

NOTICE OF MEETING
PROPERTY COMMITTEE
April 2, 2019 - 4:30 PM

Administration Building
508 New York Avenue
Sheboygan, WI 53081

Room 119

Agenda

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes

Property Committee – Regular Meeting, March 5, 2019 @ 4:30 PM

Review and Approve Vouchers

Correspondence

- Aging & Disability Resource Center Water Damage
- Detention Center Tap Water Quality Analysis
- University of Wisconsin Green Bay – Sheboygan Campus Sewer Line Issues
- Veterans Memorial Maintenance and Improvement Agreement

Public Input and Comments on Agenda Items Limited to Two (2) Minutes

Building Services

- Consideration of Veterans Memorial Committee Request to Utilize Taylor Park Grounds August 24, 2019 - 25th Anniversary Celebration
- Consideration of Contingency Fund Request –
 - Detention Center Interior Painting
- Consideration of Project Updates ~
 - Administration Building Carpet Replacement
 - Administration Building Exterior Wall Sealing
 - Aging & Disability Resource Center Transformation
 - Airport Customs Building
 - Courthouse 4th Floor Hallway Renovation
 - Courthouse Boiler Replacement
 - Courthouse HVAC Controls
 - Courthouse Maintenance Garage
 - Health & Human Services Exhaust Upgrade
 - Health & Human Services Fire Alarm Upgrade
 - Museum Roof Replacement
 - Transportation Complex
 - VOIP Phone Project

Approval of Attendance at Other Meetings or Functions

Date / Time / Location of Next Meeting**Tuesday – May 7, 2019, 4:30 PM****Administration Building****508 New York Avenue – Room 119, Sheboygan, WI****Adjourn**

Prepared by:

Gail Ulezelski

Recording Secretary

Steven Bauer

Committee Chairperson

NOTE: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify Gail Ulezelski at 920-459-4342 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Aging & Disability Resource Center
650 Forest Avenue
Sheboygan, WI
Room 101

March 5, 2019

Called to Order: 4:30 pm

Adjourned: 5:16 pm

PRESENT: Steve Bauer, Chairperson; Brian Hilbelink, Vice Chairperson; Henry Nelson, Secretary; Charlette Nennig, Member.
ABSENT: Michael Ogea, Member.
OTHERS PRESENT: Matthew Strittmater, Director – Health & Human Services; Jim TeBeest, Gail Ulezelski, Building Services.

CALL TO ORDER

Chairperson Steve Bauer called the meeting to order at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted March 1, 2019 at 11:45 AM.

APPROVAL OF MINUTES

Property Committee – Regular meeting, February 19, 2019 @ 4:30 PM – Moved by Supervisor Nelson/seconded by Supervisor Hilbelink to approve minutes as presented; motion carried.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Hilbelink/seconded by Supervisor Nennig to approve all vouchers as presented; motion carried.

PUBLIC INPUT AND COMMENTS ON AGENDA ITEMS LIMITED TO TWO (2) MINUTES

None.

BUILDING SERVICES

- Consideration of Health & Human Services Building 2nd & 4th Floor Remodeling Request – The request is to construct a conference room on “3rd” (not 2nd) floor and two offices on 4th floor in vacated receptionist spaces; with funds coming from the Health & Human Services budget. Following discussion, moved by Supervisor Hilbelink/seconded by Supervisor Nelson to approve request; motion carried.
- Consideration of Contingency Fund Request –
 - Detention Center Salter – Pickup truck tailgate salter used at the Detention Center rusted out. Following discussion pertaining to obtaining “stainless steel product”, moved by Supervisor Hilbelink/seconded by Supervisor Nelson to approve up to \$4,500 to obtain a stainless steel made salter; motion carried.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – March 19, 2019, 4:30 PM

Administration Building, 508 New York Avenue – Sheboygan, WI.

CORRESPONDENCE

- Tour Aging & Disability Resource Center – Toured facility.

ADJOURN

Moved by Supervisor Nelson/seconded by Supervisor Hilbelink to adjourn; motion carried.

Respectfully Submitted,

Gail Ulezelski
Recording Secretary

Henry Nelson
Secretary

2019 Fund Transfer

Department: Building Services

Date: April 2, 2019

I. Fund Transfer Request

From:	<u>Account #</u>	<u>Funds Available</u>
Operating Transfer From Building Services Contingency	103.533955	\$114,992
To: Detention Center Equipment	104.532145	\$10,000
Total Request		\$10,000
CONTINGENCY ENDING BALANCE		\$104,992

This request is to transfer \$10,000 from Building Services contingency to Detention Center structural to paint three pods while inmates are relocated.



Jim TeBeest, Director - Building Services