

ROCKY KNOLL HEALTH CARE CENTER FOUNDATION MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073
Shah West Conference Room

June 26, 2017

Called to Order: 3:00 PM

Adjourned: 4:10 PM

MEMBERS PRESENT: Charlie Conrardy, Brian Hoffmann, Ron Becker, Dale Pauls, Denis Schmideler, Richard Bemis, Bernie Nowicki, Jeremy Fredericks, Cindy Stevens

MEMBERS ABSENT: Linda Laible, Rachelle Valleskey

OTHERS PRESENT: None

President Conrardy called the meeting to order at 3:00 pm. It was noted that the agenda was posted on May 25th, 2017 at 9:00 am in compliance with the Open Meeting Law.

The minutes from our last meeting, May 2nd, 2017 were reviewed. Denis Schmideler made a motion to approve the minutes, seconded by Brian Hoffmann. Motion carried.

Being that this meeting is the Annual meeting and Trustee Denis Schmideler's term is expiring, he was asked if he would agree to serve another term. Mr. Schmideler graciously agreed to serve another term. Motion made by Richard Bemis and seconded by Brian Hoffmann to elect Trustee Schmideler to serve another term. Motion carried.

The election of Officers took place. Richard Bemis made a motion to re-elect Charlie Conrardy as President and Linda Laible as Secretary of the Rocky Knoll Foundation for one year terms. Motion was seconded by Ron Becker. Motion carried.

The Fourth Amendment to the Declaration of Trust and First Amendment to Bylaws of the Rocky Knoll Foundation were signed by the Health Care Center committee members on June 8, 2017. Charlie Conrardy presented the signed documents to the Foundation board for approval and signatures. The documents allow for increasing the number of Trustees to a total of 14; three appointed and up to eleven other Trustees. They also provide for removal from office for sufficient cause. All members present signed the documents. Cindy will keep a copy in the Foundation document file and the original signed document will be returned by Charlie Conrardy to the Sheboygan County Corporation Counsel for their records.

The board had requested that Cindy write up a list of duties/responsibilities of a Trustee for the purpose of letting prospective members know the expectations of the position. The list was presented and discussed. One addition was requested to be added. Cindy will add the item to the list and bring copies to the next meeting so all members have the information handy. Charlie Conrardy asked that all board members consider possible candidates to ask to join us in our mission. "Many hands make light work".

Cindy reported that the proceeds from the Nutman sale held June 14th, 2017 came to \$152.24. The company was very pleased with the sale and plans to join us as a vendor at our Jolly Holiday event on October 28th, 2017.

Improving the 1 North garden/courtyard to make it more accessible for residents in wheelchairs was again discussed. Life Enrichment had proposed concreting some of the area and installing raised beds. The board members are enthused about this project, but would like to view the area with Tim Chisholm and Deb Jacoby to better envision exactly what they have in mind. They will be invited to the next Foundation meeting to tour the area with the board members, present their plan, and answer any questions we may have at that time.

Jeremy Fredericks presented the Financial Statement for the past month. There were no questions. Brian Hoffmann made a motion to accept the Financials, seconded by Ron Becker. Motion carried.

A motion was made by Bernie Nowicki and seconded by Denis Schmideler to adjourn the meeting. Motion carried. The meeting was adjourned at 4:10pm.

The next Foundation Meeting will be held July 24th, 2017 at 3:00pm. at Rocky Knoll Health Care Center in the West Conference room.

Cindy Stevens
Recording Secretary