

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Health and Human Services Department
1011 North 8th Street
Sheboygan, WI 53081
Room 413

October 3, 2017

Called To Order: 8:30 a.m.

Adjourned: 9:21 a.m.

MEMBERS PRESENT: Supervisor Jim Baumgart – Chair; Supervisor Brian Hoffmann – Vice Chair; Supervisor Henry Nelson – Secretary, Supervisor Roger Otten, Supervisor Thomas Epping, Supervisor Curt Brauer, Mr. Craig Schicker, and Ms. Jeanne Kliejunas

ABSENT: Mr. Larry Samet

ALSO PRESENT: Tom Eggebrecht, Shannon Otten, Scott Shackelford, Nick Larkin, Tim Gessler, Diane Liebenthal, Dora Chappa, and Victoria Deterding

Supervisor Baumgart called the October 3, 2017 Health and Human Services Committee meeting to order at 8:30 a.m.

Mr. Samet is excused from today's Health and Human Services Committee Meeting.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the October 3, 2017 meeting of the Health and Human Services Committee was posted on September 29, 2017, at 3:20 p.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: September 19, 2017 Health and Human Services Committee Meeting

Supervisor Epping moved and Supervisor Brauer seconded to approve the minutes of the September 19, 2017 Health and Human Services Committee. Motion carried unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE

Tom Eggebrecht thanked Supervisor Hoffmann for attending the Finance Committee Meeting and the Human Resources Committee Meeting. All departmental requests were approved by both Committees.

Tom Eggebrecht welcomed Tim Gessler and Dora Chappa to today's meeting. Dora is the Child Support Supervisor which is a part of the Economic Support Division which is managed by Tim Gessler. Both will be presenting on the Child Support Program at today's meeting.

Supervisor Hoffmann distributed to the Committee a handout on the "*Jolly Holiday*" event sponsored by the Rocky Knoll Foundation. The event is occurring on October 28, 2017, from 9:00 a.m. to 2:00 p.m., at Rocky Knoll Health Care Center. Proceeds from the event go to help enrich the lives of the Rocky Knoll residents. Julie Schaefer will email the Committee members a copy of the handout.

PUBLIC INPUT

None.

CHILD SUPPORT ENGAGEMENT SERVICES PRESENTATION – Tim Gessler and Dora Chappa

Tim Gessler and Dora Chappa presented information, via PowerPoint, on the Child Support Program with the focus on the program's Engagement Services. Child Support Specialists assess a non-custodial parent's ability to pay before they establish or modify an order for support. They also monitor compliance with court orders and facilitate and validate employment searches by non-custodial parents to ensure they are making a good faith effort to obtain employment to meet their child support obligations.

If a non-custodial parent is determined to be out of compliance in meeting their child support obligations, the Child Support Specialists will:

- Assess the reasons for noncompliance.
- Again assess the non-custodial parent's ability to become gainfully employed.
- Assess educational barriers, AODA and mental health factors, and medical reasons for noncompliance.
- Make appropriate referrals for services to address any barriers.
- These assessments of noncompliance are completed before filing court motions to enforce compliance.

In addition, the Child Support Attorney will discuss these same factors with a non-custodial parent immediately before a court hearing to ensure all factors are being considered in the case. Child Support Specialists also refer people to the Children's First Program for more intensive employment services, and Simplify, Inc. for financial literacy and budget counseling services. These resources and services are available to non-custodial parents to assist them in meeting their child support obligations.

Child Support Specialists also provide special engagement services to school districts, the Teenage Pregnancy Program (TAPP), correctional facilities, and other outreach events.

The Child Support Program is in the process of being able to accept electronic payments with the goal to have this implemented by the end of 2017.

CONSIDERATION OF VACANT POSITION REQUEST – HUMAN SERVICES PROFESSIONAL (PSYCHIATRIC NURSE CASE MANAGER) – Behavioral Health Manager Nick Larkin

Nick Larkin presented a Vacant Position Request for a Human Services Professional (Psychiatric Nurse Case Manager) and explained the necessity of filling the position.

After questions were answered, Supervisor Epping moved and Supervisor Hoffmann seconded to approve the Vacant Position Request for a Human Services Professional (Psychiatric Nurse Case Manager). Motion carried unanimously.

OPEN RECRUITMENT REQUEST – MENTAL HEALTH CLINICIAN – Behavioral Health Manager Nick Larkin

Nick Larkin informed the Committee that three positions are going to be vacated in the Outpatient Services Unit, two permanent and one temporary, and is requesting that he be able to start the recruitment process for these positions. Nick informed the Committee that Human

Resources supports this open recruitment request. Nick did indicate before making any offers of employment, he would present a Vacant Position Request to this Committee.

After discussion and questions were answered, it was the consensus of the Committee that Nick Larkin start with the open recruitment process for the upcoming vacancies.

REVIEW AND APPROVE VOUCHERS

Health and Human Services

After questions were answered, Supervisor Brauer moved and Supervisor Nelson seconded to approve the Health and Human Services expense vouchers as presented. Motion carried unanimously.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

None.

ADJOURNMENT

At 9:21 a.m., Supervisor Epping moved and Supervisor Hoffmann seconded to adjourn the October 3, 2017 Health and Human Services Committee Meeting. Motion carried unanimously.

Julie Schaefer
Recording Secretary

Henry Nelson
Committee Secretary