

NOTICE OF MEETING

TRANSPORTATION COMMITTEE

March 2, 2020 - 9:00 A.M.

Sheboygan County Transportation Department
W5741 CTH "J"
Plymouth WI 53073

Conference Room

AGENDA

Call to Order
Certification of Compliance with Open Meeting Law
Citizen Input and Comments
Approval of Minutes: Transportation Committee Meeting – February 3, 2020
Review and Approve Vouchers
Approval of Members to Attend Meetings or Functions
Correspondence

Airport/Highway

- Fuel Flowage Update
- Airport Activities and Updates
- Consideration of Approval of Airport Lease for Lot 12 with Sheboygan Flying Club LLC
- Consideration of Special Event Fee at the Airport for the 2020 Ryder Cup
- Update Customs Facility
- Consideration of Elkhart Lake Triathlon – June 6, 2020
- Fourth Quarter Variance Report
- Highway Activities and Updates

Adjourn

Next Scheduled Meeting: April 6, 2020

Prepared by:

Amy Wieland 459-3822
Recording Secretary

Roger Te Stroete
Committee Chairperson

NOTE: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Transportation Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

**VARIANCE REPORT FOR DEPARTMENT -- HIGHWAY DEPARTMENT
FOR THE QUARTER ENDING 12/31/2019**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Intergovernmental Revenues		
	State Grants	(139,337.10)	CHIP funding was not received in 2019
	Charges to State of Wisconsin	430,355.15	Snow plowing, state salt brine operation.
	Charges - Other Local Gov'ts	422,133.41	Snow plowing and road construction for municipalities.
	Public Charges for Services		
	Public Works	228,576.46	Payments for damage to highway property and charges for Cth PP Kohler entrance. Rocky Knoll Foundation walking path
	Interest and Other Revenue		
	Rent Revenue	8,716.00	Land rent.
	Other Misc. Revenue	72,226.09	Scrap metal sales, right of way permits, Invasive species grant money.
	Interdepartmental Revenue		
	Repairs & Maintenance Services	15,614.67	Rocky Knoll Walking path and other interdepartmental variances.
	Other Interdept'l Revenue	268,929.33	Transportation Fund
	Personnel Related Expenditure		
	Wages	6,415.25	Timing of staff hiring.
	Overtime	(233,244.38)	Snow plowing and road construction.
	Benefits	(30,514.84)	Related to overall wages paid social security and retirement benefits.
	Operating Expenses		
	Purchased Services	(93,931.48)	Higher outside services engineering, Transportation, higher electricity and oil costs.
	Repairs and Maintenance	(13,642.34)	Maintenance services underbudget, Tires overbudget new tires on 2 loaders. Auto parts overbudget.

TIMING

G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
General Operating	590,153.02	Wetlands Mitigation Bank Cth D, State Salt brine operation increased materials and parts purchased, diesel and propane increased usage, savings due to positive variance in inventory and COGS.
Fixed Charges	(10,467.23)	Equipment Rentals.
Interdepartmental Charges		
Employee Related Insurance	3,052.03	Lower health insurance and higher worker compensation.
Repairs & Maintenance Charges	(8,505.12)	Electrical repairs at various sheds.
Capital Outlay	(613,641.06)	Right of way land purchases and timing of various equipment purchases from prior year special requests, along with equipment/vehicle purchases not delivered in 2019.
Depreciation	(1,424,301.39)	By practice depreciation is an unbudgeted item.
Variances Less Than Justification Threshold	26,919.74	
TOTAL	(463,975.58)	

**VARIANCE REPORT FOR DEPARTMENT -- COUNTY AIRPORT
FOR THE QUARTER ENDING 12/31/2019**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Public Charges for Services		
	Public Works	(16,957.86)	Fuel flowage and Deice are less than budget, lower fuel sales at FBO.
	Interest and Other Revenue		
	Other Misc. Revenue	53,903.60	Payment Majestic Meadows Dairy for fence repair \$5510. WI Auction \$15,250 airport snow blower. \$29,852 asphalt approach repair. Co-op dividends.
	Personnel Related Expenditure		
	Wages	15,432.25	Position vacancy.
	Benefits	2,612.18	Lower costs related to position vacancy.
	Operating Expenses		
	Purchased Services	3,111.11	Under budget on consulting services, over budget on Inspections and utility costs
	Repairs and Maintenance	(12,467.07)	Airport Beacon repairs not budgeted
	General Operating	(7,751.78)	Over budget runway deicing, diesel fuel, under budget travel and meals, general supplies
	Interdepartmental Charges		
	Employee Related Insurance	9,023.41	Lower costs due to Position vacancy.
	Repairs & Maintenance Charges	26,502.23	Timing with use of Highway Services carryover for work to be done with Customs Building construction carryover to 2020
	Capital Outlay	164,833.59	upgrade security cameras in conjunction with Customs Building construction carryover to 2020
	Variances Less Than Justification Threshold	(2.35)	
	TOTAL	238,239.31	