

**SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE & EXTENSION
COMMITTEE MINUTES**

Sheboygan County UW-Extension Office
5 University Drive
Sheboygan, WI
Room 5024
and
Remote

May 26, 2026

Called to Order: 3:30 PM

Adjourned: 5:15 PM

MEMBERS PRESENT: Chairperson Rebecca Clarke, Supervisor John Nelson,
Supervisor Joe Liebau Jr., Supervisor David Otte,
Supervisor Brian Smith(Remote)

MEMBERS ABSENT: Ag Community Member Travis Luedke

OTHERS PRESENT: Jayna Hintz, Emily Lamb, Sarah Feider, Aaron Brault, Tyler
Betry, Ellen Schleicher, Laura Grunwald, Michael
Miller(Remote), Anne Pfeiffer(Remote)

Chairperson Rebecca Clarke called the meeting to order at 3:30 PM and verified the meeting notice had been posted on May 22 at 2:00 PM and the meeting complied with the Wisconsin Open Meeting Law.

Chairperson Rebecca Clarke approved the March 24, 2026 minutes.

Correspondence: None.

Register of Deeds:

Consideration of 2025 Fourth Quarter Variance. Supervisor Nelson moved to approve the variance. Supervisor Liebau seconded the motion. Motion carried.

Discussion of property fraud led by Ellen Schleicher.

Planning & Conservation-

Consideration of Advisory Committee Assignments. Supervisor Nelson and Supervisor Liebau will be attending the advisory committee meetings to represent the Planning, Resources, Agriculture & Extension Committee.

Consideration of 2025 Fourth Quarter Variance. Supervisor Nelson moved to approve the variance. Supervisor Otte seconded the motion. Motion carried.

Consideration of 2026 First Quarter Variance. Supervisor Otte moved to approve the variance. Supervisor Liebau seconded the motion. Motion carried.

Consideration of Resolution Authorizing Land Swap for Shoreland 400 Rail Trail. Supervisor Nelson moved to approve the land swap. Supervisor Otte seconded the motion. Motion carried.

Consideration of Marsh Management Plan. Supervisor Liebau moved to approve the plan. Supervisor Nelson seconded the motion. Motion carried.

Consideration of Use of Non-Lapsing Funds. Supervisor Liebau moved to approve the funds for two locations. Supervisor Nelson seconded the motion. Motion carried.

Review of Department Vehicle Inventory let by Aaron Brault.

Extension-

Consideration of 2025 Fourth Quarter Variance. Supervisor Nelson moved to approve the variance. Supervisor Liebau seconded the motion. Motion carried.

Reviewed and Approved Vouchers.

Area Extension Director Report. Jayna Hintz and gave an update and answered questions on 2026 Community Needs Forum, shared the semi-annual educator reports, included in the agenda packets and found on the UW Extension Sheboygan website. As part of Hintz report, Anne Pfeiffer, Crops & Soil Associate Director, joined the meeting virtually to provide a report on the Regional Agriculture Crops Educator position survey she conducted. Pfeiffer conducted the survey to learn more about the needs related to an Agriculture Crops Educator. Pfeiffer learned the interest leaned towards research on the farms and connecting innovative farmers in Sheboygan with other innovative farmers across Wisconsin. The committee asked Anne questions and discussed the position and interest in moving forward with filling the Regional Agriculture Crops Educator position. The position will prioritize connecting innovative farmers and on the farm research. Hintz shared community support in moving forward with refilling the Human Development and Relationship Educator position.

Sarah Feider, 4-H Program Educator Report. Sarah Feider gave an update on programming she is working on.

Other Department Project and Program Management Updates

Consideration and Approval of Attendance at Other Meetings/Functions. Supervisor Nelson attending Dairy Calving Workshop on 5/28/26. Supervisor Otte attending the 2026 Community Needs Forum. Chairperson Clark attending Rocky Knoll on 5/27/26. Supervisor Liebau moved to approve the attendance. Supervisor Nelson seconded the motion. Motion carried.

Travel Report and Report of Meetings and Functions. None.

Supervisor Liebau moved to adjourn the meeting. Supervisor Nelson seconded the motion. Motion carried. Meeting adjourned at 5:15 PM.

Next meeting is scheduled for June 23, 2026, at 3:30 PM.

Emily Lamb
Recording Secretary

Joe Liebau Jr.
Committee Secretary