SHEBOYGAN COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) MINUTES

Sheboygan County Sheriff's Department
West Conference Room, 525 N 6th Street
Sheboygan, WI 53081

January 28th, 2021 **Called to Order 8:03 A.M.** **Adjourned 9:45 A.M.**

MEMBERS PRESENT: Tom Bahr, St. Nicholas Hospital; Chuck Butler, Sheboygan Fire Department; Greg Bierman, Lakeland College; Doug Sherpereel, Sigma Aldrich; Terry Katsma, State Elected Official; Steve Steinhardt, Emergency Management; Peter Madden, Member at Large; Steve Cobb, Sheboygan Police Department; Phillip Ditter, Plastics Engineering; and Dean Dolence, American Red Cross

MEMBERS ABSENT: Dan Althaus, Orange Cross Ambulance; Starr Grossman, Sheboygan County Public Health; and Brian Hoffman, County Board

ALSO PRESENT: Steve Fenske, Wisconsin Emergency Management; Tom Hass, Aurora

CALL TO ORDER AND INTRODUCTIONS
Chuck Butler called the meeting to order at 8:03 a.m.

CERTIFICATION OF COMPLIANCE WITH WISCONSIN OPEN MEETING LAW
Steve Steinhardt stated that the amended meeting agenda had been posted with the County Clerk's Office on January 11th, 2021, at 11:30 a.m. and that the requirements of Wisconsin Open Meeting Law had been met.

APPROVAL OF MINUTES FROM JULY17TH, 2020 COMMITTEE MEETING
Motion by Tom Bahr, seconded by Phil Ditter to approve the Minutes from the July 17th, 2020 Committee Meeting. Motion carried.

PUBLIC COMMENT
No Public Comment.

ELECTION OF OFFICERS
Motion by Tom Bahr, seconded by Phil Ditter to nominate Charles Butler as LEPC Chair. Nominations were closed. Motion carried.

Motion Tom Bahr, seconded by Chuck Butler to nominate Peter Madden as LEPC Vice Chair. Nominations were closed. Motion carried.

DISCUSS POTENTIAL TO CREATTION OF A COMMUNTY PREPAREDNESS SUBCOMMITTEE
Steve Steinhardt brought this topic to the LEPC for further discussion. Chuck would like the LEPC to start thinking about more than just off-site plans. The LEPC will add a standing Community Preparedness LEPC Subcommittee to start organizing training, exercises, and public education in a more formal manner. Chuck, Steve Steinhardt, Doug Shepereel, Greg

Bierman, and Tom Hass will be on the subcommittee. Others will be free to join and should contact Chuck.

DISCUSS HAZAARD MITIGATION PLAN UPDATE
Steve Steinhardt informed the Committee that progress is being made in the Hazard Mitigation Plan update which is required every four years. The plan has been adopted by Sheboygan County and the City of Sheboygan. It will be forwarded to other municipalities to consider. Final approval is pending with FEMA.

UPDATE ON RYDER CUP AND NASCAR PLANNING
Steve Steinhardt informed the committee that Ryder Cup planning activities have resumed since the tournament was postponed. Also, NASCAR is coming to Road America this year. One planning has occurred for NASCAR. It may be challenging for resources as it is scheduled for the 4th of July weekend.

SOCIAL MEDIA DISCUSSION
Steve updated the committee that Emergency Management/LEPC does have Facebook and Twitter accounts but activity has been fairly limited. Steve was looking for guidance on using the platforms. Both Steve Cobb and Greg Bierman brought up that although social media is a good tool, you really needed to have a dedicated person to ensure you have a good program that works. The LEPC would also have to monitor what social media platforms people are using as that is always changing.

COVID19 PLANNING AND PREPAREDNESS
Steve Steinhardt reviewed current statistics related to Covid in Sheboygan County. We also discussed the National Guard testing site and also discussed the roll out of vaccination clinics.

DISCUSS POTENTIAL TO CREATTION OF A COMMUNTY PREPAREDNESS SUBCOMMITTEE
Steve Steinhardt brought this topic to the LEPC for further discussion. Chuck would like the LEPC to start thinking about more than just off-site plans. The LEPC will add a standing agenda item to discuss training and exercise opportunities in the County to try and coordinate our efforts better.
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UPDATE OF THE SHEBOYGAN COUNTY HAZARDOUS MATERIALS RESPONSE PLAN
Sheboygan County is in the process of updating their Hazardous Materials Response Plan as required to be eligible for the EPCRA Computer/HazMat equipment grant. It will go before Law Committee in February.

DESIGNATION OF WEM AS COMPLIANCE INSPECTOR
Motion by Phil Ditter, seconded by Tom Bahr to designate WEM as the Compliance Inspector. Motion carried.

REVIEW AND APPROVE LEPC BYLAWS
Motion by Chuck Butler, seconded by Tom Bahr to approve updates to the LEPC Bylaws. Motion carried.

OFF-SITE PLANS
Motion by Tom Bahr, seconded by Phil Ditter to approve revisions of the Emergency Off-Site Plan for Cedar Grove Warehouse, 802 South Street, Plymouth, WI, as amended. Motion carried.

Motion by Tom Bahr, seconded by Chuck Butler to approve revisions of the Emergency Off-Site Plan for Glacier Transit, 404 Schwartz Street, Plymouth, WI, as amended. Motion carried.

Motion by Tom Bahr, seconded by Chuck Butler to approve revisions of the Emergency Off-Site Plan for Glacier Transit, 976 Willow Road, Plymouth, WI, as amended. Motion carried.

Motion by Tom Bahr, seconded by Peter Madden to approve the revisions of the Emergency Off-Site Plan for Glacier Transit, 128 Appleton Street, Plymouth, WI, as amended. Motion carried.

Motion by Tom Bahr, seconded by Peter Madden to approve the revisions of the Emergency Off-Site Plan for Glacier Transit, 4910 S Frontage Road, Sheboygan, WI, as amended. Motion carried.

Motion by Tom Bahr, second by Phil Ditter to approve the revisions of the Emergency Off-Site Plan for Great Lakes Cheese, 2602 CTH PP, Plymouth, WI, as amended. Motion carried.

Motion by Tom Bahr, second by Dean Dolence to approve the revisions of the Emergency Off-Site Plan for Sargento Foods, One Persnickety Place, Plymouth, WI, as amended. Motion carried.

Motion by Phil Ditter, second by Tom Bahr to approve the revisions of the Emergency Off-Site Plan for Lakeside Foods, 709 Allen Street, Random Lake, WI, as amended. Motion carried.

Motion by Peter Madden, second by Tom Bahr to approve the revisions of the Emergency Off-Site Plan for AT&T, 704 N Broadway Street, Sheboygan Falls, WI, as amended. Motion carried.

Motion by Tom Bahr, second by Peter Madden to approve the revisions of the Emergency Off-Site Plan for Rockline Industries, 985 Willow Road, Sheboygan Falls, WI, as amended. Motion carried.

Motion by Peter Madden, second by Phil Ditter to approve the revisions of the Emergency Off-Site Plan for Rockline Industries, N5252 CTH TT, Sheboygan Falls, WI, as amended. Motion carried.

Motion by Peter Madden, second by Phil Ditter to approve the revisions of the Emergency Off-Site Plan for Rockline Industries, 1113 Maryland Avenue, Sheboygan, WI, as amended. Motion carried.

Motion by Peter Madden, second by Chuck Butler to provisionally approve the revisions of the Emergency Off-Site Plan for Rockline Industries, 100 Birch Road, Sheboygan Falls, WI, as amended. Motion carried.

Motion by Phil Ditter, second by Peter Madden to approve the revisions of the Emergency Off-Site Plan for Acuity Insurance, 2800 S Taylor Drive, Sheboygan, WI, as amended. Motion carried.

Motion by Peter Madden, second by Phil Ditter to approve the revisions of the Emergency Off-Site Plan for Sheboygan Paint, 1439 N 25th Street, Sheboygan, WI, as amended. Motion carried.

Motion by Peter Madden, second by Chuck Butler to approve the revisions of the Emergency Off-Site Plan for Vollrath Company, 1236 N 18th Street, Sheboygan, WI, as amended. Motion carried.

Motion by Tom Bahr, second by Phil Ditter to approve the NEW Emergency Off-Site Plan for Kallista Warehouse, 950 Willow Drive, Sheboygan Falls, WI, as amended. Motion carried.

Motion by Peter Madden, second by Tom Bahr to approve the NEW Emergency Off-Site Plan for VPI Corp, 3123 S 9th Street, Sheboygan, WI, as amended. Motion carried.

ADJOURNAMENT
Motion by Dean Dolence, seconded by Phil Ditter to adjourn. Motion carried. The meeting was adjourned at 9:45 a.m.

Submitted by:

Steve C. Steinhardt, Recording Secretary