

**EASTERN SHORES LIBRARY SYSTEM
PLAC Meeting Minutes**

Frank L. Weyenberg Library of Mequon-Thiensville

July 19, 2016

Called to Order 9:30 AM

Adjourned 10:26 AM

PRESENT:

Amy (ESLS Director), Nicole (Cedar Grove), Mark (Sheboygan Falls), John (U.S.S. Liberty Memorial), Betty (Elkhart Lake), Martha (Plymouth), David (Cedarburg), Sue (Bookmobile), Alison (ESLS), Robert (ESLS), Lynn (ESLS), Linda (Mequon-Thiensville), and Jen (Oscar Grady).

JOINING BY PHONE:

Ann (Lakeland), Melissa (Mead).

1. The meeting was called to order at 9:30 a.m.
2. The minutes of 6/21/16 were revised to remove the extraneous word "to" from item #2, sentence #5, and approved by consensus.
3. No correspondence or public comment.
4. PLAC Report: No questions or comments on the report from the ESLS board meeting, June 27.
5. Merger Update:

Amy shared the schedule for upcoming county board meetings relating to the merger, as well as a handout with anticipated costs for libraries in the event that a merger does not take place. Amy was asked to re-check the Overdrive figures, and to re-send 2017 county reimbursement figures.

The group again discussed verbiage in the merger plan relating to standardization of policies.

A question was raised about Lakeland's reduced costs and appropriate charges for their services as a non-member, and it was asked whether ESLS policies require any extra fees be added? This agreement is to be reviewed by Amy and Lakeland.

There was also a discussion of county library service plans, all of which remain in effect regardless of the proposed merger. The current joint county plan (Sheboygan/Ozaukee) is in effect through 2020.

Amy reminded the group that if the merger with MWFLS does not pass the counties, ESLS and PLAC will continue to operate with the same governance model and fee structure as used in the past.

Some libraries have already been asked to prepare 2017 budgets, so having up-to-date ESLS costs in place is important. The library support required for tax-exemption is expected at a later date.

6. New Business:

- a. Software costs: Robert and Amy shared a document with expected costs for software for 2017. Costs should be the same in 2017 if the merger fails. The technology committee will be asked to review software and costs for libraries in the

new system for 2018. Adding MWFLS libraries to software purchases could lower the cost per library. It was requested that budget numbers, ILS add-ons, and software costs be combined into one document.

- b. Extra module costs: Amy shared a handout with the expected costs for libraries with added Polaris modules for 2017.
- c. Next meeting, Aug. 10, 2:00 p.m. A joint meeting for all directors and any interested staff or guests. Amy will share a program for the afternoon in the near future.

It was also noted that Sue Potter was 5 days from retirement. Congratulations Sue!

The meeting adjourned at 10:46 a.m.

Respectfully submitted by

Mark Rozmarynowski, PLAC Representative.