

## **NOTICE OF MEETING**

### **TRANSPORTATION COMMITTEE**

**January 7, 2019 - 9:00 A.M.**

Sheboygan County Transportation Department  
W5741 CTH "J"  
Plymouth WI 53073

Conference Room

#### **\*AGENDA\***

Call to Order  
Certification of Compliance with Open Meeting Law  
Citizen Input and Comments  
Approval of Minutes: Transportation Committee Meeting – December 10, 2018  
Review and Approve Vouchers  
Approval of Members to Attend Meetings or Functions  
Correspondence

#### **Airport/Highway**

Burrows FBO Update  
Airport Activities and Updates  
Consideration of Resolution No. 24 (2018/19) Re: Entering into Agreement with City of Plymouth for Administration of Multipurpose Trail along the Mullet River Corridor  
Consideration of 2018 Budget Adjustment Highway  
Discussion - Future Equipment Needs  
Discussion - 2019 Road Work  
Highway Activities and Updates

Adjourn  
Next Scheduled Meeting: February 4, 2019

Prepared by:  
Ann Gottowski 459-3822  
Recording Secretary

Roger Te Stroete  
Committee Chairperson

NOTE: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Transportation Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

## **SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES**

Sheboygan County Transportation Department  
W5741 CTH "J"  
Plymouth WI 53073

**December 10, 2018**

**Called to Order: 9:00 A.M.**

**Adjourned: 10:00 A.M.**

MEMBERS PRESENT: Roger Te Stroete, Richard Bemis, Jim Glavan, Al Bosman, and Curt Brauer

OTHERS PRESENT: Greg Schnell, Charles Sweet, Ron Burrows, Mindy Smith, Lee Kunze, Dan Dominguez, Chris Roenitz, Jeremy Fetter, and Ann Gottowski

The Sheboygan County Transportation Committee convened at 9:00 a.m. Chairman Te Stroete presiding. Chairman Te Stroete noted that the meeting was posted on December 6, 2018 at 2:15 p.m. in the lobby of the Administration Building in compliance with the open meeting law.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve the minutes including correcting the second for the motion to adjourn from Supervisor Bemis to Supervisor Glavan. Motion carried.

Supervisor Bemis made a motion and Supervisor Glavan seconded the motion to approve the vouchers. Motion carried.

Mindy Smith of Burrows Aviation advised they purchased 53,751 gallons of fuel in November of 2018, down 9,755 gallons from November of 2017; total purchased for 2018 is 785,774 gallons, up 13,685 from 2017.

Supervisor Bosman made a motion and Supervisor Brauer seconded the motion to approve the Burrow Aviation LLC 2019 hours of operation as presented. Motion carried.

There was discussion regarding the Kohler Auto event held at the airport and regarding the US Customs facility status.

Supervisor Bemis made a motion and Supervisor Glavan seconded the motion to approve the table of organization change adding one senior maintenance technician/maintenance worker/maintenance technician effective January 2, 2019. Motion carried.

Supervisor Glavan made a motion and Supervisor Brauer seconded the motion to approve the promotion of a highway maintenance worker to highway maintenance technician. Motion carried.

Supervisor Bemis made a motion to deny the request for a speed reduction on CTH "F" east of STH 57; motion failed for lack of a second. Supervisor Bosman made a motion and Supervisor Brauer seconded the motion to approve a speed reduction on CTH "F" east of STH 57. Roll call vote with Supervisors Te Stroete, Bosman, Brauer, and Glavan voting "AYE" and Supervisor Bemis voting "NAY". Motion carried.

Supervisor Brauer made a motion and Supervisor Brauer seconded the motion to approve the 2018 budget carryover request in the amount of \$182,250 for upgrade of security cameras for the airport. Motion carried.

Transportation Director Schnell indicated snow fence is being installed, there is a pipe extension being done at the Plymouth facility, an area for culvert storage is being created at the Plymouth facility, grading crew is working on betterment for the towns of Sheboygan and Sheboygan Falls. There was discussion regarding the use of iPads at the airport.

Dan Dominguez of Kohler Company spoke regarding the Kohler Auto event and thanked the committee for allowing use of the airport.

Motion by Supervisor Bemis and seconded by Supervisor Bosman to adjourn at 10:00 a.m., motion carried.

Ann Gottowski  
Recording Secretary

Al Bosman  
Committee Secretary

## COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE TRANSPORTATION COMMITTEE

TO WHOM WAS REFERRED RESOLUTION NO: 24

RE: **Entering into Agreement with City of Plymouth for Administration of Multipurpose Trail Along the Mullet River Corridor**

HAVE CONSIDERED THE SAME AND RECOMMEND:

       ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER  
       THE RESOLUTION BE ADOPTED  
       FILING WITH THE CLERK  
       AMENDING THE RESOLUTION AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 15th DAY OF January 2019

### TRANSPORTATION COMMITTEE

OPPOSED TO THE REPORT:

ROGER TE STROETE

JAMES P. GLAVAN

AL BOSMAN

RICHARD C. BEMIS

CURT A. BRAUER

CONCURRING IN THE REPORT:

ROGER TE STROETE

JAMES P. GLAVAN

AL BOSMAN

RICHARD C. BEMIS

CURT A. BRAUER

SHEBOYGAN COUNTY RESOLUTION NO. 24 (2018/19)

Re: **Entering into Agreement with City of Plymouth for Administration of Multipurpose Trail Along the Mullet River Corridor**

**WHEREAS**, the City of Plymouth and Sheboygan County wish to construct a non-motorized trail and bridge in the Mullet River Area corridor from Frederick Street north to South Milwaukee Street/State Highway 67 in the City of Plymouth (the "Project") providing a designated area for pedestrians and bicyclists, and

**WHEREAS**, the Project will promote walking and biking as an active transportation choice and encourage recreational activity, thereby providing direct health, economic, and air quality benefits to our community; and

**WHEREAS**, it is understood that the Project is part of a larger project that will also provide a multi-use non-motorized trail connection to the existing Old Plank Road Trail from the Plymouth Intergenerational Center (Generations Segment); and

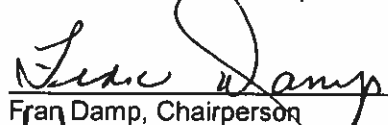
**WHEREAS**, Sheboygan County is able to contribute \$450,000.00 in Wisconsin Department of Transportation Non-motorized Transportation Pilot Program grant funds, with the balance of the cost of the Project coming from the City of Plymouth, and


**WHEREAS**, it is necessary to reduce the division of labor and maintenance agreement between the City and the County from an oral understanding to a formal intergovernmental cooperative agreement;

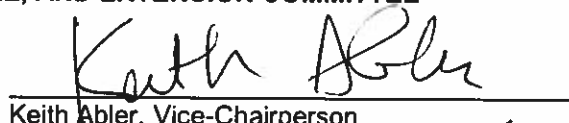
**NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board authorizes and directs the Planning Director and County Administrator to negotiate and to sign an agreement with the City of Plymouth consistent with the understandings previously agreed to with the City.

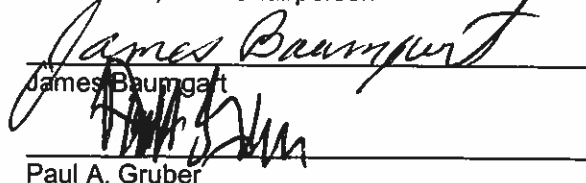
Respectfully submitted this 18th day of December, 2018.

**PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE\***

  
\_\_\_\_\_  
Fran Damp, Chairperson

  
\_\_\_\_\_  
Henry Nelson, Secretary

  
\_\_\_\_\_  
Keith Abler, Vice-Chairperson

  
\_\_\_\_\_  
James Baumgart

  
\_\_\_\_\_  
Paul A. Gruber

Opposed to Introduction:

\_\_\_\_\_  
\*County Board members signing only

**FISCAL NOTE**  
**December 2018**

**Resolution No. 24 (2018/19) RE: Entering into Agreement with City of Plymouth for  
Administration of Multipurpose Trail Along the  
Mullet River Corridor**

**Funding:**

No additional funding is required.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Wendy A. Charnon", is written over a horizontal line.

Wendy A. Charnon, Finance Director  
December 18, 2018

### 2018 Sheboygan County Budget Adjustment

Department: Transportation - Highway Division

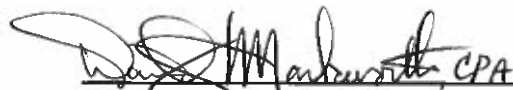
Date: December 31, 2018

The Transportation Department Highway Division is respectfully requesting the following budget adjustments.

		DEBIT	CREDIT
423375	State Transportation Revenue		\$ 200,000
426305	Municipal Revenue		\$ 655,000
531450	Transportation	\$ 415,000	
532320	Auto Parts	\$ 200,000	
533832	Fuel - Propane	\$ 140,000	
534115	Rental of Equipment	\$ 100,000	

Additional municipal work and black top sales have generated revenue, purchased services, propane expenses above budgeted amounts. Unplanned breakdown of equipment have generated additional auto parts and equipment rental expenses. We respectfully request a budget adjustment to cover large variances in these accounts.

Respectfully submitted:

  
David J. Markworth, CPA  
Senior Accountant