

NOTICE OF MEETING

TRANSPORTATION COMMITTEE

October 1, 2018 - 9:00 A.M.

Sheboygan County Transportation Department
W5741 CTH "J"
Plymouth WI 53073

Conference Room

AGENDA

Call to Order
Certification of Compliance with Open Meeting Law
Citizen Input and Comments
Approval of Minutes: Transportation Committee Meeting – September 10, 2018
Review and Approve Vouchers
Approval of Members to Attend Meetings or Functions
Correspondence
 U.S. Customs and Boarder Protection Letter

Airport/Highway

Burrows FBO Update

Airport Activities and Updates

Consideration of Autistic Child Signage – CTH "J"

Highway Activities and Updates

The Committee will be conducting a tour in Sheboygan County starting at Rocky Knoll Health Care Center immediately following the last agenda item and will move around the county, at the below locations, and end back at Rocky Knoll Health Care Center. No legislative or policy decisions will be made during the tour. The public is welcome to attend via their own transportation. The tour may be attended by a majority of Transportation Committee; therefore their presence constitutes a "meeting" as indicated below.

Tour Schedule: CTH "A" east of STH 67 Village of Elkhart Lake, CTH "A" west of STH 32 Village of Howards Grove, Meadowlark Road between CTH "J" and Playbird Rd, Sheboygan County Memorial Airport Resource Drive, and CTH "PP" Village of Kohler

Adjourn
Next Scheduled Meeting: November 5, 2018

Prepared by:
Ann Gottowski 459-3822
Recording Secretary

Roger Te Stroete
Committee Chairperson

NOTE: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Transportation Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department
W5741 CTH "J"
Plymouth WI 53073

September 10, 2018 **Called to Order: 9:00 A.M.** **Adjourned: 10:35 A.M.**

MEMBERS PRESENT: Roger Te Stroete, Richard Bemis, Jim Glavan, and Al Bosman

MEMBERS ABSENT: Curt Brauer

OTHERS PRESENT: Greg Schnell, Charles Sweet, Bryan Olson, Dave Markworth,
Jeremy Fetter, Mindy Smith, Lee Kunze, Chris Roenitz, and Ann
Gottowski

The Sheboygan County Transportation Committee convened at 9:00 a.m. Chairman Te Stroete presiding. Chairman Te Stroete noted that the meeting was posted on September 6, 2018 at 3:30 p.m. in the lobby of the Administration Building in compliance with the open meeting law.

Supervisor Bosman made a motion and Supervisor Bemis seconded the motion to approve the minutes as presented. Motion carried.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve the vouchers. Motion carried.

Mindy Smith of Burrows Aviation advised she purchased 109,070 gallons of fuel in August of 2018, down 17,946 gallons from August of 2017; total purchased for 2018 is 567,856 gallons, down 7,212 from 2017.

Supervisor Glavan made a motion and Supervisor Bosman seconded the motion to recommend the reappointment of the following airport advisory committee members: Richard Bemis, Curt Brauer, Steven Bauer, Thomas Trester, and Daniel Dominguez. Motion carried.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve the bid from Truck Equipment, Green Bay WI for two trucks at the cost of \$91,470.00 each. Motion carried.

Supervisor Bemis made a motion and Supervisor Glavan seconded the motion to approve the 2019 airport budget. Motion carried.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve the 2019 highway budget. Motion carried.

Supervisor Glavan made a motion and Supervisor Bemis seconded the motion to approve the 2019 transportation fund budget. Motion carried.

Supervisor Bemis made a motion to deny the speed reduction on CTH "D"; motion failed due to no second. Supervisor Bosman made a motion and Supervisor Glavan seconded the motion to approve the speed reduction on CTH "D" from the current 55 MPH to 45 MPH, from CTH "CC" easterly for approximately 2,300'. Motion carried with Supervisor Bemis voting "NAY".

Supervisor Bemis made a motion and Supervisor Glavan seconded the motion to deny the speed reduction on CTH "PP" (Indiana Avenue) from Taylor Drive to the west corporate limits of the City of Sheboygan. Roll call vote, all supervisors voting "AYE"; motion carried.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve Sheboygan County Resolution No. _____(2018/19) RE: Bridge Aid for Towns of Mosel, Plymouth, and Sherman. Motion carried.

Supervisor Bemis made a motion and Supervisor Glavan seconded the motion to approve a policy for all highway division staff with regard to FOB and key replacement; employees will be charged \$10.00 for a replacement FOB and \$50.00 for a replacement key. Motion carried.

Airport Superintendent Sweet advised the committee that the Aviation Heritage Center parking lot will be painted next month. He also provided an overview of the August 30, 2018 Airport Advisory Committee meeting.

Transportation Director Schnell showed a brief PowerPoint of the 2017-2024 paving and reconstruction. He provided an overview of what he presented at the First Friday Forum. Crews will be opening CTH "PP" and CTH "A" roundabout to Kohler Company traffic and the Highland Drive intersection will be closing. Crews are in the early stages of winter preparation; the state purchased a high capacity brine making tank. October 1 – 3 the WCHA- LDG conference will be held in Elkhart Lake; the new facility will be toured.

Chairman Te Stroete complimented Transportation Director Schnell on his presentation at the First Friday Forum.

Motion by Supervisor Bosman and seconded by Supervisor Bemis to adjourn at 10:35 a.m., motion carried.

Ann Gottowski
Recording Secretary

Al Bosman
Committee Secretary



**U.S. Customs and
Border Protection**

Commissioner

SEP 17 2018

The Honorable Scott Walker
Governor
State of Wisconsin
115 E Capitol #1
Madison, WI 53702

Dear Governor Walker:

Thank you for your June 1, 2018 letter to U.S. Customs and Border Protection (CBP) in which you expressed your support for Sheboygan County Memorial Airport's (KSBM) interest in becoming a User Fee Facility (UFF).

CBP works closely with communities and business partners to fulfill its mission of facilitating legitimate trade and travel. The establishment of UFFs at appropriate locations contributes to that effort. The CBP staff at the Port of Chicago has begun discussions with KSBM regarding the next steps in the designation process. I encourage KSBM to work closely with local CBP personnel throughout the process of design, planning, and construction to build a UFF that meets current CBP Airport Technical Design Standards. CBP requires clear and continuous information on the anticipated volume of international passengers and cargo in order to determine appropriate staffing requirements and hours of operation.

This letter serves as preliminary approval for KSBM's UFF designation pending completion of a CBP compliant facility by KSBM and a signed Memorandum of Agreement. This UFF designation is based upon the current projected volume and value of business data that KSBM has provided to CBP as well as your support. Initiation of construction of a CBP compliant facility should begin within three (3) years from issuance of this letter. If construction of the facility has not begun within three years, KSBM will need to reapply for UFF designation.

If we may offer further assistance, please contact Mr. Timothy Quinn, Intergovernmental Public Liaison, at 202-345-0775, or have a member of your staff contact Executive Director, Mission Support, Office of Field Operations, Walter A. Brinton, at 202-344-3257.

Sincerely,

A handwritten signature in black ink, appearing to read "K. McAleenan", with a long horizontal line extending to the right.

Kevin K. McAleenan
Commissioner

cc: Charles H. Sweet II, Superintendent, Sheboygan County Memorial Airport