

SHEBOYGAN COUNTY EMERGENCY MEDICAL SERVICE COUNCIL MINUTES

Sheboygan County Sheriff's Department
Conference Room
525 N 6th Street
Sheboygan, Wisconsin 53081

February 17, 2016

Called to Order: 6:02 PM

Adjourned: 7:31 PM

MEMBERS PRESENT

NAME:

Dr. Suzanne Martens
Steve Steinhardt
Tom Bahr
Denis Fellows
Darrel Kasuboski
Dave Anderson
Joel Urmanski
Julia Nash
Chuck Butler
Blaine Werner
Craig Schicker
Shalon Edson
Brian Goelzer
Allen Wrubbel
Vernon Koch

REPRESENTING:

Sheboygan County Medical Society
Emergency Government
Member at Large/St. Nicholas
County Fire Chiefs
First Responders
Sheboygan Police Department
County Bar Association
Sheboygan County Sheriff's Department
Sheboygan Fire Department
Random Lake Fire Dept/Rescue Services
Aurora Sheboygan Memorial Center
St. Nicholas Hospital Administration
Private Ambulance Services
Village Government
County Board

MEMBERS ABSENT

NAME:

Dan Hein
Darryl Carlson
Carson Wilkinson
Steven Zils
Bob Kuhlhanek

REPRESENTING:

Town Government
City Government
Industry
Sheboygan County Medical Society
Consumers Interested

ALSO PRESENT

NAME:

DiAnna DuPuis

REPRESENTING:

Emergency Govt/Sheboygan Sheriff

CALL TO ORDER AND INTRODUCTIONS

Dr. Martens called the meeting to order at 6:02 p.m.

Steve Steinhardt stated the meetings will again be held at the Sheriff's Department in this conference room.

Introductions were made due to Sgt. Anderson representing Cpt. Cobb for the Sheboygan Police Department.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all persons in attendance.

CERTIFICATION OF COMPLIANCE WITH WISCONSIN OPEN MEETING LAW

Steve Steinhardt stated we are in compliance with the Wisconsin Open Meeting Law. It was posted Monday, February 15, 2016 at 9:45 a.m.

APPROVAL OF MINUTES FROM PREVIOUS MEETING

Motion by Tom Bahr and Seconded by Darrel Kasuboski, to approve the minutes from the November 18, 2015 meeting. Motion carried.

CORRESPONDENCE

Dr. Martens stated that Carson Wilkinson contacted Steve and informed him that he will be resigning from the committee due to his new employment as fire chief in Somers, Wisconsin.

Steve commented that if anybody knows an individual who would like to represent Consumers Interested, Carson's title, to let him know. It was brought up that Johnsonville Sausage is interested in this position. Steve will be sending an e-mail to find out who the interested party is at Johnsonville Sausage.

Steve had verbal correspondence with the Mayor's office to inform that we are lacking a City of Sheboygan Government representative, being Darryl Carlson is no longer on the council, so they can go through the appointment process and we can have a city representative on the EMS council in the near future.

OLD BUSINESS UPDATES

COMBINED DISPATCH UPDATE

Captain Nash commented on correspondence she received from Sgt. DeBlaney today, they currently have three vacant dispatcher positions, two people who are still in training and they plan on hiring one more person in mid-March. They will then take a break until mid-summer before hiring the last two positions, due to the non-stop training. All dispatchers are now working from the City Police Department communications center and with all the procedural changes and training, it has been a challenging environment to work in. Once they are up to staff, 12 out of the 24 dispatchers will have three years of experience or less. The goal is to be up to full staff by Fall 2016 which depends on the staff expectations at this time, if someone retires or does not finish the training program that goal will be extended.

In response to the question of any difficulties, Cpt. Nash commented that when returning to the Sheriff's dispatch center the equipment crashed, due to the older equipment being turned off after it ran 24/7. This was fixed and the computers have been back up and running and will stay that way until the move into the new dispatch center.

Steve Steinhardt commented that all four supervisor positions have been filled. Due to the difficulty in scheduling and smaller communication center size, both city and county dispatch will be moving to the city facility the first week of January 2016 for approximately four months with the county dispatch center being utilized on Sundays.

There is an on-going hiring process for dispatcher positions. Lateral moves from neighboring counties is an option that is being considered

RADIO UPGRADE UPDATE AND TRAINING UPDATE

Steve stated the bid for the new radio tower and upgrades to the existing tower has been publicized. The bids are expected to be in by late November or early December, 2015. The new

tower site in the area of Cedar Grove has been identified and work has begun to allow our additional equipment on the site.

ROAD AMERICA SAFETY TEAM FIRST RESPONDER APPLICATION

Carson commented that upon recently ending the busy season, he will now be completing this task.

NEW BUSINESS

REVIEW & POTENTIAL ACTION ON UPDATE TO THE SHEBOYGAN COUNTY EMS PLAN

Suzanne had some modifications to discuss and changes were completed on the following pages.

On page 7, an addition to the first sentence in the paragraph labeled letter "I". This sentence ends with "once it has been dispatched" then will continue with "unless the call is later determined to be non-medical in nature or the medical call is cancelled."

Advanced Emergency Medical Technician (AEMT) was added to the descriptions for Oostburg Ambulance (page 7); Random Lake Fire Department (page 8); Kewaskum Fire Department Ambulance Service (page 8); Kiel Ambulance Service, along with an additional sentence added to the end of their description (page 8) and Plymouth Fire Department (page 8).

On page 11, in paragraph letter "D" number "2", the deletion of the ending part of the first sentence "only if telephone contact can be made between the hospital giving medical control and the hospital of intended destination." This will be replaced with "or per patient's wishes."

On page 12, an addition at the end of paragraph number "7". The addition reads, "The agency requesting flight via the App is still required to notify dispatch."

On page 95, the title of Manager was replaced with Service Director for Oostburg Ambulance Service, Random Lake Ambulance and Kiel Ambulance Service.

Motion by Tom Bahr to approve the updated Sheboygan County EMS Plan, revised November 2015. This motion was seconded by Robert Kulhanek. Motion carried.

DISCUSSION OF RESCUE TASK FORCE

Steve commented on how the program is moving forward. They have formed an advisory board and have subcommittees structured. Fund raising has begun and the Fire Chief's Association is holding the funds for the group. Applications are open for members to join the RTF.

RADIO TEMPLATE DISCUSSION

Steve commented on the previous meeting when Russ Schreiner presented to the group a slide presentation regarding the Communication Ad Hoc Committee's work on developing standard templates for Fire and EMS. Since that meeting, Russ met with fire departments to go over their specific needs and that will be going back to the committee for approval. The EMS side will remain unchanged.

EMS QUALITY ASSURANCE SUBCOMMITTEE REPORT

Suzanne reported that the EMS Quality Assurance Subcommittee did not meet.

EMS LEGISLATIVE SUBCOMMITTEE REPORT

Joel reported on the pending 2015 Assembly Bill 213 concerning the credential level of ambulance personnel from the Wisconsin Legislature website. This bill was introduced on May 12, 2015 by a number of local representatives. He will continue to check on this and report at the next meeting.

REPORT ON SHEBOYGAN COUNTY EMS ASSOCIATION MEETING OF MAY 2015

Darrel commented they had reviewed the radio template discussion and also talked about the annual recertification process.

Suzanne, Darrel and Denis commented on what can be done to prohibit several calls in one day to the same individual, either elderly or otherwise, who denies transport to a medical facility.

Chuck advised that Ann Selk at Health and Human Services has an elder program which would be a good option for this type of call. Her contact information is 920-459-3034 or annette.selk@sheboygancounty.com.

PUBLIC COMMENT

Chuck requested at the next meeting, he would like to discuss the Intercept Agreements.

ADJOURNMENT

Chuck Butler moved to adjourn the meeting. Seconded by Steve Steinhardt. Motion carried. The meeting was adjourned at 7:00 p.m.

The next EMS Council meeting will be held on February 17, 2016, at 6:00 p.m. in Room 119.

Respectfully submitted,

Steve Steinhardt,
Recording Secretary