

**NOTICE OF MEETING**  
**PROPERTY COMMITTEE**  
**March 21, 2023 - 4:30 PM**

**Sheboygan County Administration Building**  
508 New York Avenue  
Sheboygan, WI 53081

**Room 302**

To Join the Meeting Remotely via phone:  
Dial: + 1 601-552-0795  
Enter Pin Number: 537 578 591  
Press: #

Members of the Committee may appear remotely.  
Persons wanting to observe the meeting are encouraged to listen remotely.

**\*Agenda\***

**Call to Order**

**Certification of Compliance with Open Meeting Law**

**Approval of Minutes**

Property Committee – Regular Meeting, March 7, 2023 at 4:30PM

**Review and Approve Vouchers**

**Museum Taylor House Update**

**Correspondence**

**Building Services**

- Consideration of Offer Above Midpoint for Assistant Electrician

**Approval of Attendance at Other Meetings or Functions**

**Date / Time / Location of Next Meeting**

**Tuesday – April 4, 2023 - 4:30 PM**

**Sheboygan County Administration Building – Room 302**

508 New York Avenue  
Sheboygan, WI 53081

**Adjourn**

Prepared by:  
Becky Barritt  
Recording Secretary

Henry Nelson  
Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate or those without access to adequate telephone services are asked to notify Becky Barritt at (920) 459-4342 prior to the meeting so that accommodations may be arranged.

Wearing a mask is strongly encouraged in all County-owned or leased property, unless you are fully vaccinated.

## **SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES**

Sheboygan County Detention Center  
2923 S. 31<sup>st</sup> Street  
Sheboygan, WI 53081  
Conference Room 105

**March 7, 2023**

**Called to Order: 4:33 pm**

**Adjourned: 5:36 pm**

**MEMBERS PRESENT:**   **In Person:** Henry Nelson, Chairperson; George Kulow, Vice Chairperson; Brian Smith, Member.  
                                  **Remote:** Jon Kuhlow (Joined meeting at 4:50pm. Did not join the tour.)

**MEMBERS ABSENT:**   Gerald Jorgensen, Secretary

**OTHERS PRESENT:**   Jamie Schramm, University of Wisconsin Green Bay-Sheboygan Campus; Bernie Rammer, Sheboygan County Purchasing Agent; Cory Roeseler, Sheriff; Jim TeBeest, & Becky Barritt, Building Services

### **CALL TO ORDER**

Chairperson Henry Nelson called the meeting to order at 4:33 PM.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

Posted March 3, 2023 at 11:00AM.

### **APPROVAL OF MINUTES**

Property Committee – Regular Meeting, February 7, 2023 at 4:30pm – Moved by Supervisor G. Kulow, seconded by Supervisor Smith to approve minutes as presented; motion carried with no nay votes.

### **REVIEW AND APPROVE VOUCHERS**

Moved by Supervisor Smith, seconded by Supervisor G. Kulow to approve vouchers as presented; motion carried with no nay votes.

### **MUSEUM TAYLOR HOUSE UPDATE**

Nothing to report.

### **CORRESPONDENCE**

- The Building Services 4<sup>th</sup> Quarter Variance Report was reviewed.
- Director TeBeest shared a copy of his letter of support for a grant for the Bookworm Gardens expansion.

### **BUILDING SERVICES**

- Consideration of University of Wisconsin Green Bay-Sheboygan Campus Business Lab Remodel Plan – Jamie Schramm, Campus Executive Officer, shared the remodeling plans for the campus business lab. He explained that these plans would be shown to potential donors in their fundraising efforts to finance the remodel completely. Moved by Supervisor G. Kulow, seconded by Supervisor Smith to approve the remodel plan as presented; motion carried with no nay votes.
- Consideration of Expansion of UV-C Light Project at Law Enforcement Center and Health & Human Services – Bernie Rammer, Sheboygan County Purchasing Agent, recapped the approval of \$225,000 of American Rescue Plan Act (ARPA) funds to install UV lights in the air handling units of the Detention Center and Rocky Knoll. The bids for those buildings came in well under the approved budget, so quotes were also requested for the Law Enforcement

Center (LEC), then Health & Human Services (H&HS). The cost for the LEC is \$48,710 and for H&HS is \$51,875, for a total cost of \$227,630 for all 4 buildings, so now request to move forward with installing the lights at those two additional buildings. Motion by Supervisor G. Kulow, seconded by Supervisor Smith to approve and forward the request to the Executive Committee; motion carried with no nay votes.

- Detention Center Alternatives to Incarceration Addition Furniture Request – Sheriff Roeseler explained that the former Alternatives to Incarceration (ATI) space is now a conference room. They would like to utilize remaining funds from the expansion to purchase lightweight, easy to move tables for the conference room, so the space can be used to host staff meetings, trainings, presentations, etc. Additionally, Director TeBeest explained that a set of upper kitchen cabinets had been removed from the project, but since there are contingency funds remaining, requests to have those added back in for more storage in the kitchenette area. Moved by Supervisor Smith, seconded by Supervisor G. Kulow to approve the request for tables for the conference room for \$8,230; motion carried with no nay votes. Moved by Supervisor G. Kulow, seconded by Supervisor Smith to approve the request for cabinets for the ATI addition kitchenette, not to exceed \$5,000; motion carried with no nay votes.

#### **APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS**

None

#### **DATE / TIME / LOCATION OF NEXT MEETING**

**Tuesday, March 21, 2023 4:30 PM**

Administration Building – Room 302

508 New York Avenue - Sheboygan, WI 53081

#### **TOUR OF ALTERNATIVES TO INCARCERATION ADDITION**

Sheriff Roeseler guided attendees on a tour of the new addition space.

#### **ADJOURN**

Moved by Supervisor G. Kulow, seconded by Supervisor Smith to adjourn; motion carried with no nay votes, and meeting adjourned at 5:36 pm.

Respectfully Submitted,

Becky Barritt  
Recording Secretary

Gerald Jorgensen  
Secretary