

SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Sheboygan County Courthouse
615 North Sixth Street
Sheboygan, WI
Building Services Conference Room

April 3, 2018

Called to Order: 4:30 pm

Adjourned: 4:56 pm

PRESENT: Jim Glavan, Chairperson, Henry Nelson, Vice Chairperson, Bob Ziegelbauer, Secretary, Steve Bauer, Brian Hilbelink, Member.
OTHERS PRESENT: Erik Krumholz, Weatherproofing Technologies; Jim TeBeest, Gail Ulezelski, Building Services.

CALL TO ORDER

Called to order by Chairperson Glavan at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted March 29, 2018 at 2:05 PM.

APPROVAL OF MINUTES

Property Committee – Regular Meeting – March 6, 2016 @ 4:30 PM – Moved by Supervisor Nelson/seconded by Supervisor Bauer to approve; motion carried.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Bauer/seconded by Supervisor Ziegelbauer to approve; motion carried.

CORRESPONDENCE

- Law Enforcement Center Air Handling Unit #5 Shaft Replacement Update – Total replacement cost \$9,675.85; previously reported \$5,525. No action necessary as complete replacement cost approved at February 6, 2018 Committee meeting.
- Appreciation Letter – Thank you for recent action regarding reserved parking space.
- Schedule for End of Board Year – Handout of year-end County Board meeting dates.
- City of Sheboygan Thank You and Request – Thank you letter from Mayor Vandersteen, City of Sheboygan for use of County Board Chambers while City Hall elevator was out of service and request to utilize County Board Chambers while City Hall undergoes renovations. Tom Wegner, County Board Chairman and Adam Payne, County Administrator support and approved the request.
- Courthouse Front Entrance – Permit delay due to landscape plan submittal. Construction of driveway delayed due to freezing weather conditions.

TRANSPORTATION COMPLEX UPDATE

Nearing completion, office spaces cleaned, job trailers pulled out. Waiting on furniture, data jacks, some final outside painting and couple other loose ends. Formal punch list Thursday and Friday. Shop and office move scheduled for middle of May and Ribbon Cutting/Open House – June 15, 2018 from 4:00 pm – 6:30 PM.

BUILDING SERVICES

- Consideration of Bid Award for Detention Center Roof Replacements – Schaus Roofing low bidder for combined project (Phase 1 - \$275,108 & Phase 2 - \$201,881) at \$476,989 – deduct of \$20,311 of stone. Following discussion, it was moved by Supervisor Hilbelink/seconded by Supervisor Nelson to award bid to Schaus Roofing not to exceed \$456,678 for both Phase 1 and Phase 2; motion carried.

- Consideration of Farm Service Agency (FSA) Lease Extension – The FSA located in the ADRC requests lease extension to September 30, 2018. Following discussion, moved by Supervisor Ziegelbauer/seconded by Supervisor Hilbelink to approve the Lease extension to September 30, 2018 and to include written 28-day notice of Lease termination with Lease extension; motion carried.
- Consideration of Contingency Fund Request
 - Detention Center Sallyport Hallway Flooring Replacement – Vinyl flooring loose, safety hazard. Moved by Supervisor Nelson/seconded by Supervisor Hilbelink to approve request to transfer \$2,560 from Building Services contingency fund to Detention Center structural; motion carried.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None.

DATE / TIME / LOCATION OF NEXT MEETING

To be determined following County Board re-organization on April 24, 2018.

ADJOURN

Moved by Supervisor Bauer/seconded by Supervisor Ziegelbauer to adjourn; motion carried, meeting adjourned.

Respectfully Submitted,

Gail Ulezelski
Recording Secretary

Robert Ziegelbauer
Secretary