervisor Richard Bemis; Supervisor Al Bosman; Supervisor Brian Hoffmann

MEMBERS ABSENT: Supervisor Charles Conrardy

ALSO PRESENT: Carla Darrah, Rocky Knoll Director of Nursing – Interim Administrator; Tim Chisholm, Rocky Knoll Building Services Manager; Violet Feldmann - Public, Ken Plummer-Public

Supervisor Otten called the meeting to order at 9:00 AM. It was noted the agenda was posted on September 3, 2015 at 1:40 PM in compliance with the Open Meeting Law.

A motion was made by Supervisor Bosman and seconded by Supervisor Bemis to approve the minutes of the Health Care Center meeting from August 11, 2015. Motion carried.

In the absence of Ms. Valleskey, Ms. Darrah had the following announcements regarding the facility:

- **Census –** 127
- **Life Enrichment –** The summer concert series is winding down. The Dave Steffen Duo (Rock and Easy Listening) played August 25th and the final concert will be a Patsy Cline Impersonator on September 22nd. A Family Fun Night is planned for the last evening with complimentary refreshments (hot dogs, soda and popcorn).
- **Woodland Village –** Tim Chisholm and the Maintenance crew will begin tearing out the carpet and replacing it with new tile flooring at the end of the month.
- **Equipment –** The facility recently purchased ten lightly used Joerns beds from St. Joseph's Convent in Campbellsport at a cost of $300/bed. Five beds were also purchased that were not in optimal condition at a cost of $100. The Maintenance staff was able to make three good beds from them. Pricing for a new Joerns bed is approximately $1,200-$1,300 as a best guess (used beds sell for $600-$800 on EBay).
- **Internet –** Excel.net has been installed at the facility and so far it has been ok. There was a brief glitch recently that occurred on the weekend, but it was rectified in a very short time.
- **Staff –** In the process of hiring a full-time dayshift RN who has a significant history working in Orthopedics, specifically with doctors Gore, Sellinger, Glaeser and VanDommelen. Prior to that she has 10 years of experience in a hospital setting as well as in long-term care.

A discussion was held in regards to Ms. Darrah's report on the Joerns beds that were purchased from St. Joseph's Convent. Ms. Darrah indicated that the convent still had a large amount of beds that were available for purchase, but at the time of the initial purchase, the funds had only been secured to purchase what they did. The committee was in full support of Mr. Chisholm reaching out to the Convent to make an offer to purchase the balance of the beds, so we could continue to rotate out older beds. Supervisor Bosman will have some discussions with the Finance Committee as well as County Administrator Adam Payne to see if funds can be secured, should Rocky Knoll be unable to find the funds.

There were no travel requests to present.

The committee members reviewed the financials for July 2015. Another chart has been added per the request of Supervisor Hoffmann to show the actual cost per day to take care of residents. It was noted that the members would like to see a comparison showing the past three months over the last five years (i.e. May-June-July for the July financials).

Accounts Payable Vouchers were reviewed. A motion was made by Supervisor Bemis and seconded by Supervisor Bosman to approve the vouchers. Motion carried.

Supervisor Hoffmann made a motion to approve committee member's attendance at the Finance Meeting on Wednesday, September 23rd to discuss the Rocky Knoll budget. The motion was seconded by Supervisor Bosman and the motion carried.

Public comment was received.

The next meeting is scheduled for September 22, 2015. It was noted that the WCA Conference is being held in LaCrosse at this time. Ms. Iserloth will contact Supervisor Conrardy to see if he will attend that meeting, and if so the Health Care Meeting on September 22nd will be cancelled. Notification will be sent via email on the status of the meeting.

A motion was made by Supervisor Hoffmann and seconded by Supervisor Bemis to adjourn the meeting at 10:06 a.m. Motion carried and meeting adjourned.

Angie Iserloth
Recording Secretary