

**SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES
AGING AND DISABILITY ADVISORY COMMITTEE**

Sheboygan County Aging & Disability Resource Center
650 Forest Avenue, Sheboygan Falls WI 53085
Room 105

May 9, 2024

Called to Order: 2:04 P.M.

Adjourned: 2:29 P.M.

MEMBERS PRESENT: William Goehring, Terese Gessler, Gerald DuMonthier, Derek Muench, Marilyn Montemayor, Jane Brill and Mary Kay Vincent-Samet

MEMBERS ABSENT: Mary Nowacki, Carol Zoran, and Joseph Bugarino

ALSO PRESENT: Michelle Acevedo, and Dillon Shiff

Gerald DuMonthier called the meeting to order at 2:04 p.m.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an email from the County Clerk's office noting that the agenda for the May 9, 2024 meeting was posted on May 2, 2024 at 3:45 p.m. in compliance with the Open Meeting Law.

INTRODUCTIONS

Brief introductions were given by all those present.

APPROVAL OF MINUTES – March 14, 2024

William Goehring moved to approve the minutes. Terese Gessler seconded. Motion carried with no nay votes.

ANNOUNCEMENTS AND CORRESPONDENCE

Ms. Acevedo shared two thank you notes with the committee members. One was regarding home delivered meals and the other transportation.

AGING AND DISABILITY RESOURCE CENTER APPEALS AND GRIEVANCES

None.

AGING AND DISABILITY RESOURCE CENTER – UPDATES

May is Aging & Disability Resource Center Month

Ms. Acevedo mentioned Governor Tony Evers sent a proclamation for the Aging & Disability Resource Center month which is posted in the main reception area. Also, Amy TenHaken and Dillon Shiff posted a thank you note on the Wisconsin State website thanking the ADRC staff for all they do.

Statistics

Ms. Acevedo reviewed the number of functional screens and calls for the Information and Assistance specialists in March and April of 2024.

Front Desk

Michelle Acevedo reported Patti Schmitt is the primary staff at the front desk until the position is posted. Information and Assistance staff provide breaks and lunch coverage. Health and Human Services staff will be providing coverage for vacation time. Ms. Acevedo will be

requesting a second position in 2025. She also noted hours for the phones at the front desk have changed to 8:00 to 4:30. At 4:30 the phone is transferred to voicemail. The front desk is still covered in person from 4:30 to 5:00 in case there is a walk-in.

Outreach Events

Michelle Acevedo reviewed events staff of the Aging & Disability Resource Center attended in the past quarter of 2024.

Other

None.

AGING UNIT UPDATES

May is Older Americans Act Month

Ms. Acevedo mentioned Governor Evers sent a proclamation for the Older Americans Act month.

Letter

Dillon Shiff mentioned there is letter being circulated to county board members, county agencies and partnerships regarding one of his staff. He has investigated these claims in the letter and none of them are true. Marilyn Montemayor said she received a letter.

Intern Over Summer Months

Mr. Shiff noted an intern will be starting at the ADRC on June 3rd and will be working here thru mid-August. She is a student at UWM and pursuing a social work degree. She enjoys working with the elderly and disabled populations.

Meal Site Contributions

Dillon Shiff stated the cost of meals continues to rise. The suggested donation is in the range of \$5.00 and \$8.00 per meal. The diners would prefer a suggested donation instead of a range. The suggested donation will most likely be \$6.00.

Senior Health Promotions

Mr. Shiff mentioned the senior health promotion workshops are being held in the rural communities. Strong Bodies in Howards Grove and Tai Chi in Adell.

Volunteer Banquet

Dillon Shiff shared with the committee that the Volunteer Banquet was held on April 17th from 4:00 to 7:00 at Chissy's Pub and Grill. Everyone that attended had a very nice evening. Good food and entertainment.

Aging Survey

Mr. Shiff noted the aging surveys were mailed with the home delivered meals billings and the ADRC customer satisfaction surveys. They were also handed out at all of the mealsites. So far 215 surveys have been returned. Returns will be accepted thru May 31. The data from these surveys will be used to complete the Aging Plan for 2025-2027 which is due in September.

Other

Dillon Shiff noted June 15 is World Elder Abuse Awareness Day. A banner and pin wheels will be placed in front of the ADRC. Along with a banner on the fence at Taylor Park.

Public Input on Agenda Items

None.

Adjournment

Terese Gessler motioned and Mary Kay Vincent-Samet seconded to adjourn the meeting at 2:29 p.m. Motion carried.

Patti Schmitt – Recording Secretary