

NOTICE OF MEETING
HUMAN RESOURCES COMMITTEE
June 8, 2026 2:30 PM

Administration Building
508 New York Avenue
Conference Room 302
Sheboygan WI 53081

Remote Access: +1-216-508-0648

Meeting ID: 411 062 297#

Virtual: <https://meet.google.com/chs-cetu-ygd>

Members of the Committee may be appearing remotely. Persons wanting to observe the meeting are encouraged to listen remotely.

*** AGENDA ***

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes - Human Resources Committee – May 26, 2026

Corporation Counsel, Crystal Fieber

- Discussion on the role of the Office of Corporation Counsel

Human Resources Director, Dave Loomis

- Human Resources Department Updates and Comments

The Human Resources Department Updates and Comments is a summary of key activities. No action will be taken by the Human Resources Committee resulting from the report unless it is a specific item on the agenda.

Approval of Attendance at Other Meetings or Functions

Consideration of Next Meeting

Adjourn

Prepared by:

Dave Loomis
Recording Secretary

Wendy Schobert
Committee Chairperson

NOTES: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. §19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Human Resources Department, 920.459.3105 prior to the meeting so that accommodations may be arranged.

Posted June 4, 2026 at 4:00 PM

**SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE
MEETING MINUTES**

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

May 26, 2026

Called to Order: 2:31 PM

Adjourned: 3:23 PM

MEMBERS PRESENT: Chair Wendy Schobert, Vice Chair Henry Nelson, Secretary Christian Ellis, Member(s) Char Nennig, Stephanie Arndt

Remote:

MEMBERS ABSENT: None

ALSO PRESENT: **In Person:** Kayla Clinton, Dave Loomis

Remote: Rebecca Clarke, Andrew Severson

Chair Schobert called the meeting to order at 2:31 PM, in Conference Room 302 of the Administration Building. Chair Schobert confirmed the meeting was posted May 22, 2026 at 10:30 AM, in compliance with the open meeting law.

A motion to approve the minutes of the May 14, 2026 meeting, as edited, was made by Supervisor Nennig. Supervisor Nelson seconded the motion. Motion carried.

Rocky Knoll Health Care Center Administrator, Kayla Clinton

- Requested approval of an Out of Cycle Pay Adjustment. A motion to approve was made by Supervisor Nelson. Supervisor Nennig seconded the motion. Motion carried.
- Requested approval of an Out of Cycle Pay Adjustment for RNs. A motion to approve was made by Supervisor Ellis. Supervisor Nennig seconded the motion. Motion carried.
- Requested approval of an Out of Cycle Pay Adjustment contingent on the HCC Committee approval. A motion to approve was made by Supervisor Nennig. Supervisor Nelson seconded the motion. Motion carried.

Human Resources Director, Dave Loomis

- Provided updates and comments on the activities of the Human Resources Department.

There were no requests for approval of attendance at other meetings or functions.

The Committee scheduled the next meeting for June 8, 2026 at 2:30PM in Room 302 of the Administration Building, 508 New York Ave., Sheboygan, WI 53081.

A motion to adjourn was made by Supervisor Ellis. Supervisor Arndt seconded the motion. Motion carried with adjournment at 3:23 PM.

David Loomis
Recording Secretary

Christian Ellis
Secretary