

SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Administration Building
508 New York Avenue
Sheboygan, WI
Room 119

May 7, 2019

Called to Order: 4:30 pm

Adjourned: 5:10 pm

PRESENT: Steve Bauer, Chairperson; Brian Hilbelink, Vice Chairperson; Henry Nelson, Secretary; Michael Ogea, Charlette Nennig, Members.

OTHERS PRESENT: Paul Pinkston, University of Wisconsin Green Bay – Sheboygan Campus; Jon Dolson, County Clerk; Stefanie Albrecht, Evan Grossen, Finance Department; Jim TeBeest, Gail Ulezelski, Building Services.

CALL TO ORDER

Chairperson Steve Bauer called the meeting to order at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted May 3, 2019 at 2:15 PM.

PUBLIC INPUT AND COMMENTS ON AGENDA ITEMS LIMITED TO TWO (2) MINUTES

None.

APPROVAL OF MINUTES

Property Committee – Regular meeting, April 2, 2019 @ 4:30 PM – Moved by Supervisor Hilbelink/seconded by Supervisor Nelson to approve minutes as presented; motion carried.

CORRESPONDENCE

- 2019 1st Quarter Operating Budget Variance Reports –
 - University of Wisconsin Green Bay – Sheboygan Campus – Accepted as presented.
 - Building Services – Accepted as presented.
- Lutheran High Land Option Request – Property (0.94 acres) appraised at \$6,000; County sells property based on appraised value. Decision now rests with Lutheran High.

Supervisor Ogea arrived at 4:36 pm.

- Administration Building Seal-coating – Building was pressure washed a month ago and seal-coated last week on a very windy day. Several personal vehicles received overspray. Contacted vendor; accepts full responsibility and coordinating arrangements to have vehicles cleaned.
- County Museum Elevator Repairs – Sump pump quit working allowing water into the shaft, mixing with the oil. Estimate received for \$7,300 to drain and change the oil. Discussion followed regarding preventative maintenance change out sump pumps before failure.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Hilbelink/seconded by Supervisor Nelson to approve all vouchers as presented; motion carried 4-1, Supervisor Ogea voting no.

BUILDING SERVICES

- Consideration of Contingency Fund Request –
 - Courthouse Annex Garage Roll-up Door Replacement – Request to transfer \$4,760 Courthouse structural to replace roll-up garage door that rusted off the reel. Moved by Supervisor Nelson/seconded by Supervisor Hilbelink to approve request; motion carried
 - University of Wisconsin Green Bay – Sheboygan Campus Sanitary Sewer Repairs – Request to transfer \$36,349 to University of Wisconsin Green Bay – Sheboygan Campus structural and general to excavate, troubleshoot and reconnect the Fine Arts sewer including cleaning and manhole repair. Moved by Supervisor Nelson/seconded by Supervisor Hilbelink to approve request; motion carried.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday - May 21, 2019, 4:30 PM

Administration Building, 508 New York Avenue – Sheboygan, WI.

ADJOURN

Moved by Supervisor Ogea/seconded by Supervisor Hilbelink to adjourn; motion carried 4-1
Supervisor Nelson voting no.

Respectfully Submitted,
Gail Ulezelski
Recording Secretary

Henry Nelson
Secretary