

## NOTICE OF MEETING

HUMAN RESOURCES COMMITTEE  
May 14, 2026 2:30 PM

Administration Building  
508 New York Avenue  
Conference Room 302  
Sheboygan WI 53081

**Remote Access: +1-216-508-0648**

**Meeting ID: 411 062 297#**

**Virtual: <https://meet.google.com/chs-cetu-ygd>**

Members of the Committee may be appearing remotely. Persons wanting to observe the meeting are encouraged to listen remotely.

### \* AGENDA \*

Call to Order

Certification of Compliance with Open Meeting Law

Rocky Knoll Health Care Center Administrator, Kayla Clinton

- Consideration of Out of Cycle Pay Adjustment

Health and Human Services Director, Matt Strittmater

- Consideration of Temporary Pay Adjustment

Human Resources Director, Dave Loomis

- Human Resources Purpose, Accomplishments and Goals
- Human Resources Department Updates and Comments

The Human Resources Department Updates and Comments is a summary of key activities. No action will be taken by the Human Resources Committee resulting from the report unless it is a specific item on the agenda.

Review and Approve Vouchers

Approval of Attendance at Other Meetings or Functions

Consideration of Next Meeting

Adjourn

Prepared by:  
Dave Loomis  
Recording Secretary

Wendy Schobert  
Committee Chairperson

NOTES: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Posted May 12, 2026 at 10:30 AM

Wis. Stat. §19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Human Resources Department, 920.459.3105 prior to the meeting so that accommodations may be arranged.

**SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE  
MEETING MINUTES**

Administration Building  
508 New York Avenue – Room 302  
Sheboygan WI 53081

**April 13, 2026**

**Called to Order: 2:30 PM**

**Adjourned: 2:53 PM**

**MEMBERS PRESENT:** Chair Edward Procek, Vice Chair Christian Ellis, Secretary Char Nennig, Member(s) Tom Wegner, Carl Nonhof

**Remote:** None

**MEMBERS ABSENT:** None

**ALSO PRESENT:** **In Person:** Matt Spence, Corey Norlander, Justina Torres, Matt Strittmater, Dave Loomis

**Remote:** Michelle Acevedo

Chair Procek called the meeting to order at 2:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted April 10, 2026 at 10:30 AM, in compliance with the open meeting law.

A motion to approve the minutes of the March 23, 2026 meeting was made by Supervisor Wegner. Supervisor Nennig seconded the motion. Motion carried.

HR Director, Dave Loomis on behalf of District Attorney, Joel Urmanski

- Requested approval of an Out of Cycle Pay Adjustments. A motion to approve was made by Supervisor Nennig. Supervisor Ellis seconded the motion. Motion carried.

Sheriff Matt Spence

- Requested approval of the Re-Implementation of Correctional Training Officer Incentive. A motion to approve was made by Supervisor Nennig. Supervisor Nonhof seconded the motion. Motion carried.

Health and Human Services Director, Matt Strittmater

- Requested approval of a Change to the Table of Organization. A motion to approve was made by Supervisor Ellis. Supervisor Wegner seconded the motion. Motion Carried
- Requested approval of two (2) Vacant Position Requests. A motion to approve was made by Supervisor Ellis. Supervisor Wegner seconded the motion. Motion carried.
- Requested approval of a Temporary Pay Adjustment. A motion to approve was made by Supervisor Wegner. Supervisor Nennig seconded the motion. Motion carried.

Human Resources Director, Dave Loomis, on behalf of Finance Director, James Webb

- Requested approval of a Temporary Pay Adjustment. A motion to approve was made by Supervisor Nonhof. Supervisor Wegner seconded the motion. Motion carried.

Human Resources Director, Dave Loomis

- Recognized Committee Chair Ed Procek for his years of service as a County Board Supervisor, HR Committee Member and HR Committee Chair.
- Provided updates and comments regarding the following:
  - 2027 Budget Preparation
  - InHealth Center Improvements

A motion to approve the vouchers was made by Supervisor Wegner. Supervisor Nonhof seconded the motion. Motion carried.

There were no requests for approval of attendance at other meetings or functions.

The Committee will schedule the next meeting as a part of the April 28th County Board Organizational Meeting.

A motion to adjourn was made by Supervisor Wegner. Supervisor Ellis seconded the motion. Motion carried with adjournment at 2:53 PM.

David Loomis  
Recording Secretary

Char Nennig  
Secretary