

**NOTICE OF MEETING**

EXECUTIVE COMMITTEE

**May 21, 2018 3:00 P.M.**

Administration Building  
508 New York Ave  
Sheboygan WI 53081  
Room 306

**\*AGENDA\***

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes – April 26, 2018 Executive Committee Meeting

Public Input and Comments on Agenda Items/Non-Agenda Items

Referrals from County Board

Consideration of Resolution No. 3 – Supporting the Sheriff in Expanded Use of Electronic Monitoring to Alleviate Detention Center Space Shortage; Directing the Criminal Justice Advisory Committee to Study Alternatives to Incarceration; and Directing a Report on Long-term Options to Address Detention Center Space Needs

Committee Action

Consideration of Appointment to Glacierland Council

Consideration of Liaison Committee Appointments

Consideration of Vehicle Use Policy Exception

Consideration of 2017 – 2018 Per Diem Report

Discussion on potential changes to County Board leadership election process

County Administrator's Report

Approval of Attendance at Other Meetings or Functions

Review and Approve Vouchers

Next Meeting Date: To Be Determined

Adjournment

Prepared by:  
Alayne Bosman  
Recording Secretary

Tom Wegner  
Committee Chairperson

*Posted on 5/16/2018 at 3:30pm*

NOTE: Members of the public are invited to offer comments on topics which may or may not appear on the Agenda, and Committee members may discuss such matters, but no action may be taken by the Committee on non-Agenda topics. Individual speakers may be limited to no more than five minutes.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

If listed as an agenda item, the "Administrator's Report" is a summary of key activities for the previous month and planned for upcoming months including performance evaluations, liaison committee issues and County Board issues. No action will be taken by the Executive committee resulting from the report unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/County Administrator's Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

## SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MINUTES

Administration Building  
508 New York Avenue  
Sheboygan WI

**April 26, 2018**

**Called to Order: 3:00 P.M.**

**Adjourned: 3:41 P.M.**

MEMBERS PRESENT: Tom Wegner, Vernon Koch, William Goehring, Ed Procek, Robert Ziegelbauer

ALSO PRESENT: Adam Payne, Alayne Bosman, Carl Buesing, Roger Te Stroete

Chairman Wegner called the meeting to order. Alayne Bosman verified that the meeting notice was posted on April 25, 2018 at 9:30 A.M. in compliance with the open meeting law.

Supervisor Goehring made a motion to approve the minutes of the April 20, 2018 Executive Committee meeting. Motion seconded by Supervisor Procek. Motion carried unanimously.

Supervisor Te Stroete commented on the County Board election process and suggested that proposing changes while it is fresh in everyone's mind is a good idea.

The Committee discussed the 4<sup>th</sup> Quarter Variance Reports for the County Board and County Administrator's budgets. Supervisor Procek made a motion to approve the variance reports. Motion seconded by Supervisor Koch. Motion carried unanimously.

County Administrator Adam Payne reported on suggested refinements he has discussed with Corporation Counsel to draft updates to Chapter 2, status of construction of the secured entrance at the Courthouse, budget assumptions and targets update, reminder of the Leadership Forum being held on May 23, draft resolution related to alternatives to incarceration, the proposed addition to detention center and action steps.

Vouchers were reviewed. Supervisor Goehring made a motion to approve the vouchers. Motion seconded by Supervisor Koch. Motion carried.

The next meeting will be held Monday, May 21<sup>st</sup> at 3:00 P.M.

Supervisor Procek made a motion to adjourn. Motion seconded by Supervisor Koch. Motion carried.

William Goehring, Secretary

Alayne Bosman, Recording Secretary

1                   SHEBOYGAN COUNTY   RESOLUTION NO. 03 (2018/19)  
2

3           Re:    **Supporting the Sheriff in Expanded Use of Electronic Monitoring to**  
4               **Alleviate Detention Center Space Shortage; Directing the Criminal**  
5               **Justice Advisory Committee to Study Alternatives to Incarceration;**  
6               **and Directing a Report on Long-term Options to Address Detention**  
7               **Center Space Needs**  
8  
9

10           **WHEREAS**, the current adult inmate population at the Sheboygan County Detention  
11 Center is reaching the capacity for the facilities, and  
12

13           **WHEREAS**, Sheboygan County is facing the prospect of housing its adult inmates at  
14 out-of-county facilities if our own facilities are not expanded and/or alternatives to incarceration  
15 are not utilized, and  
16

17           **WHEREAS**, housing Sheboygan County adult inmates at out-of-county facilities would  
18 cost approximately \$50 to \$75 per day, per inmate, not including transportation expenses at a  
19 cost to Sheboygan County of approximately \$750,000 - \$1.1 Million per year based on 40  
20 inmates, and  
21

22           **WHEREAS**, ordinarily an inmate sentenced to jail with Huber Law (work release)  
23 privileges is released into the community for up to 12 hours each day without any supervision  
24 and then is incarcerated in the Detention Center for the balance of each day, and  
25

26           **WHEREAS**, the Sheriff has the statutory authority to allow inmates sentenced to jail with  
27 Huber Law privileges to be released on electronic monitoring devices wherein they are  
28 monitored 24 hours per day, and  
29

30           **WHEREAS**, re-assigning Huber Law inmates to electronic monitoring would free up as  
31 many as 40 beds at the Detention Center for inmates sentenced to more significant crimes, and  
32

33           **WHEREAS**, expanded use of the electronic monitoring option for Huber Law inmates on  
34 an interim basis would provide the County with a cost-effective option and would provide  
35 additional time for the County to consider alternatives to incarceration and assess and plan  
36 accordingly for an appropriately-sized addition to the Detention Center, and  
37

38           **WHEREAS**, the Criminal Justice Advisory Committee was established by the County  
39 Board to provide guidance to the Law Committee on all criminal justice planning in order to  
40 maximize the efficiency and effectiveness of the entire system, and  
41

42           **WHEREAS**, in 2017 the County Board anticipated the need for an expansion of the  
43 Detention Center facility by making it a component of the County's Five-year Capital Plan but  
44 has not determined the form which such expansion would take;  
45

46           **NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board recognizes  
47 the Sheriff's statutory authority to place inmates sentenced under the Huber Law to electronic  
48 monitoring and supports expanded use of electronic monitoring options by the Sheriff as may be

49 necessary in order to provide additional space at the Sheboygan County Detention Center for  
50 more serious offenders.

51  
52 **BE IT FURTHER RESOLVED** that the Criminal Justice Advisory Committee is directed  
53 to review the current incarceration facilities and the projected future needs for Sheboygan  
54 County and evaluate potential alternatives to incarceration including exploring what seems to be  
55 working for other communities and submit a written report of recommendations to the Law  
56 Committee by January 2019.

57  
58 **BE IT FURTHER RESOLVED** that the Sheriff and Law Committee, together with the  
59 County Administrator, Health and Human Services Director, and Finance Director, are directed  
60 to continue to assess the demands and trends involving the Detention Center, to identify  
61 opportunities for modification or improvement, to explore alternatives, and by May 2019 provide  
62 a written proposal on expansion of the Sheboygan County Detention Center for the County  
63 Board's consideration.

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66 Respectfully submitted this 15th day of May, 2018.

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**LAW COMMITTEE**

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74 Vernon Koch, Chairperson

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78 Thomas V. Epping, Vice Chairperson

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82 Robert Ziegelbauer, Secretary

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84 \_\_\_\_\_  
85 Paul A. Gruber

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87 \_\_\_\_\_  
88 Brian C. Hoffmann

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90 Opposed to Introduction:  
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93 \_\_\_\_\_

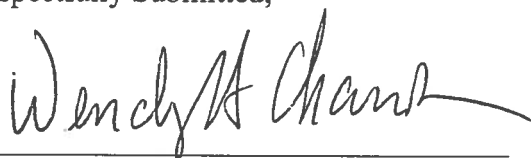
**FISCAL NOTE**  
**May 2018**

**Resolution No. 03 (2018/19) RE: Supporting the Sheriff in Expanded Use of Electronic Monitoring to Alleviate Detention Center Space Shortage; Directing the Criminal Justice Advisory Committee to Study Alternatives to Incarceration; and Directing a Report on Long-term Options to Address Detention Center Space Needs**

**Funding:**

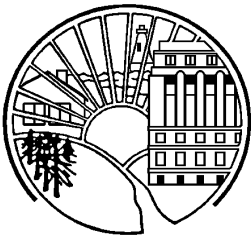
No additional funding would be required. This resolution seeks support for placing Huber inmates on electronic monitoring devices and provides direction to compile reports regarding the spacing problems being experienced at the Detention Center. Rental fees for the monitoring bracelets are slightly lower than the meal costs currently being experienced for the Huber inmates. Related cost implications for the alternatives to incarceration and expansion of the Detention Center would be identified through the directed reports to be issued at a later date.

Respectfully Submitted,



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Wendy A. Charon, Finance Director  
May 11, 2018



# SHEBOYGAN COUNTY

**Thomas G. Wegner**  
*County Board Chairman*

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TO THE HONORABLE MEMBERS OF THE SHEBOYGAN COUNTY BOARD:

We, the Executive Committee, pursuant to Resolution No. 12 (1994/95), do hereby submit for your confirmation the following re-appointment to the Glacierland Resource Conservation and Development Council for a two-year term expiring April 2020:

**Al Bosman, W3847 County Road N, Sheboygan Falls, WI 53085**  
*(Representing the County Board)*

Respectfully submitted this 21<sup>st</sup> day of May, 2018.

## EXECUTIVE COMMITTEE

\_\_\_\_\_  
Tom Wegner, Chairman

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Vern Koch, Vice-Chairman

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William C. Goehring, Secretary

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Ed Procek, Member

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Robert Ziegelbauer, Member



# SHEBOYGAN COUNTY

**Thomas G. Wegner**  
*County Board Chairman*

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TO THE HONORABLE MEMBERS OF THE SHEBOYGAN COUNTY BOARD:

We, the Executive Committee, do hereby submit for your confirmation the following appointments as a result of the resignation of George Marthenze:

Finance

**Keith Abler, W6259 Hammann Rd, Plymouth, WI 53073**  
*(to fill the unexpired term of George Marthenze through April 14, 2020)*

Human Resources

**Michael Ogea, 116 Oak St, Sheboygan Falls, WI 53085**  
*(to fill the unexpired term of Keith Abler through April 14, 2020)*

Respectfully submitted this 19<sup>th</sup> day of June, 2018.

## EXECUTIVE COMMITTEE

\_\_\_\_\_  
Thomas Wegner, Chairman

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Vern Koch, Vice-Chairman

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William Goehring, Secretary

\_\_\_\_\_  
Ed Procek, Member

\_\_\_\_\_  
Robert Ziegelbauer, Member





# SHEBOYGAN COUNTY

**Thomas Eggebrecht - Director**  
*Health and Human Services Department*

## MEMO

May 16, 2018

TO: Honorable Members of the Sheboygan County Executive Committee

FROM: Tom Eggebrecht, HHS Director

RE: County-owned Vehicle Use Policy

Pursuant to the requirements of Chapter 58.03 of the County Code of Ordinances, I am requesting permission from the Committee to allow two vehicles in the Health and Human Services Department's fleet of county-owned vehicles to be operated without county logos or other identifying information.

The Health and Human Services Department, through the assistance of the County's purchasing agent has benefitted from the availability of five retired Sheriff's Department vehicles for staff use in the performance of department business. That use includes supporting long distance and multi-passenger trips for staff and also extends to consumer based transports as in the case of taking children into custody or assisting with medical transports, etc.

State statutes and administrative rules governing the provision of human services require that privacy and confidentiality of services be protected. That standard includes not only the protection of personal information, it also includes privacy with regard to service relationships. As such, the Department has obtained the prior approval of the Health and Human Services Committee to operate two vehicles in our fleet without identifying information for use in instances where the protection of consumer privacy is warranted.

In order to bring our practice into alignment with the County Code, I am calling upon the Executive Committee for its hopeful endorsement and approval of our practice. All other elements of our vehicle use policy have been reviewed and approved by the Health and Human Services Committee as required.

Thank you in advance for your consideration.

TE:te

C: Adam Payne



# SHEBOYGAN COUNTY

**Thomas G. Wegner**  
*County Board Chairman*

## COMMITTEE REPORT TO THE COUNTY BOARD

We, the Executive Committee, herewith submit a summary of payments for per diem for the County Board members for the period commencing April 18, 2017 through April 16, 2018.

<b>NAME</b>	<b>TOTAL MEETINGS</b>	<b>PER DIEM EARNED</b>
Abler, Keith	28	\$ 605.00
Bauer, Steven H	41	980.00
Baumgart, James R	75	2,065.00
Bemis, Richard C	56	1,390.00
Bosman, Alan J	38	995.00
Brauer, Curt A	31	825.00
Conrardy, Charles W	82	2,020.00
Damp, Frances M	55	1,570.00
Epping, Thomas V	61	1,390.00
Glavan, James P	42	905.00
Goehring, William C	87	2,670.00
Hilbelink, Brian	20	490.00
Hoffmann, Brian C	47	1,250.00
Koch, Vernon C	56	1,355.00
Marthenze, George J	81	1,985.00
Nelson, Henry	44	1,010.00
Ogea, Elizabeth T	5	115.00
Otten, Roger R	49	1,130.00
Procek, Edward J	51	1,295.00
Te Stroete, Roger	103	2,820.00
Uraynar, Fay B	36	850.00
Weggeman, Greg	0	--
Wegner, Thomas G - Chair	0	--
Winkel, Mark S	62	1,510.00
Ziegelbauer, Robert J	75	1,730.00
<b>GRAND TOTAL</b>	<b>1225</b>	<b>\$ 30,955.00</b>

Respectfully submitted this 19<sup>th</sup> day of June, 2018.

### EXECUTIVE COMMITTEE

\_\_\_\_\_  
Thomas Wegner, Chairperson

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Vernon Koch

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William C. Goehring

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Edward J. Procek

\_\_\_\_\_  
Robert Ziegelbauer