

NOTICE OF MEETING

TRANSPORTATION COMMITTEE

June 11, 2018 - 9:00 A.M.

Sheboygan County Transportation Department
W5741 CTH "J"
Plymouth WI 53073

Conference Room

AGENDA

Call to Order
Certification of Compliance with Open Meeting Law
Citizen Input and Comments
Approval of Minutes: Transportation Committee Meeting – May 7, 2018
Review and Approve Vouchers
Approval of Members to Attend Meetings or Functions
Correspondence
Governor Scott Walker – Support for User Fee Customs
Dan Dominguez – Support for Customs facility

Airport/Highway

Burrows FBO Update
Update on US Customs Process
Consideration of Resolution No. _____(2018/19) Re: Petitioning the Secretary of Transportation for Airport Improvement Aid
Consideration of Ordinance No. _____(2018/19) Re: Establishing Speed Zone on CTH "KK"
Consideration of Awarding Single Axle Truck Equipment
Airport/Highway Activities and Updates
Transportation Complex Update

Adjourn
Next Scheduled Meeting: July 2, 2018

Prepared by:
Ann Gottowski 459-3822
Recording Secretary

Roger Te Stroete
Committee Chairperson

NOTE: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from

time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Transportation Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department
W5741 CTH "J"
Plymouth WI 53073

May 7, 2018

Called to Order: 9:00 A.M.

Adjourned: 9:59 A.M.

MEMBERS PRESENT: Roger Te Stroete, Richard Bemis, Jim Glavan, Al Bosman, and Curt Brauer

OTHERS PRESENT: Greg Schnell, Jim TeBeest, Adam Payne, Tom Wegner, Tom Epping, Bryan Olson, Troy Robillard, Rick Satterlee, Ron Burrows, Mindy Smith, and Ann Gottowski

The Sheboygan County Transportation Committee convened at 9:00 a.m. Chairman Te Stroete presiding. Chairman Te Stroete noted that the meeting was posted on May 3, 2018 at 1:00 p.m. in the lobby of the Administration Building in compliance with the open meeting law.

Supervisor Glavan made a motion and Supervisor Bemis seconded the motion to approve the minutes as presented. Motion carried with Supervisor Brauer abstaining.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve the vouchers. Motion carried.

Mindy Smith provided the update for Burrows Aviation; purchased 47,995 gallons of fuel in April, up 12,987 gallons from April of 2017 for a total of 190,981 gallons purchased in 2018, up 23,764 gallons from 2017.

Rick Satterlee and Troy Robillard of Ayres Associates presented the committee with pictures from the CTH "LS" project.

Supervisor Bosman made a motion and Supervisor Bemis seconded the motion to approve the road closure on CTH "KW" (corrected from agenda as CTH "KK") for High Beam filming May 18-19, 2018 provided they have the proper signage and staff, certificate of liability, and notify law enforcement. Motion carried.

Supervisor Bemis made a motion and Supervisor Glavan seconded the motion to approve the road closure on CTH "D" from CTH "CC" to STH 57 for Breakfast on the Farm June 16, 2018 provided they have the proper signage and staff, certificate of liability, and notify law enforcement. Motion carried.

Supervisor Bemis made a motion and Supervisor Glavan seconded the motion to approve the Hingham Memorial Day run/walk May 28, 2018 provided they have submitted a certificate of liability, permission from other municipalities, and notify law enforcement. Motion carried.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve the Henderson Ride for Hope June 16, 2018 provided they have submitted a certificate of liability, permission from other municipalities, and notify law enforcement. Motion carried.

Supervisor Bemis made a motion and Supervisor Glavan seconded the motion to approve the American Tribute Ride July 28, 2018 provided they have submitted a certificate of liability, permission from other municipalities, and notify law enforcement. Motion carried.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve the department vehicle policy and list of vehicles. Roll call vote with all supervisors voting "AYE", motion carried.

Supervisor Glavan made a motion and Supervisor Bemis seconded the motion to recommend Curt Brauer be appointed to the airport advisory committee. Motion carried.

1st quarter variance report was received for information.

Supervisor Glavan made a motion and Supervisor Bemis seconded the motion to approve the table of organization change eliminating a maintenance supervisor position. Motion carried.

Transportation Director Schnell reminded the committee of the Spring Commissioner and Committee meeting on May 10th. Supervisor Te Stroete will attend the Wisconsin County Highway Association Summer Road School June 4-6, 2018.

Transportation Director Schnell advised the committee Gary Mihm from the airport division retired and an internal candidate transferred to the airport.

Transportation Director Schnell advised the committee the CTH "OO" bridge may fall below acceptable sufficiency rating and it is the last spindle bridge in the county. He also provided an update on the move to the new facility, crews are working at the courthouse, CTH "PP" closed this morning. The asphalt plant started up this morning, the grading crew is booked for the year, the paving crew is almost completely booked for the year, town work has increased, and five full-time staff members have started as well as three limited term truck drivers. The DNR had a CAT grader with just 1,600 hours on it for sale on Wisconsin Surplus; we were able to purchase this for \$141,000. He also advised he is going to be requesting funding from finance for the purchase of five trucks.

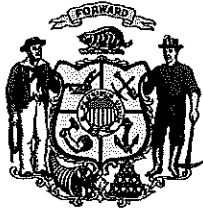
Transportation Director Schnell and Building Services Director Jim Te Beest provided an update on the complex. There is a meeting on Monday, May 14th with Quasius to discuss change order charges. The committee reviewed the summary report and monthly report. The ribbon cutting will be held June 15, 2018 from 4:00 p.m. to 6:30 p.m.

The Towns Association would like to hold their July 20, 2018 meeting at the complex.

Motion by Supervisor Bemis and seconded by Supervisor Bosman to adjourn at 9:59 a.m., motion carried.

Ann Gottowski
Recording Secretary

Al Bosman
Committee Secretary



SCOTT WALKER
OFFICE OF THE GOVERNOR
STATE OF WISCONSIN

P.O. Box 7863
MADISON, WI 53707

June 1, 2018

Mr. Kevin K. McAleenan
Acting Commissioner
U.S. Customs and Border Protection
Department of Homeland Security
1300 Pennsylvania Ave., N.W.
Washington, D.C. 20229

Dear Commissioner McAleenan,

The Sheboygan County Memorial Airport (SBM) plays an important role for Wisconsin's economic development activity. Allowing direct international flights into SBM will boost the airport's impact on our state and establish a global link to some of largest employers and tourist destinations in Wisconsin.

There are several businesses located in the Sheboygan area that have a strong international presence. Employers including Kohler Company, Bemis Manufacturing, Johnsonville, Sargento Foods, and Acuity Insurance will benefit from the designation. Additionally, Sheboygan County has a strong relationship with the United States Golf Association (USGA) and the Professional Golf Association (PGA) and has hosted several major golf tournaments. Sheboygan County will again serve as a host to a major tournament in 2020 when the Ryder Cup will be held at Whistling Straits Golf Course in Kohler. The ability to have direct international flights into SBM would be a tremendous advantage for the citizens and businesses of this important economic region.

Sheboygan County is currently preparing an application to the United States Customs and Border Protection office for user fee customs status at SBM. The requested user fee status will allow the airport to handle international passengers and aircraft, an activity that will greatly expand the economic opportunities within this region.

Given the importance to the State of Wisconsin's economy, I support the request from the Sheboygan County Memorial Airport and respectfully request your timely approval of their pending application.

Sincerely,

Scott Walker
Governor

A handwritten signature in black ink, appearing to be "Scott Walker", written over a light blue grid background.



**Sheboygan County Memorial Airport
Addition of U.S. Customs
Support Letter**

May 24th, 2018
Kohler Co.
Corporate Aviation Department
N6200 Resource Drive
Sheboygan Falls, WI 53085

RE: Letter of Support for U.S. Customs to Sheboygan County Memorial Airport

Dear Sheboygan County Board Supervisors and Committees:

I am writing this letter to affirm Kohler Co's support for the addition of U.S. Customs services to Sheboygan County Memorial Airport. The Ryder Cup in 2020 will place Whistling Straits and Sheboygan County in the spotlight on the international golf stage, and having a Customs facility will help draw visitors from outside the United States to visit Sheboygan County and play at Destination Kohler's world-class golf courses. A Customs facility would also support Kohler's expanding operations both in Sheboygan County and abroad by expediting travel for our own Associates as well as customers and vendors working with Kohler and other growing business in Sheboygan County.

We look forward to working with the County on this project,

A handwritten signature in blue ink, appearing to read "Dan Dominguez".

Dan Dominguez
Director – Aviation and Business Travel
Kohler Co.

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BE IT FURTHER RESOLVED that the County Board recognizes that the improvements petitioned for will be funded individually or collectively as funds are available with specific project costs to be approved as work is authorized; the proportionate cost of the Airport Development Projects described above shall be paid by the Sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the Project; any unneeded and unspent balance after the Project is completed shall be returned to the Sponsor by the Secretary; the Sponsor will make available any additional monies that may be found necessary upon request of the Secretary to complete the Project as described above; the Secretary shall have the right to suspend or discontinue the Project at any time additional monies are found to be necessary by the Secretary and the Sponsor does not provide the same; and in the event the sponsor unilaterally terminates the Project, all reasonable federal and state expenditures related to the Project shall be paid by the Sponsor.

"Designation of Secretary Of Transportation as Sponsor's Agent"

THEREFORE BE IT FURTHER RESOLVED that the Secretary is hereby designated as Sheboygan County's agent and is requested to agree to act as such in matters relating to the Airport Development Project described above and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account, or otherwise; and particularly to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance, and operation of the Airport; and to acquire property or interests in property by purchase, gift, lease, or eminent domain under Chapter 32 of the Wisconsin Statutes; and to supervise the work of any engineer, appraiser, negotiator, contractor, or other person employed by the Secretary; and to execute any assurance or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to Airport Development Projects.

BE IT FURTHER RESOLVED that Sheboygan County requests that the Secretary provide pursuant to Wis. Stat. § 114.33(8)(a) that Sheboygan County may acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

"Airport Owner Assurances"

BE IT FURTHER RESOLVED that Sheboygan County agrees to maintain and operate the airport in accordance with certain conditions established in Chapter Trans 55, Wisconsin Administrative Code, or in accordance with Sponsor assurances enumerated in a Federal Grant Agreement.

BE IT FURTHER RESOLVED that the County Administrator and County Clerk be authorized and directed to sign and execute the Agency Agreement and Federal Block Grant Owner Assurances authorized by this Resolution.

BE IT FURTHER RESOLVED that the Airport Superintendent is authorized and directed to forward copies of this petitioning resolution for the Secretary of Transportation and such other

99 agency officials as may be necessary together with such necessary supporting documents
100 including a transcript of the public hearing referred to herein.

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Respectfully submitted this 19th day of June, 2018.

TRANSPORTATION COMMITTEE

Roger Te Stroete, Chairperson

James P. Glavan, Vice-Chairperson

Al Bosman, Secretary

Richard C. Bemis

Curt A. Brauer

Opposed to Introduction:

1 SHEBOYGAN COUNTY ORDINANCE NO. _____ (2018/19)

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3 Re: **Establishing Speed Zone on County Road "KK" (Town of Wilson)**

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6 **WHEREAS**, pursuant to Wis. Stat. § 349.11, in the interest of safety, the Transportation
7 Committee recommends that to maintain a reasonable and safe speed zone, the present speed zone on
8 a portion of County Road "KK" be reduced as hereinafter specified.

9
10 **NOW, THEREFORE**, the County Board of Supervisors of the County of Sheboygan does ordain
11 as follows:

12
13 Section 1. **Changing Speed Zone**. The provisions of Section 20.03(13)(b)2 of the
14 County Code of Ordinances are hereby amended to read as follows (redlining indicates additions,
15 strikeouts indicate deletions; only those portions affected appear):

16
17 20.03(13)(b)2. ~~Forty-five~~ **Thirty-five** miles per hour from the intersection with
18 County Road "V" westerly to Moenning Road.

19
20 Section 2. **Effective Date**. The herein Ordinance shall take effect upon adoption by
21 the County Board, approval of the Department of Transportation if required, publication of this
22 Ordinance, and installation of appropriate signage.

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25 Respectfully submitted this 19th day of June, 2018.

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Brian C. Hoffmann

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Countersigned by:

Thomas Wegner, Chairperson