

**SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE & EXTENSION
COMMITTEE MINUTES**

Sheboygan County UW-Extension Office
5 University Drive
Sheboygan, WI
Room 5024

April 8, 2025

Called to Order: 3:30 PM

Adjourned: 4:06 PM

MEMBERS PRESENT: Chairman Rebecca Clarke, Supervisor John Nelson,
Supervisor Joe Liebau Jr, Ag Community Member Travis
Luedke

MEMBERS ABSENT: Supervisor Henry Nelson, Supervisor Stan Lammers

OTHERS PRESENT: Aaron Brault, Sharon Harvey, Kathryn Fabian, Ellen
Schleicher, Nicholas Tasche, Lee Alexander, Krynn Knepfel,
Ken Knepfel. Via Zoom- Tyler Betry and David Huenink

Chairperson Clarke called the meeting to order at 3:30 PM and verified the meeting notice had been posted on April 4, 2025 at 2:00 PM and the meeting complied with the Wisconsin Open Meeting Law.

Correspondence: None

Chairperson Clarke opened the public hearing at 3:30 PM

To consider an application from JB Site Design and Engineering LLC, on behalf of Lee Alexander to rezone a total of approximately 620 square feet of wetlands located in the SE ¼, NW ¼, Section 2, T15N-R21E, Town of Plymouth, from the "Shoreland-Wetland District" to the "Shoreland District" to allow for the construction of a driveway to serve a proposed residential property partially in the Shoreland jurisdiction of Otter Creek, pursuant to Section 72.09(4) of the *Sheboygan County Shoreland Ordinance*.

Chairperson Clarke noted that the public hearing notice was posted on March 21st and March 28th in compliance with state statute. Mrs. Fabian presented the staff report for the proposed wetland rezone. The applicant answered questions from the Committee.

Public Hearing closed at 3:38 PM

Supervisor Liebau made a motion to approve the wetland rezone as proposed and with the conditions recommended by the staff report. Supervisor Luedke seconded the motion. The motion carried unanimously.

Chairperson Clarke opened the second public hearing at 3:39PM

Consideration of Amending Section 73.05(2)(b)4. of *the Sheboygan County Floodplain Ordinance*.

Mrs. Fabian gave an overview on the proposed amendments to the current Sheboygan County Floodplain Ordinance and answered questions from the Committee.

Public Hearing closed at 3:41 PM

Supervisor John Nelson made a motion to recommend the amendments to County Board. Motion was seconded by Supervisor Luedke. The motion carried unanimously.

Planning & Conservation-

Consideration of Land Swap for Redevelopment Project- Mr. Brault presented and took questions on an updated version of the resolution adding the City Redevelopment Authority to lines 26 and 27. Supervisor Liebau moved to approve the resolution. Motion seconded by Supervisor John Nelson. Motion carried with no opposition.

Consideration of Using Campground Non-Lapsing Account Funds- Mr. Brault requested the use of Campground non-lapsing funds to update electrical on buildings at the Marsh along with appropriate budget adjustments. Supervisor John Nelson moved to approve the request. Motion seconded by Luedke. Motion carried with no opposition.

Register of Deeds-

Update on the New Mailing Procedure- Mrs. Schleicher presented and took questions on the department's new mailing procedure which takes effect May 1, 2025.

Update on Land Record Contract Costs- Mrs. Schleicher presented and took questions on the price increase for the department's use of Land Record software.

Other Department Project and Program Management Updates- Mr. Brault provided an update on the Conservation Department update being postponed, the progress on the new HHW building, the turn-out for the April HHW event, the air photo flights, the Marsh Management Plan Meetings, and potentially updating the County Boat Launch fees.

Consideration and Approval of Attendance at Other Meetings/Functions. Chairperson Clarke requested the approval of members to attend the Marsh Management Plan Open House on Thursday, April 10th. Supervisor John Nelson motioned and Supervisor Liebau seconded to approve the request. Motion carried with no opposition.

Travel Report and Report of Meetings and Functions Attended. None.

Review and Approve Vouchers. Supervisor John Nelson motioned and Supervisor Liebau seconded to approve the vouchers. Motion carried with no opposition.

Supervisor John Nelson motioned to adjourn the meeting. Supervisor Liebau seconded the motion. Motion carried with no opposition. Meeting adjourned at 4:06 PM.

Next meetings-

(UW Extension Focus) is scheduled for April 22, 2025 at 3:30 PM.

(Planning & Conservation Focus) is scheduled for May 13, 2025 at 3:30 PM.

Sharon Harvey
Recording Secretary

John Nelson
Committee Secretary