

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

May 8, 2023

Called to Order: 3:30 PM

Adjourned: 3:48 PM

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Tom Wegner, Members Carl Nonhof and Kathleen Donovan

ALSO PRESENT: **In Person:** County Administrator Alayne Krause, Building Services Director Jim TeBeest, and Penny Elsner
Remote: Secretary Christian Ellis, Health and Human Services Director Matt Strittmater, and Rocky Knoll Administrator Kayla Clinton

Chair Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted May 5, 2023 at 3:00 PM, in compliance with the open meeting law.

A motion to approve the minutes of April 24, 2023 as presented was made by Supervisor Donovan. Supervisor Wegner seconded the motion. Motion carried.

Health and Human Services Director Matt Strittmater requested approval for the Vacant Position Request for ADRC Supervisor. A motion was made by Supervisor Wegner granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Building Services Director Jim TeBeest requested approval for the Vacant Position Request for Assistant Director of Building Services. A motion was made by Supervisor Wegner granting approval. Supervisor Ellis seconded the motion. Motion carried.

Rocky Knoll Administrator Kayla Clinton requested approval for Sign-on Bonuses for Dining Services positions paid in quarterly installments. A motion was made by Supervisor Nonhof granting approval. Supervisor Wegner seconded the motion. Motion carried.

County Administrator Alayne Krause requested approval for the Vacant Position Request for Transportation Director. A motion was made by Supervisor Wegner granting approval along with any domino effect that may transpire. Supervisor Donovan seconded the motion. Motion carried.

County Administrator Alayne Krause reported on current Human Resources staffing, including that the vacant Human Resources Director position recruitment, and employee webinars that will be offered by Concordia and Lakeland University for their education discount programs.

A motion to approve the vouchers as presented was made by Supervisor Wegner. Supervisor Nonhof seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Wegner. Supervisor Ellis seconded the motion. Motion carried with adjournment at 3:48 PM.

Penny Elsner
Recording Secretary

Christian Ellis
Secretary