

SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building, Room 302
508 New York Avenue
Sheboygan WI 53081

March 12, 2025 **Called to Order: 3:30 P.M.** **Adjourned: 4:34 P.M.**

MEMBERS PRESENT: Vern Koch, Kathleen Donovan, William Goehring, Curt Brauer

MEMBERS REMOTE: Thomas Wegner

ALSO PRESENT: **In Person:** Keith Abler, Edward Procek, Alayne Krause, Steve Hatton, Jeremy Fetterer, Stefanie Albrecht, Kevin Dulmes, Wendy Siegert

Remote: Tara Duwe, Evelyn Wise, Bryan Olson, Matthew Strittmater, JerryJorgensen, Crystal Fieber, Brenda Hanson, Danielle Thompson

Chairperson Koch called the meeting to order at 3:30 P.M.

The Chairperson certified compliance with the open meeting law. The notice was posted at 2:45 P.M. Friday, March 7, 2025.

Supervisor Brauer moved to approve the minutes of February 12, 2025. Motion seconded by Supervisor Goehring. Motion Carried.

Correspondence – None.

County Administrator, Alayne Krause, informed the committee on the year-to-date sales tax revenue, the Rocky Knoll census, progress from the study by McGrath for employee compensation planning, the start of the 2026 Budget process, and an upcoming opioid abatement summit.

Finance Director, Steve Hatton, announced that the Finance Department has received the Certificate of Achievement for Excellence in Financial Reporting Award from the Government Finance Officers Association (GFOA) for the 2023 financial year. This marks the 11th consecutive year the county has received the award. The department also has 2 new hires with the addition of the Payroll Practitioner and the Staff Accountant/Project Implementor for Rocky Knoll. He then informed the committee that the close of 2024 is underway and, the Tyler ERP project had training days the past few months with that ramping up in March as well.

Finance Director, Steve Hatton, presented a request for adjustments to Fund Balance Policy. Supervisor Brauer moved to approve the request as presented. Motion seconded by Supervisor Donovan. Motion Carried.

Auditor/Analyst, Stefanie Albrecht, presented the Financial Statements for December and the for the Fourth Quarter Variance Report.

Finance Director, Steve Hatton, presented the Investment Statements for December.

Auditor/Analyst, Stefanie Albrecht, presented the Financial Statements for January.

Finance Director, Steve Hatton, presented the Investment Statements for January.

Vouchers were reviewed. Supervisor Brauer moved to approve the expenditures Motion seconded by Supervisor Goehring. Motion Carried.

There were no requests for approval of attendance at other meetings or functions.

Supervisor Brauer moved to adjourn. Motion seconded by Supervisor Goehring. Motion Carried.

Wendy Siegert
Recording Secretary

William Goehring
Secretary