

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

March 13, 2025

Call to order: 9:01 AM

Adjourned: 9:22 AM

MEMBERS PRESENT: Supervisor Suzanne Speltz, Secretary, Supervisor Christian Ellis and Supervisor Jackie Veldman, Vice Chairperson

MEMBER ABSENT: Supervisor Marilyn Montemayor, Chairperson, and Supervisor Carl Nonhof

ALSO PRESENT: Kayla Clinton, Rocky Knoll Administrator, Mandy Kohal, Rocky Knoll Deputy Administrator, Jeremy Fetterer, Sheboygan County Deputy Finance Director

Vice Chairperson Veldman called the meeting to order at 9:01 a.m.

The Vice Chairperson certified compliance with the open meeting law. The agenda was posted on March 10, 2025 at 2:40 PM.

Motion made to approve the minutes for the meeting on February 13, 2025 as written by Supervisor Ellis, with a second by Supervisor Speltz, motion carried

Rocky Knoll Administrator's Report

YTD ADC Census: 130/126 (Actual/Budget)

Staffing: Open Positions Nursing

Direct care:	RNs 16	LPNs 5	CNAs 42		
Hired:	RNs 0	LPNs 0	CNAs 1 PT	PCAs 1	

- January class there are currently 7 CNA students- 5 passed their nursing assistant program and are preparing to take their test
- March class we have 8 students committed

Attended Lakeland University Career Fair

Other Open Positions

2 Student Dining Assistants

State Survey Annual

Preliminary results for Health and Life Safety

Infection Control Update- reaching out to HHS to community respiratory report/updates

Therapy Transition

Looking to fill Director of Rehab position

Committee Action

- Consideration of Pay Exception, Hire Above Midpoint-CNA
Motion made by Supervisor Speltz to approve the request, second by Supervisor Ellis, motion carried
- Consideration of Accounts Payable
Motion made by Supervisor Ellis to approve the request, second by Supervisor Speltz, motion carried
- Consideration of January 2025 Financials
Motion made by Supervisor Ellis to approve the request, second by Supervisor Speltz, motion carried

Approval of Attendance at Other Meetings or Functions/Reports on Meetings attended.

None.

Public Comment

None

Rocky Knoll Foundation Meeting- Scheduled April 28, 2025 at 2:00 PM

9:22 AM - Motion made to adjourn by Supervisor Ellis second by Supervisor Speltz, motion carried.

Amanda Kohal
Recording Secretary

Suzanne Speltz
Committee Secretary