

## NOTICE OF MEETING

### TRANSPORTATION COMMITTEE

**September 5, 2017 - 9:00 A.M.**

Rocky Knoll Health Care Center  
N7135 Rocky Knoll Parkway  
Plymouth WI 53073

Administrative Conference Room

### **\*AGENDA\***

Call to Order  
Certification of Compliance with Open Meeting Law  
Approval of Minutes: Transportation Committee Meeting – August 7, 2017  
Review and Approve Vouchers  
Approval of Members to Attend Meetings or Functions  
Correspondence

#### **Airport/Highway**

Burrows FBO Update

Consideration of upgrades to Airport Security Cameras and Funding from 2018 Capital Outlay

Consideration of Sheboygan County Resolution No. \_\_\_\_\_ (2017/18) Re: Authorizing County Aid for Bridge/Culvert Construction in the Town of Herman, Holland, Lima, and Sheboygan Falls

Consideration of Award Quad Axle Truck Equipment

Consideration of the use of CTH “KW” for Independent Film-High Beam by Jamison Stokdyk

Airport/Highway Activities and Updates

Transportation Complex Update

The Committee will be conducting a tour in Sheboygan County starting at Rocky Knoll Health Care Center immediately following the last agenda item and will move around the county, at the below locations, and end back at Rocky Knoll Health Care Center. No legislative or policy decisions will be made during the tour. The public is welcome to attend via their own transportation. The tour may be attended by a majority of Transportation Committee; therefore their presence constitutes a “meeting” as indicated below.

Tour Schedule: Transportation Complex (STH 67 & CTH “J”), Snake Road (North County Line to CTH “EH”, CTH “PP” (Sheboygan Falls city limits to Taylor Drive), CTH “OK” (CTH “EE” to I-43)

Adjourn

Next Scheduled Meeting: October 2, 2017

Prepared by:  
Ann Gottowski 459-3822  
Recording Secretary

Roger Te Stroete  
Committee Chairperson

NOTE: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Transportation Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

## **SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES**

Sheboygan County Transportation Department  
Highway Division  
1211 N 23 Street  
Sheboygan WI 53081

**August 7, 2017**                      **Called to Order: 9:00 A.M.**                      **Adjourned: 10:59 A.M.**

MEMBERS PRESENT:              Roger Te Stroete, Al Bosman, Richard Bemis, and Mark Winkel

MEMBERS ABSENT:                Jim Glavan

OTHERS PRESENT:                Greg Schnell, Charles Sweet, Tim Woodworth, Adam Payne, Tom Wegner, Kim Kaarto, Aaron Stewart, Aaron Kiesau, Jim Te Beest, Lee Kunze, Mindy Smith, Wendy Charnon, Dan Dominguez, and Ann Gottowski

The Sheboygan County Transportation Committee convened at 9:00 a.m. Chairman Te Stroete presiding. Chairman Te Stroete noted that the meeting was posted on August 3, 2017 at 2:10 p.m. in the lobby of the Administration Building in compliance with the open meeting law.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve the minutes as presented. Motion carried.

Supervisor Bemis made a motion and Supervisor Winkel seconded the motion to approve the vouchers. Motion carried.

Airport Superintendent Sweet advised the committee of correspondence he received from Burrows Aviation LLC, Mindy Smith, regarding the fuel flowage fees proposed.

Presentation by representatives from Omni Associates regarding the Airport Terminal Building Options Study.

Mindy Smith of Burrows Aviation indicated they purchased 105,183 gallons of fuel in July, down 6,404 gallons from in July of 2016, and down for the year 4,918 gallons compared to 2016; 423,052 gallons purchased in 2017.

Supervisor Winkel made a motion and Supervisor Bemis seconded the motion to approve the signage requested by Burrows Aviation contingent upon the word "terminal" being removed from all potential signage. Roll call vote with all supervisors voting "AYE", motion carried.

Supervisor Bemis made a motion and Supervisor Winkel seconded the motion to approve the hangar lease rates remain the same as 2017. Motion carried.

Supervisor Bosman made a motion and Supervisor Bemis seconded the motion to approve the fuel flowage rate of \$0.13 per gallon and de-icing \$0.01 gallon. Motion carried.

Supervisor Winkel made a motion and Supervisor Bosman seconded the motion to approve termination of Burrows Aviation LLC, (N6252 Resource Dr.) lease. Motion carried.

Supervisor Bosman made a motion and Supervisor Bemis seconded the motion to approve the lease with Aviation by Design LLC (N6252 Resource Dr.)

Supervisor Winkel made a motion and Supervisor Bemis seconded the motion to recommend reappointments to the Airport Advisory Committee for: Lee Kunze, David Hilpertshouser, Jane Brill, Mindy Smith, Brandon Molina, and Charles Sweet.

Supervisor Winkel made a motion and Supervisor Bosman seconded the motion to approve the Airport Division five year capital plan. Motion carried.

Supervisor Winkel made a motion and Supervisor Bemis seconded the motion to approve the 2018 Airport Division budget, including capital items. Motion carried.

Supervisor Winkel made a motion and Supervisor Bemis seconded the motion to approve the 2018 Highway Division budget. Motion carried.

Supervisor Winkel made a motion and Supervisor Bosman seconded the motion to approve the 2018 transportation fund budget. Motion carried.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve \$375,058.42 in bridge aid for the Town of Herman, Holland, Lima, and Sheboygan Falls. Motion carried.

Superintendent Sweet discussed the increase in traffic at the airport from Road America and the Aviation Heritage Center airshow; a corvette was photographed on airport grounds for a magazine and the location will be mentioned with the picture.

Transportation Director Schnell discussed asphalt production, bridge reconstruction starting on CTH "RR", the grading crew working on CTH "OK", the base crew working on De Master Road, paint crew working on state roads, shouldering needs to be done on CTH "JP", "P" and CTH "KK", and the schedule to pave the complex site prior to winter.

Transportation Director Schnell provided the monthly report for the complex site. Adam Payne asked about improved intersection control on STH 67 and CTH "J"; Greg will investigate some options that are within county control and will contact the Wisconsin Department of Transportation.

Motion by Supervisor Bemis and seconded by Supervisor Winkel to adjourn at 10:59 a.m., motion carried.

Ann Gottowski  
Recording Secretary

Al Bosman  
Committee Secretary

1                   **SHEBOYGAN COUNTY    RESOLUTION NO. \_\_\_\_\_ (2017/18)**

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3           Re:   **Authorizing County Aid for Bridge/Culvert Construction in the Towns of**  
4               **Herman, Holland, Lima, and Sheboygan Falls**

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7           **WHEREAS**, state law requires that when Town Boards petition the County Board for bridge or  
8 culvert construction aid, the County is required to provide County aid in the amount provided by the  
9 statutes [Wis. Stat. § 82.08, Stats.], and

10  
11           **WHEREAS**, the following Towns have filed petitions for aid in the construction of bridges:

Town	Culvert or Bridge	Funds Provided by Town	County Aid Required
Herman	Meadowlark Road – Bridge	\$53,463.50	\$53,463.50
Holland	Hoitink Road – Bridge	\$71,950.00	\$71,950.00
Holland	Risseeuw Road – Bridge	\$147,545.00	\$147,545.00
Lima	Wilson Lima Road – Culvert	\$4,575.00	\$4,575.00
Sheboygan Falls	Meadowlark Road – Culvert	\$11,856.92	\$11,856.92
Sheboygan Falls	Meadowlark Road – Bridge	\$85,671.00	\$85,671.00
<b>TOTAL COUNTY AID REQUIRED</b>			<b>\$375,061.42</b>

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14           **NOW, THEREFORE, BE IT RESOLVED**, that the Sheboygan County Board does hereby  
15 appropriate the sum of \$375,061.42 to defray Sheboygan County's share of the above projects.

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17           **BE IT FURTHER RESOLVED** that a tax be levied as part of the 2018 County tax levy, but only  
18 upon such property in the County as authorized by law.

19           Respectfully submitted this 19th day of September, 2017.

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22                                   **TRANSPORTATION COMMITTEE**

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26 \_\_\_\_\_  
27 Roger Te Stroete Chairperson

\_\_\_\_\_ James P. Glavan, Vice-Chairperson

28  
29 \_\_\_\_\_  
30 Al Bosman, Secretary

\_\_\_\_\_ Richard C. Bemis

31  
32 \_\_\_\_\_  
33 Mark S. Winkel

34                                   Opposed to Introduction:

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36 \_\_\_\_\_

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