

SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Building Services Conference Room
Courthouse Annex Building
615 North 6th Street
Sheboygan, WI 53081

Room 101

January 21, 2020

Called to Order: 4:30 pm

Adjourned: 5:07 pm

PRESENT: Steve Bauer, Chairperson; Henry Nelson, Secretary; Michael Ogea, Charlette Nennig, Members.
ABSENT: Brian Hilbelink, Vice Chairperson.
OTHERS PRESENT: Judge Borowski; Supervisor Vern Koch; Jamie Schramm, Paul Pinkston, University of Wisconsin Green Bay – Sheboygan Campus; Jim TeBeest, Gail Ulezelski, Building Services.

CALL TO ORDER

Chairperson Steve Bauer called the meeting to order at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted January 17, 2020 at 11:00 AM.

APPROVAL OF MINUTES

Property Committee – Regular meeting, January 7, 2020 @ 4:30 PM – Moved by Supervisor Ogea/seconded by Supervisor Nelson to approve minutes as presented; motion carried.

PUBLIC INPUT AND COMMENTS ON AGENDA ITEMS LIMITED TO TWO (2) MINUTES

None.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Nelson/seconded by Supervisor Nennig to approve vouchers as presented. Motion carried; Supervisor Ogea opposed.

CORRESPONDENCE

- Judge Borowski requested permission to show approximately 10 girl scouts Branch V and the Judge's chambers and office spaces on Sunday – January 26, 2020. He assured committee members that at no time will they be left unsupervised. Committee consensus to allow the request.

UNIVERSITY OF WISCONSIN GREEN BAY – SHEBOYGAN CAMPUS

- Consideration of Replacement of Fine Arts Building Waterline – Paul Pinkston, Director of Facilities Planning & Management – University of Wisconsin Green Bay – Sheboygan Campus requests permission to replace the domestic cold water main from the building control valve to Art Room 7107 at a cost of \$17,320. Moved by Supervisor Nelson/seconded by Supervisor Nennig to approve the request. Following discussion regarding whether a budgeted item or not, Supervisor changed his motion to include source of funding to be Building Services contingency funds, Supervisor Nennig concurred; motion carried.

Jamie Schramm, Campus Executive Officer – University of Wisconsin Green Bay – Sheboygan Campus was introduced and well as the rest in attendance.

BUILDING SERVICES

- Consideration of Aging & Disability Resource Center Handicapped Parking – Request to eliminate one handicapped stall near the patio west of the canopy entrance and make another van accessible stall next to the one currently marked across from the canopy. Moved by Supervisor Nelson/seconded by Supervisor Nennig to approve the request as shown. Discussion followed regarding moving both van stalls to the east end of the aisle, putting cross-hatch in unused triangle. Following discussion, Supervisors Nelson and Nennig withdrew motion/second. Supervisor Nelson moved/Supervisor Nennig seconded to table request pending further review; motion carried.
- Consideration of Project Expenditures Approval –
Jim TeBeest, Director – Building Services explained per Ordinance must obtain Committee permission to spend budgeted dollars associated with the following,
 - Operating Budget – Administration Building Carpet Replacement; Courthouse Annex Building Ceiling & Carpet Replacement, Fan Coil Replacements (5); Men's Restroom Addition; Courthouse Cameras (6), District Attorney Re-caulk Windows, Garage Fuel Cabinet & Pallet Rack, Tilt Trailer; Detention Center Control Contract, Push Mower; Health & Human Services Slop Sinks (4); Law Enforcement Center Carpet Replacement, Men's Restroom Stalls, Air Conditioning Server Room and Water Heaters (2).
 - Capital Outlay – Courthouse Inmate Hallway; Detention Center Paint Cells; Museum Chiller Replacement.
 - 5-Year Plan – Aging & Disability Resource Center Completion of Building Renovation; Courthouse Boiler Replacement, Elevator Cab Upgrade; Health & Human Services HVAC Control Upgrades, Parking Lot Replacement; Roof Replacements Courthouse (2) and Aging & Disability Resource Center Garage.Following discussion, moved by Supervisor Ogea/seconded by Supervisor Nelson to approve expenditures as presented; motion carried.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – February 4, 2020, 4:30 PM
University of Wisconsin Green Bay – Sheboygan Campus
Room 1202
One University Drive – Sheboygan, WI 53081

ADJOURN

Moved by Supervisor Ogea/seconded by Supervisor Nelson to adjourn; motion carried and meeting adjourned at 5:07 pm.

Respectfully Submitted,
Gail Ulezelski
Recording Secretary

Henry Nelson
Secretary