

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

April 10, 2023

Called to Order: 3:30 PM

Adjourned: 5:35 PM

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Tom Wegner, Secretary Christian Ellis, Members Carl Nonhof and Kathleen Donovan

ALSO PRESENT: **In Person:** County Administrator Alayne Krause and Penny Elsner

Chair Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted April 6, 2023 at 1:00 PM, in compliance with the open meeting law.

A motion to approve the minutes of March 27, 2023 as presented was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

Clerk of Courts Chris Koenig requested approval for the Vacant Position Request for Lead Court Clerk. A motion was made by Supervisor Donovan granting approval. Supervisor Ellis seconded the motion. Motion carried.

County Administrator Alayne Krause requested approval for hiring the Finance Director above the midpoint of the salary range. A motion was made by Supervisor Wegner granting approval. Supervisor Donovan seconded the motion. Motion carried.

County Administrator Alayne Krause reviewed the Human Resources Policy Manual revisions. A motion was made by Supervisor Wegner granting approval as presented and requested follow-up with Corporation Counsel on a few minor verbiage details. Supervisor Donovan seconded the motion. Motion carried.

County Administrator Alayne Krause reported on current Human Resources initiatives, including the status and recruitment efforts of the vacant Human Resources Director position and that negotiations with the WPPA group will occur within the coming weeks.

A motion to approve the vouchers as presented was made by Supervisor Wegner. Supervisor Ellis seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Ellis. Supervisor Nonhof seconded the motion. Motion carried with adjournment at 5:35 PM.

Penny Elsner
Recording Secretary

Christian Ellis
Secretary