

NOTICE OF MEETING

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE

June 1, 2026

9:00 A.M.

Sheboygan County Transportation Department
W5741 County Road J
Plymouth, WI 53073

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes: Transportation Committee Meeting – May 4, 2026

Review and Approve Vouchers

Approval of Members to Attend Meetings or Functions

Correspondence

Public Comments (Public comment at the discretion of the Committee Chair. The public may speak up to three minutes each on topics relevant to the agenda).

Airport/Highway

- Discussion with Wisconsin Department of Transportation Northeast Region Leadership about Construction & Maintenance of State Highways in Sheboygan County
- Airport Activities and Updates (This is a summary of key activities. No action will be taken by the Transportation Committee resulting from this conversation, unless it is a specific item on the agenda.)
- Consideration of Awarding the Local Road Improvement Program (LRIP) for County Road SS Box Culverts - Melius and Mink Creek Structures
- Consideration of Awarding the Local Road Improvement Program (LRIP) for County Road C - Sunset Road to Vision Parkway
- Consideration of Village of Waldo ATV / UTV Permit Request
- Consideration of Equipment Purchase
- Consideration of Scenic Shore Bike Tour - July 25 - 26, 2026
- Consideration of Holland Festival Run - July 25, 2026
- Consideration of Table of Organization Change - Transportation / Highway
- Highway Activities and Updates (This is a summary of key activities. No action will be taken by the Transportation Committee resulting from this conversation, unless it is a specific item on the agenda.)

Next Scheduled Meeting: Monday, July 6, 2026 at 9:00 a.m.

Adjournment

Prepared by:
Amy Wieland 920-459-3822
Recording Secretary

Jacqueline Veldman
Committee Chairperson

NOTE: Persons with disabilities needing assistance to attend or participate are asked to notify the Transportation Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department
W5741 County Road J
Plymouth, WI 53073

May 4, 2026

Called to Order: 9:00 A.M.

Adjourned: 9:27 a.m.

MEMBERS PRESENT: Jacqueline Veldman, Jon Kuhlow, Vern Koch, and Jay Vander Weele

MEMBERS VIRTUAL: Thomas Wegner

ALSO PRESENT: Bryan Olson, Matt Grenoble, and Amy Wieland

Chairman Jacqueline Veldman called the meeting to order at 9:00 a.m.

Chairman Veldman certified compliance with the open meeting law. The notice was posted at 1:15 p.m. on May 1, 2026.

Supervisor Koch made a motion and Supervisor Vander Weele seconded the motion to approve the minutes from April 13, 2026. Motion carried.

Supervisor Kuhlow made a motion and Supervisor Koch seconded the motion to allow the Recording Secretary to sign the vouchers for Supervisor Wegner and to approve the vouchers. Motion carried.

Supervisor Vander Weele made a motion and Supervisor Kuhlow seconded the motion to approve the Transportation Committee members to attend the Wisconsin Counties Highway Association 2026 Spring Meeting on Thursday, May 28, 2026. Motion carried.

Airport Manager, Matt Grenoble updated the committee on current activities at the airport.

Supervisor Koch made a motion and Supervisor Vander Weele seconded the motion to approve the Wings and Wheels Event, June 21, 2026. Motion carried.

Supervisor Koch made a motion and Supervisor Kuhlow seconded the motion to approve the T28 Clinic - July 16 - 19, 2026. Motion carried.

Supervisor Vander Weele made a motion and Supervisor Koch seconded the motion to approve the Department Vehicle Use Policy / Inventory (Airport, Lake Breeze Aviation & Highway Divisions). Motion carried.

Transportation Director Bryan Olson updated the committee on current activities at the Highway Division.

The next Transportation Committee meeting is Monday, June 1, 2026 at 9:00 a.m.

Motion by Supervisor Kuhlow and seconded by Supervisor Koch to adjourn at 9:27 a.m. Motion carried.

Amy Wieland
Recording Secretary

Jon Kuhlow
Committee Secretary

Effective: 96 90 Appendices
 96 92 County Permit
 Supersedes: 99 01 ATV Permit

By: County Transportation Director

SHEBOYGAN COUNTY HIGHWAY DEPARTMENT

Application /Permit to construct and maintain ATV signs within highway Right-Of-Way and open highway links

Permit No.:	
Highway:	C.T.H. "V"
Town/Village/City of:	WALDO
1/4 of	1/4 Sec.
T N R E	
Annual Service Connection Permit	
Annual Maintenance Permit	

Applicant: VILLAGE OF WALDO
 Municipality: W 2nd St.
 Address: WALDO, WI 53093
 Email (print): CLERK@VILLAGEOFWALDO.WI.GOV
 Office phone: 920 528 8121
 Cell phone: 920-447-9288

Type of Sign Installation: D11-10A "Edge of Town" method Fully mark open roads method Road link request

Regardless of method used, all County Road route links must be fully marked to signify beginning and end points

Plans Prepared by: LAKE SHORE ATU/UTV CLUB, INC. 262-957-4909
BOB HUBING
INSTALLATION & MAINTENANCE
BY VILLAGE OF WALDO

Name and phone number of ATV/UTV organization responsible for construction and sign maintenance:

Check list of required documents enclosed:

Local municipality's approved Ordinance or Resolution
 Map showing sign types and all locations of sign installations

Construction
 Parallel to Roadway
 Tree cutting

Estimated Start Date: MAY, 2026 Estimated Restoration Date: JULY, 2026

Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions of Sheboygan County Code Section 26.07 in effect at the time of this application and with any special provisions listed below or attached hereto and any and all plans, details, or notes attached hereto and made a part hereof.

Applicant agrees to and will abide by the conditions contained within Wis. Admin. Code ch. NR 64 and Wis. Stat. § 23.33. This Agreement is made by the undersigned official under proper authority to act on behalf of Applicant represented above. Applicant agrees to pay for installation costs and costs to replace the signs when they have reached the end of their useful life or repairs if they become damaged when the cost is not recovered from the person(s) causing the damage.

By: [Signature] Title: PRESIDENT
 (Signature of Authorized Representative of Applicant) Date: 5-7-26

PERMIT APPROVAL BY PERMITTING AUTHORITY
 The foregoing application is hereby approved and a permit issued by the Permitting Authority subject to full compliance by Applicant with all provisions and conditions stated in Sheboygan County Code Section 26.07 and the Indemnification as included in the Sheboygan County ATV Permit Policy in effect on the date of this application.

By: _____ Title: _____
 (Signature of Authorized Representative of County) Date: _____

Fee, if required: \$50.00 received 5/19/26
 Check #: check #017074
aw

Shed: SS NS Cascade Plymouth

FEE SCHEDULE

Application/Inspection Fee \$50.00
Open Cuts \$400.00 each
Annual Service Connection Permit \$300.00 each
After-the-Fact Fee \$100


INDEMNIFICATION

The following shall be a condition of all ATV/UTV permits:

Applicant shall save and hold County, its officers, employees, agents, and all private and governmental contractors and subcontractors with the county Wis. Stat. ch. 84, harmless from and against all liability, damage, loss, expense, claims, demands, and actions of any nature whatsoever (including any by Applicant itself) which arise out of or are connected with, or are claimed to arise out of, or be connected with any of the work done by Applicant or the construction or maintenance of facilities by Applicant pursuant to this permit or any other permit issued by County for location of property, lines, or facilities on highway right-of-way, (1) while Applicant is performing its work or (2) while any of Applicant's property, equipment, or personnel are in or about such place or the vicinity thereof or (3) while any property constructed, placed, or operated by or on behalf of Applicant remains on County's property or right-of-way pursuant to this permit or any other permit issued by County for location of property, lines, or facilities on highway right-of-way; including without limiting the generality of the foregoing, all liability, damages, loss, expense, claims, demands and actions on account of personal injury, death or property loss to County, its officers, employees, agents, contractors, subcontractors, or frequenters; to Applicant, its employees, agents, contractors, subcontractors, or frequenter; or to any other persons, whether based upon or claimed to be based upon, statutory (including, without limiting the generality of the foregoing, worker's compensation), contractual, tort, or other liability of Applicant or any other persons and whether or not caused or claimed to have been caused by active or inactive negligence or other breach of duty by Applicant its employees, agents, contractors, subcontractors, or frequenters. Without limiting the generality of the foregoing, the liability, damage, loss, expense, claims, demands, and actions indemnified against shall include all liability, damage, loss, expense, claims, demands, and actions for damage to any property, lines, or facilities placed by or on behalf of Applicant pursuant to this permit or any other permit issued by County for location of property, lines, or facilities on highway right-of-way in the past or present or that are located on any highway or county property or right-of-way with or without a permit issued by County for any loss of data, information, or material; for trademark, copyright, or patent infringement, for unfair competition or infringement of any other so-called "intangible" property right, for defamation, false arrest, malicious prosecution, or any other infringement of personal or property rights of any kind whatever. Applicant shall, at its own expense, investigate all such claims and demands, attend to their settlement or other disposition, defend all actions based thereon, and pay all charges of attorneys and all other costs and expenses of any kind arising from any such liability, damage, loss; claims, demands, and actions.

Any transfer, whether voluntary or involuntary, of ownership or control of any property constructed, placed, or operated by or on behalf of Applicant that remains on County's property or right-of-way pursuant to this permit shall not release Applicant from any of the indemnification requirements of this permit unless County is notified of such transfer in writing. Any acceptance by any other person or entity, whether voluntary or involuntary, of ownership or control of any property constructed, placed, or operated by or on behalf of Applicant that remains on County's property or right-of-way pursuant to this permit shall include acceptance of all of the indemnification requirements of this permit by the other person or entity receiving ownership or control.

Applicant, by execution of this application, does not waive any governmental or sovereign immunity. Both Applicant and County retain all applicable governmental immunities, defenses, and statutory limitations available including Wis. Stat. §§ 893.80, 895.52 and 345.05.

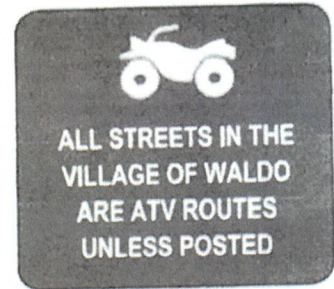
By: 
(Signature of Authorized Representative of Applicant)

Title: Village President
Date: 5-7-2026

Village of Waldo Signs

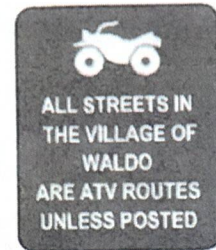
- A** **D11-10A-HI-3636-080-H-VAR**
ALL STREETS ARE ATV ROUTES [CUSTOM] 36" X 36" GREEN/WHITE RECYCLED MATERIAL.

ALL STREETS IN THE VILLAGE OF WALDO ARE ATV ROUTES UNLESS POSTED.



- B** **D11-10A-HI-1824-080-H-VAR**
ALL STREETS ARE ATV ROUTES [CUSTOM] 18" X 24" GREEN/WHITE RECYCLED MATERIAL.

ALL STREETS IN THE VILLAGE OF WALDO ARE ATV ROUTES UNLESS POSTED.



- C** **D11-10-HI-2418-080-H**
[SYMBOL] ATV ROUTE 24" X 18" GREEN/WHITE HI 080 TY05 RECYCLED MATERIAL.

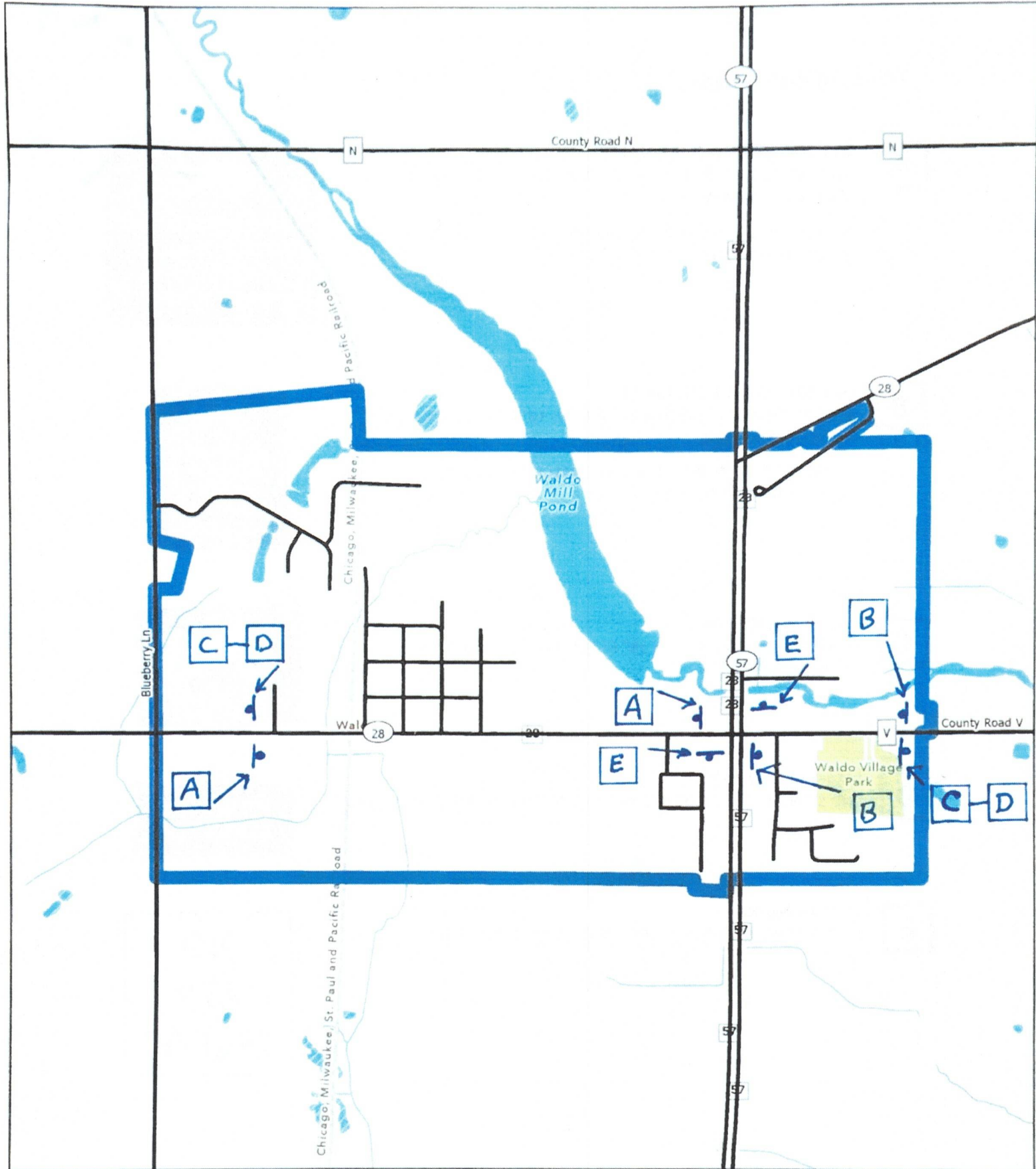


- D** **MK4-6-HI-2412-080-H**
END SIGN 24" X 12" GREEN/WHITE HI 080 TY05 RECYCLED MATERIAL.



- E** **R5-51-HI-080-NB**
NO ATV TRAFFIC SIGN 24" X 24" WHITE WITH BLACK LETTERS.





Village of Waldo Sign Data

Sign Designation	Sign	Size (Inches)	Quantity Required	
A	ALL STREETS IN THE VILLAGE OF WALDO ARE...	36 X 36	4	D11-10A-HI-3636-080-H-VAR
B	ALL STREETS IN THE VILLAGE OF WALDO ARE...	18 X 24	2 + 3 Extra = 5	D11-10A-HI-1824-080-H-VAR
C	ATV ROUTE	24 X 18	2	D11-10-HI-2418-080-H
D	END	24 X 12	2	MK4-6-HI-2412-080-H
E	NO ATV TRAFFIC	24 X 24	2	MK4-6-HI-2424-080-H

Notes:

Sign locations are to be verified in the field & hotlined by the installer.

All permits are to be obtained by the installer.

The Village of Waldo has jurisdiction on all State & County Roads within its boundaries provided the Speed limit is 35mph or less.

All signs will become the property and maintenance of the Village of Waldo.

ORDINANCE # 2025-01:
All-Terrain Vehicle (ATV) and Utility Terrain Vehicles (UTV) Route
Village of Waldo, Sheboygan County

AN ORDINANCE DESIGNATING ALL-TERRAIN VEHICLE (ATV) AND UTILITY TERRAIN VEHICLE (UTV) ROUTES AND REGULATING THE OPERATION OF ALL TERRAIN VEHICLES

WHEREAS, the Village of Waldo recognizes the recreational, tourism, and economic benefits of providing designated routes for All-Terrain Vehicles (ATVs) and Utility Terrain Vehicles (UTVs); and

WHEREAS, the Village desires to ensure the safety of operators, passengers, motorists, and pedestrians by regulating the operation of ATVs and UTVs on Village roads; and

WHEREAS, the Village has considered traffic density, roadway conditions, terrain, accident history, and public health and safety concerns in establishing appropriate ATV/UTV routes; and

WHEREAS, the Village seeks to maintain compliance with Wisconsin Statutes § 23.33 and Wisconsin Administrative Code NR 64 while enabling responsible recreational ATV/UTV use; and

WHEREAS, the Village desires to clearly mark routes, establish operational rules, and adopt enforcement and liability provisions to protect the public and the Village;

NOW, THEREFORE, the Village Board of the Village of Waldo, Sheboygan County, does ordain as follows:

Section I-Intent

The Village of Waldo, Sheboygan County adopts the following all-terrain vehicle route for the operation of all-terrain vehicles upon all Village roads. Following due consideration of the recreational value to connect trail opportunities and weighing possible dangers, public health, liability aspects, terrain involved, traffic density and history of automobile traffic, this ordinance has been created.

Section II-Statutory Authority

Open usage of Village roads is done pursuant to Village authority as authorized by 23.33(8)(b), WI Stats. The applicable provisions of 23.33 regulating ATV/UTV operation pursuant to routes are adopted.

Section III-Routes

1. All Village roads will be open to ATV/UTV usage unless otherwise posted.
2. All county and state roadways posted 35 mph or less will be open to ATV/UTV usage as authorized under § 23.33(11)(am)4, unless otherwise posted.

Section IV-Conditions

As condition for use of Village roads, the following conditions shall apply to all operators and passengers:

1. **Speed Limits:** Operators must observe posted speed limits, with a maximum speed of 35 mph unless otherwise posted.
2. **Headgear Requirement:** Operators and passengers under 18 years of age must wear protective headgear as required under s. 347.485(1)(a), Wis. Stats., unless specifically exempted.
3. **Operator Age and Supervision:** Operators under 16 must be under the direct verbal supervision of a parent or legal guardian when operating on designated routes.
4. **Right Side of Road:** ATVs and UTVs must operate on the extreme right side of the roadway. Left turns may be made from any part of the roadway, as long as it is safe under the prevailing conditions.
5. **Single File:** Operators must ride in single file.
6. **Hand Signals:** Approved hand signals are required when turning or changing lanes, if the vehicle is not equipped with turn signals.
7. **Compliance with Laws:** Operators must obey all traffic laws, local ordinances, and Department of Natural Resources (DNR) regulations.
8. **Lights and Registration Plate:** ATVs and UTVs must display a lighted headlamp, tail lamp, and working brake light; as well as display the registration license plate at all times.
9. **Daytime Operation:** ATVs and UTVs may only operate from one hour before sunrise to one hour after sunset.
10. **Eye Protection:** Operators are required to wear eye protection while operating their vehicle.
11. **Age and Certification Requirements:** Operators must be at least 12 years old and possess a valid motor vehicle driver's license or be accompanied by a responsible adult with a valid motor vehicle driver's license. Additionally, operators born after December 31, 1987, must have completed an approved ATV/UTV safety certification course.
12. **Liability:** ATV/UTV operation is at the risk of the operator. The VILLAGE OF WALDO has no liability for any damage or injury to persons, real property, or personal property, arising out of the operation of ATVs and UTVs on designated ATV/UTV Routes under Wis. Stats. 895.52 (1)(d)(g).
13. **Signage:** All roads must be signed in accordance with NR 64.12, and NR 64.12 (7).
14. **Year-Round Operation:** Routes are open for ATV/UTV usage year-round.
15. **Shared Roads with Other Jurisdictions:** On all roads shared with another jurisdiction, the most restrictive ordinance shall apply.
16. **Right to Modify Routes:** The Village reserves the right to open or close routes by a simple board motion.

Section V - Signage and Marking of Routes

All ATV/UTV routes shall be clearly marked with uniform route signs in accordance with s. 23.33(8)(e), Wis. Stats., and s. NR 64.12(7), Wisconsin Administrative Code.

No person shall:

- A. Intentionally remove, damage, deface, or obstruct any route sign or standard.
- B. Interfere with the effective operation of any legally placed route sign.
- C. Possess any uniform route or trail sign unless obtained lawfully.

Section VI-Enforcement

This ordinance shall be enforced by any law enforcement officer authorized to enforce the laws of the State of Wisconsin.

If provisions of this ordinance are more restrictive than those of Wisconsin Statutes § 23.33 or other applicable state law, the provisions of this ordinance shall control within the Village of Waldo.

Section VII-Penalties

- A. Wisconsin State All-Terrain Vehicle penalties as found in § 23.33(13)(a), Wis. Stats., are adopted by reference.
- B. Any person who violates a Village-specific condition of this ordinance that is more restrictive than state law shall be subject to a forfeiture of \$50.00, together with the costs of prosecution.

Section VIII-Severability

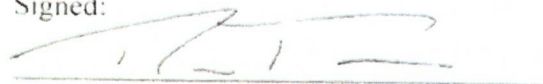
The provision of this ordinance shall be deemed severable, and it is expressly declared that the Village would have passed the other provisions of this ordinance irrespective of whether or not one or more provisions may be declared invalid. If any provision of this ordinance or the application to any person or circumstances is held invalid, the remainder of the ordinance and the application of such provisions to other persons or circumstances shall not be deemed affected.

Section IX - Effective Date

This ordinance becomes effective upon passage and publication.

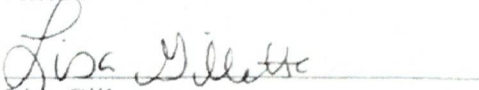
Passed this 8th day of September, 2025.

Signed:



Travis Thomas-Village President

Attest:



Lisa Gillette
Village Clerk/Treasurer