

NOTICE OF MEETING

JOINT MEETING OF THE HUMAN RESOURCES AND FINANCE COMMITTEES

January 12, 2022 - 3:00 PM

Administration Building - Conference Room 302
508 New York Avenue Sheboygan, WI 53081

To join the meeting remotely dial: 1 312 626 6799;
Meeting ID: 842 5398 4008 Passcode: 484535

Members of the Committee may be appearing remotely. Persons wanting to observe the meeting may come to the Administration Building or listen remotely

Agenda

Call to Order
Certification of Compliance with Open Meeting Law

County Board Referral
Consideration of Resolution No 30 (2021/22) - Approving Use of American Rescue Plan Act (ARPA) Funds (No. 3)

Adjourn

Prepared by:
Evan Grossen
Recording Secretary

William Goehring
Committee Chairperson

Wearing a mask will be strongly encouraged. Room 302 has a capacity limit of 21 individuals using the current CDC guidance on COVID-19 social distancing. If the room exceeds capacity, the Committee Chair may ask attendees to leave and participate remotely or adjourn the meeting and reschedule for another time.

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting, and it is likely that a majority of the Executive Committee will be present, to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak.

If listed as an agenda item – The Administrator's Report, Finance Director's Report, and Information Technology's Report is a summary of key activities. No action will be taken by the Finance Committee resulting from the reports unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Clerk's Office, 920-459-3003 prior to the meeting so that accommodations may be arranged.

1 **SHEBOYGAN COUNTY RESOLUTION NO. 30 (2021/22)**

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3 **Re: Approving Use of American Rescue Plan Act (ARPA) Funds (No. 3)**

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6 **WHEREAS**, on March 11, 2021, the American Rescue Plan Act (ARPA) was signed into
7 law, and

8
9 **WHEREAS**, ARPA established the coronavirus State and Local Fiscal Recovery Funds
10 (SLFRF) program to provide \$350 Billion of support to state, territorial, local, and tribal
11 governments in responding to the economic and public health impacts of COVID-19, and

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13 **WHEREAS**, one of the eligible uses identified in the U.S. Treasury's Interim Final Rule is
14 the provision of premium pay to employees providing essential services during the COVID-19
15 pandemic, and

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17 **WHEREAS**, Sheboygan County recognizes the essential and difficult work of Rocky Knoll
18 staff and correctional staff, together with the challenges concerning recruiting and retaining
19 individuals for these positions, and

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21 **WHEREAS**, premium pay in the amount of a \$2.00 per hour increase for the herein
22 identified non-salaried correctional staff and Rocky Knoll staff, as well as quarterly bonuses for all
23 correctional staff and Rocky Knoll staff in the amount of \$300.00 for full-time and \$150.00 for
24 part-time staff is necessary to allow Sheboygan County to continue providing essential services,
25 and

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27 **WHEREAS**, Resolution No. 25 (2021/22) approved the use of ARPA funds for recruitment
28 of staff at Rocky Knoll Health Care Center, but such efforts have not produced the required results,
29 necessitating an additional increase, and

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31 **WHEREAS**, the Human Resources and Law Committees have supported wage increases
32 to correctional officers effective January 1, 2022;

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34 **NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board of
35 Supervisors has determined that a portion of Sheboygan County's ARPA SLFRF funds shall be
36 used for the following eligible expenses as detailed in the following chart:
37

Description	2022	2023	2024	Total Cost
\$2.00 Premium Wage Adjustments (New Rate Effective February 27, 2022)				
Non-Salaried Sheriff - Corrections Staff	145,402	609,509	740,514	1,495,425
Rocky Knoll - Environment Service Workers	36,225	37,311	38,432	111,968
Rocky Knoll - Maintenance Workers II & Technician	19,454	20,038	20,640	60,132
Rocky Knoll - Certified Nursing Assistants	297,903	352,485	363,060	1,013,448

Description	2022	2023	2024	Total Cost
Quarterly Retention Bonuses (\$150 Part time-\$300 full time) (Effective First Quarter of 2022)				
All Sheriff - Corrections Staff	97,800			97,800
All Rocky Knoll Staff	170,226			170,226
Health and Dental Insurance for Two Unbudgeted Corrections Officers (Effective March 1, 2022)	37,695	52,270	54,361	144,327
HR and Law Committee Approved Equity Adjustments (Effective January 1, 2022)	125,000			125,000

Total ARPA Requests	929,705	1,071,613	1,217,007	3,218,326
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These are forecasted amounts. ARPA Funds allocated will be adjusted to actual incurred.

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BE IT FURTHER RESOLVED that the 2022 allocations noted in the above chart shall be incorporated into the 2022 budget.

BE IT FURTHER RESOLVED, that all positions identified herein shall receive quarterly bonuses of \$300.00 for full-time and \$150.00 for part-time on March 31, June 30, September 30, and December 31, through 2022. To be eligible for a quarterly bonus, an employee must be employed for at least ninety (90) days before the end of a quarter.


Respectfully submitted this 21st day of December, 2021.



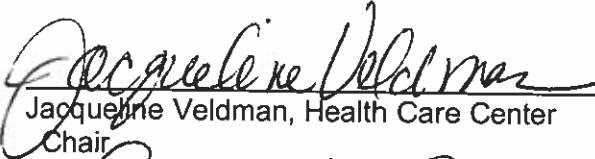
 Vernon Koch, County Board Chair



 Robert Ziegelbauer, County Board
 Vice-Chair

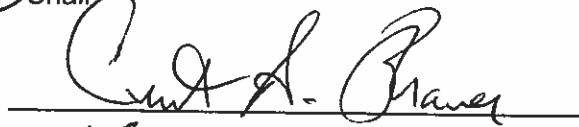


 Charlette Nennig, Law Committee Chair

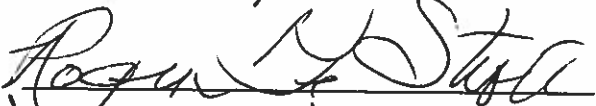


 Jacqueline Veldman, Health Care Center
 Chair

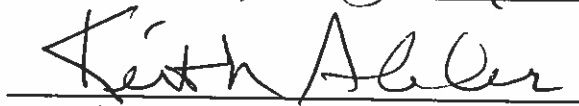




 Curt A. Braver

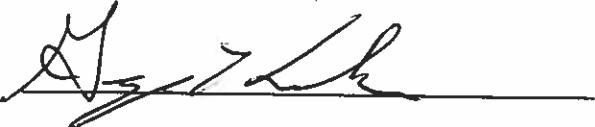


 Roger Y. Stoff



 Keith A. Baker





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Grian C. Hoffmann

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Al Bosma

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Wally Schmitt

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December 17, 2021, draft

FISCAL NOTE
December 2021

**Resolution No. 30 (2021/22) RE: Approving Use of American Rescue Plan Act (ARPA)
Funds (No. 3)**

Within the resolution is the breakdown of the requests totaling \$3.2 million. The County received \$22.4 million.

ARPA funds need to be expended or obligated by December 31, 2024. If obligated, funds would need to be expended by December 31, 2026.

Funding:

No additional levy is required until Budget Year 2025 to accommodate the recurring wage increases.

Respectfully Submitted,



Wendy A. Charon, Finance Director
December 21, 2021