

SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Aging & Disability Resource Center
650 Forest Avenue
Sheboygan Falls, WI 53085

Room 101

January 7, 2020

Called to Order: 4:30 pm

Adjourned: 5:01 pm

PRESENT: Steve Bauer, Chairperson; Brian Hilbelink, Vice Chairperson; Henry Nelson, Secretary; Michael Ogea, Charlette Nennig, Members.

OTHERS PRESENT: Joel Urmanski, District Attorney; Evan Grossen, Finance Department; Jim TeBeest, Gail Ulezelski, Building Services.

CALL TO ORDER

Chairperson Steve Bauer called the meeting to order at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted January 3, 2020 at 11:00 AM.

APPROVAL OF MINUTES

Property Committee – Regular meeting, December 3, 2019 @ 4:30 PM – Moved by Supervisor Nelson/seconded by Supervisor Hilbelink to approve minutes as presented; motion carried.

PUBLIC INPUT AND COMMENTS ON AGENDA ITEMS LIMITED TO TWO (2) MINUTES

None.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Hilbelink/seconded by Supervisor Nelson to approve vouchers as presented. Motion carried; Supervisor Ogea opposed.

CORRESPONDENCE

- University of Wisconsin Green Bay – Sheboygan Campus New Executive Officer - James “Jamie” Schramm, a lifelong resident of the Sheboygan, Wis. community, has been named Campus Executive Officer (CEO) at the University of Wisconsin-Green Bay, Sheboygan Campus.
- Aging & Disability Resource Center Handicapped Parking – Request received to look at adding additional cross-hatch space next to van accessible parking stall and remove handicapped stall near patio. Act on at next meeting.

BUILDING SERVICES

- Consideration of Request for Comfort Dog – Joel Urmanski. Sheboygan County District Attorney discussed the potential of a “comfort dog” for the District Attorney’s office. Currently there are three counties in the State who utilize a dog for emotional support for children and victim witnesses. These counties also noted an increase in staff morale. Obviously, there are questions, concerns and legal aspects associated with such a request. If the Property Committee agrees to entertain the idea, he will pursue and report back as information becomes available. Following discussion, Committee consensus favored the District Attorney pursuing the idea and sharing information with the Committee when presenting a formal request.

Supervisor Nennig arrived at 4:43 pm.

- Consideration of Request to Post / Fill / Hire –
 - Maintenance Technician Vacant Position – Moved by Supervisor Nelson/seconded by Supervisor Hilbelink to approve request as presented; motion carried.
- Project Updates –
 - Administration Building Carpet Replacement – Due to time constraints, project bidding has been on hold.
 - Aging & Disability Resource Center Remodel – Bid specification to be completed following Administration Building Carpet Replacement.
 - Courthouse Boiler Replacements – First boiler replaced and up and running as of December 10, 2019; appears to be running well. Second boiler to be ordered.
 - Courthouse Elevator Cab Updates – Finishes are dated; to be completed during 2020.
 - Customs Facility – Asked to review progress periodically.
 - District Attorney Office Additions – Getting quotes.
 - Health & Human Services Fire Alarm Upgrade – Waiting on State permit; pulling cable on the interim.
 - Health & Human Services Office Additions – Completed end of December; waiting on new furniture.
 - Health & Human Services Parking Lot Replacement – Transportation Department designing; to be completed in two phases. Additional storm water drainage being added.
 - HVAC Control Upgrades – Courthouse completed; training held December 18, 2019. Parts delivered for the Detention Center; starting soon.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – January 21, 2020, 4:30 PM
Building Services Conference Room
615 North 6th – Sheboygan, WI 53081

ADJOURN

Moved by Supervisor Hilbelink/seconded by Supervisor Nelson to adjourn; motion carried and meeting adjourned at 5:01 pm.

Respectfully Submitted,
Gail Ulezelski
Recording Secretary

Henry Nelson
Secretary