

**SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE  
MEETING MINUTES**

Administration Building  
508 New York Avenue – Room 302  
Sheboygan WI 53081

**March 09, 2026**

**Called to Order: 2:30 PM**

**Adjourned: 3:00 PM**

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Christian Ellis, Secretary Char Nennig, Member(s) Carl Nonhof, Tom Wegner

**Remote:** None

MEMBERS ABSENT: None

ALSO PRESENT: **In Person:** Sheriff Matt Spence, Justina Torres, Dave Loomis

**Remote:** Stephanie Arendt

Chair Procek called the meeting to order at 2:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted March 6, 2026 at 2:00 PM, in compliance with the open meeting law.

A motion to approve the minutes of the February 23, 2026 meeting was made by Supervisor Nonhof. Supervisor Wegner seconded the motion. Motion carried.

Sheriff, Matt Spence

- Requested approval of Out of Cycle Pay Adjustments. A motion to approve was made by Supervisor Wegner. Supervisor Ellis seconded the motion. Motion carried.

Human Resources Director, Dave Loomis

- Requested re-consideration of Ordinance No. \_\_\_\_ Re: Amending Certain Elected Officials' Salaries (Clerk of Court and Sheriff). A motion was made to approve as presented by Supervisor Ellis. Supervisor Nennig seconded the motion. Motion carried.
- Provided updates and comments regarding the following:
  - Tyler Project
  - Operational & Cultural Audit RFP
  - Safety Program Audit

A motion to approve the vouchers was made by Supervisor Wegner. Supervisor Nennig seconded the motion. Motion carried.

There were no requests for approval of attendance at other meetings or functions.

The Committee scheduled the next HR Committee meeting for March 23, 2026 at 2:30 PM in Room 302 of the Administration Building, 508 New York Ave., Sheboygan, WI 53081.

A motion to adjourn was made by Supervisor Wegner. Supervisor Ellis seconded the motion. Motion carried with adjournment at 3:00 PM.

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David Loomis  
Recording Secretary

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Char Nennig  
Secretary