SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue - Room 302
Sheboygan WI 53081

June 13, 2012 **Called to Order: 5:00 PM** **Adjourned: 7:25 PM**

MEMBERS PRESENT: Chair Devin LeMahieu, Vice Chair Fran Damp, Secretary George Marthenze and Members Keith Abler and Ed Procek

OTHERS PRESENT: Human Resources Director Michael Collard, Health and Human Services Director Tom Eggebrecht, Division of Accounting/Administration and Supportive Services Manager Carol Bukovic, Office Supervisor Kim Pagel, Interim Administrator Jenny Rohrbeck, AFSCME Business Representative Mark Delorme, Union Representative Vicki Weigel, Kristine Hildebrand and Mary Hickey

Chairman LeMahieu called the meeting to order at 5:00 PM, in Conference Room 336 of the Administration Building. Chairman LeMahieu confirmed the meeting was posted June 11, 2012 at 8:30 AM, in compliance with the open meeting law.

Health and Human Services Director Tom Eggebrecht met with the Committee requesting approval to hire a limited term employee (LTE) to be utilized in the administrative services support area. A motion was made by Supervisor Marthenze granting approval. Supervisor Damp seconded the motion. Motion carried.

Next Health and Human Services Director Tom Eggebrecht requested approval to post and fill the position of AODA II Counselor. A motion was made by Supervisor Marthenze granting approval. Supervisor Abler seconded the motion. Motion carried.

Human Resources Director Michael Collard requested approval to hire an Administrator for Rocky Knoll above the midpoint of the salary range. After discussion, a motion was made by Supervisor Abler granting approval. Supervisor Procek seconded the motion. After further discussion, motion carried with Supervisor Damp voting "NAY."

Human Resources Director Michael Collard reviewed with the Committee with the Group III policies revisions proposals and the sick leave transition in particular. The information was received and formal action of the policies will be taken at the June 27, 2012 meeting.

Human Resources Director Michael Collard advised the Committee that he is in the process of reviewing the five responses to the RFP for the Human Resources departmental study and is expecting direction and a decision will be made at the meeting of June 27, 2012.

Human Resources Director updated the Committee regarding the school district joining the In-Health Clinic as of August 1, 2012.

Human Resources Director Michael Collard requested approval for monies to be available for the Wellness Committee for ongoing programs and promotions. After discussion, a motion was made by Supervisor Marthenze granting approval the HR Director has discretion for an annual allowance of up to $1000.00 out of the Health Insurance fund to sponsor and promote wellness programs. Supervisor Abler seconded the motion. Motion carried.

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A motion to go into closed session pursuant to Wis. Stat. §19.85(1)(f) hearing and consideration of Local 2427 grievances was made by Supervisor Marthenze. Supervisor Procek seconded the motion. Upon call of the role, all supervisors voted "AYE." Motion carried.

A motion to go into open session was made by Supervisor Marthenze. Supervisor Damp seconded the motion. Upon call of the role, all supervisors voted "AYE." Motion carried.

A motion to deny grievance 2012-2427-05 ~ Kristine Hildebrand ~ Termination was made by Supervisor Marthenze. Supervisor Damp seconded the motion. Motion carried.

A motion to approve the May 23, 2012 minutes as presented was made by Supervisor Marthenze. Supervisor Damp seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Marthenze. Supervisor Damp seconded the motion. Motion carried with adjournment at 7:25 PM.

Penny Elsner
Recording Secretary

George Marthenze
Secretary

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