

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

Law Enforcement Center
525 North 6th Street – West Conference Room
Sheboygan, WI 53081

November 3, 2020

Called to Order: 4:32 pm

Adjourned: 4:51 pm

PRESENT: Henry Nelson, Chairperson; Brian Hilbelink, Vice Chairperson; Jacob Immel, Secretary; Brian Smith, Member.
ABSENT: George Kulow.
OTHERS PRESENT: Jim TeBeest, Gail Ulezelski, Building Services.

CALL TO ORDER

Chairperson Henry Nelson called the meeting to order at 4:32 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted October 30, 2020 at 12:25 PM.

APPROVAL OF MINUTES

Property Committee – Regular Meeting, October 6, 2020 @ 4:30 PM – Moved by Supervisor Immel/seconded by Supervisor Hilbelink to approve the minutes as presented; motion carried.

CORRESPONDENCE

- Committee Photo – next meeting.
- Variance Reports -
 - University of Wisconsin Green Bay – Sheboygan Campus (\$14,119) – Accepted as presented.
 - Building Services (\$335,614) – Accepted as presented.
- Compensation Study Review Memo Request – Presented to Human Resources Committee and favorably accepted. Human Resources Director will research costs and bring back to the Human Resources Committee for future consideration.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Hilbelink/seconded by Supervisor Immel to approve vouchers as presented; motion carried.

BUILDING SERVICES

- Consideration of Vacant Position Requests –
 - Building Services Worker (Cleaner) – Request due to resignation. Initially approved by Human Resources Director and Human Resources Committee as well as County Administrator contingent upon Property Committee approval. Moved by Supervisor Hilbelink/seconded by Supervisor Immel to approve request; motion carried.
 - Building Services Limited Term Employees (3 Seasonal Summer Help; contingent upon County Administrator approval) – Following discussion, it was moved by Supervisor Immel/seconded by Supervisor Hilbelink to approve request contingent upon County Administrator approval; motion carried.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

Supervisor Immel reported attending the last Finance Committee meeting. No other reports or requests.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – November 17, 2020, 4:30 PM – **Administration Building, 508 New York Avenue - Sheboygan, WI 53081**

ADJOURN

Moved by Supervisor Immel/seconded by Supervisor Hilbelink to adjourn; motion carried and meeting adjourned at 4:51 pm.

Respectfully Submitted,
Gail Ulezelski
Recording Secretary

Jacob Immel
Secretary