

NOTICE OF MEETING

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE

June 15, 2026 9:00 A.M.

Sheboygan County Transportation Department
W5741 County Road J
Plymouth, WI 53073

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes: Transportation Committee Meeting – June 1, 2026

Review and Approve Vouchers

Approval of Members to Attend Meetings or Functions

Correspondence

Public Comments (Public comment at the discretion of the Committee Chair. The public may speak up to three minutes each on topics relevant to the agenda).

- Airport Activities and Updates (This is a summary of key activities. No action will be taken by the Transportation Committee resulting from this conversation, unless it is a specific item on the agenda.)
- Consideration of Position Reclassification / Restructure
- Consideration of Vacant Position Request
- Consideration of Out of Cycle Adjustments
- Variance Report
- Highway Activities and Updates (This is a summary of key activities. No action will be taken by the Transportation Committee resulting from this conversation, unless it is a specific item on the agenda.)

Next Scheduled Meeting: Monday, July 6, 2026 at 9:00 a.m.

Adjournment

Prepared by:

Amy Wieland 920-459-3822

Recording Secretary

Jacqueline Veldman
Committee Chairperson

NOTE: Persons with disabilities needing assistance to attend or participate are asked to notify the Transportation Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department
W5741 County Road J
Plymouth, WI 53073

June 1, 2026

Called to Order: 9:00 A.M.

Adjourned: 9:36 a.m.

MEMBERS PRESENT: Jacqueline Veldman, Jon Kuhlow, Vern Koch, Jay Vander Weele, and Thomas Wegner

ALSO PRESENT: Bryan Olson, Matt Grenoble, and Amy Wieland

Chairman Jacqueline Veldman called the meeting to order at 9:00 a.m.

Chairman Veldman certified compliance with the open meeting law. The notice was posted at 4:30 p.m. May 28, 2026.

Supervisor Wegner made a motion and Supervisor Vander Weele seconded the motion to approve the minutes from May 4, 2026. Motion carried.

Supervisor Koch made a motion and Supervisor Wegner seconded the motion to approve the vouchers. Motion carried.

Airport Manager, Matt Grenoble updated the committee on current activities at the airport.

One bid was received for the Local Road Improvement Program (LRIP) project for County Road SS Box Culverts - Melius and Mink Creek Structures. The single bid was from Buteyn - Peterson Construction Co. Inc. for a total of \$878,272.31. Supervisor Koch made a motion and Supervisor Vander Weele seconded the motion to award the Local Road Improvement Program (LRIP) project for County Road SS Box Culverts - Melius and Mink Creek Structures to Buteyn - Peterson Construction Co. Inc. Motion carried.

Two bids were received for the Local Road Improvement Program (LRIP) project for County Road C - Sunset Road to Vision Parkway. LaLonde Contractors, Inc.'s bid was \$202,777.32 and Buteyn - Peterson Construction Co. Inc.'s bid was \$193,715.00. Supervisor Kuhlow made a motion and Supervisor Wegner seconded the motion to award the Local Road Improvement Program (LRIP) project for County Road C - Sunset Road to Vision Parkway to Buteyn - Peterson Construction Co. Inc. Motion carried.

Supervisor Wegner made a motion and Supervisor Vander Weele seconded the motion to approve the Village of Waldo ATV/UTV Permit Request. Motion carried.

Supervisor Vander Weele made a motion and Supervisor Kuhlow seconded the motion to approve the Equipment Repairs vs. Equipment Purchase for Unit 141. Motion carried.

Supervisor Wegner made a motion and Supervisor Vander Weele seconded the motion to approve the Scenic Shore Bike Tour - July 25 - 26, 2026. Motion carried.

Supervisor Vander Weele made a motion and Supervisor Koch seconded the motion to approve the Holland Festival Run - July 25, 2026. Motion carried.

Supervisor Wegner made a motion and Supervisor Vander Weele seconded the motion to approve the Table of Organization Change - Transportation / Highway. Motion carried.

Transportation Director Bryan Olson updated the committee on current activities at the Highway Division.

The next Transportation Committee meeting is Monday, July 6 2026 at 9:00 a.m.

Motion by Supervisor Wegner and seconded by Supervisor Koch to adjourn at 9:36 a.m. Motion carried.

Amy Wieland
Recording Secretary

Jon Kuhlow
Committee Secretary

DRAFT

**VARIANCE REPORT FOR DEPARTMENT -- COUNTY AIRPORT
FOR THE QUARTER ENDING 3/31/2026**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Revenues		
	Public Charges for Services	51,008.05	Kohler payment not disbursed
	Interest and Other Revenues	(35,832.08)	Lower Customs flights due to weather
	Expenses		
	Wages & Benefits	(13,371.03)	Weekend snow operations
	Operating Expenses	34,266.98	Lower Customs flights due to weather
	Interdepartmental Charges	(\$1,388.30)	Additional unexpected repairs on equipment due to snow operations
	Capital Outlay		
	Variances Less Than Justification Threshold		
	TOTAL	34,683.62	Positive

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Encumbrances	Available Budget	% Used
187 Airport		43,919.00	0.00	43,919.00	9,235.38	1,161.41	33,522.21	23.67 %
45 Public Chgs Service		(58,080.00)	0.00	(58,080.00)	(109,088.05)	0.00	51,008.05	187.82 %
		(58,080.00)	0.00	(58,080.00)	(109,088.05)	0.00	51,008.05	187.82 %
46 Interest-Other Inc		(41,226.00)	0.00	(41,226.00)	(5,393.92)	0.00	(35,832.08)	13.08 %
		(41,226.00)	0.00	(41,226.00)	(5,393.92)	0.00	(35,832.08)	13.08 %
53 Operating Expenditur		93,372.00	0.00	93,372.00	59,105.02	1,161.41	33,105.57	64.54 %
		93,372.00	0.00	93,372.00	59,105.02	1,161.41	33,105.57	64.54 %
55 InterDptl Charges		26,899.00	0.00	26,899.00	28,287.30	0.00	(1,388.30)	105.16 %
		26,899.00	0.00	26,899.00	28,287.30	0.00	(1,388.30)	105.16 %
41 Taxes		(24,003.00)	0.00	(24,003.00)	(24,003.00)	0.00	0.00	100.00 %
		(24,003.00)	0.00	(24,003.00)	(24,003.00)	0.00	0.00	100.00 %
42 InterGovtl Revenues		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
47 Interdeptl Revenue		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
51 Personnel Reltd Exp		46,957.00	0.00	46,957.00	60,328.03	0.00	(13,371.03)	128.47 %
		46,957.00	0.00	46,957.00	60,328.03	0.00	(13,371.03)	128.47 %
56 Capital Outlay		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
63 Op Transfers-Funds		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
Grand Total:		43,919.00	0.00	43,919.00	9,235.38	1,161.41	33,522.21	23.67 %

**VARIANCE REPORT FOR DEPARTMENT -- HIGHWAY DEPARTMENT
FOR THE QUARTER ENDING 3/31/2026**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Revenues		
	Intergovernmental Revenues	(\$2,256,284.88)	Computer software updated - State/Muni invoicing incomplete
	Public Charges for Services	(\$3,005.12)	Less permits due to winter conditions and no accident payments invoiced
	Interest and Other Revenues	(\$4,776.06)	No miscellaneous revenue received in the first quarter
	Interdepartmental Revenues	(\$24,512.39)	No County construction started
	Expenses		
	Wages & Benefits	\$268,644.08	Vacant positions
	Operating Expenses	(\$148,621.42)	Colder winter temps increased utilities and additional engineering project costs
	Interdepartmental Charges	(\$16,898.54)	Additional electrical work by Building Services staff
	Capital Outlay	(\$1,654,917.84)	More equipment arrived earlier than expected
	Depreciation	(\$1,006,169.01)	Unbudgeted item
	Variances Less Than Justification Threshold	\$652,443.00	
	TOTAL	(4,194,098.18) Negative	
		1,006,169.01	Unbudgeted depreciation
		(3,187,929.17) Negative	

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Encumbrances	Available Budget	% Used
340 Highway Balance Sheet		2,010,131.00	0.00	2,010,131.00	6,204,229.18	0.00	(4,194,098.18)	308.65 %
42 InterGovtl Revenues		(2,502,848.00)	0.00	(2,502,848.00)	(246,563.12)	0.00	(2,256,284.88)	9.85 %
		(2,502,848.00)	0.00	(2,502,848.00)	(246,563.12)	0.00	(2,256,284.88)	9.85 %
46 Interest-Other Inc		(18,903.00)	0.00	(18,903.00)	(14,126.94)	0.00	(4,776.06)	74.73 %
		(18,903.00)	0.00	(18,903.00)	(14,126.94)	0.00	(4,776.06)	74.73 %
51 Personnel Reltd Exp		1,987,180.00	0.00	1,987,180.00	1,718,535.92	0.00	268,644.08	86.48 %
		1,987,180.00	0.00	1,987,180.00	1,718,535.92	0.00	268,644.08	86.48 %
53 Operating Expenditur		1,394,761.00	0.00	1,394,761.00	1,543,382.42	0.00	(148,621.42)	110.66 %
		1,394,761.00	0.00	1,394,761.00	1,543,382.42	0.00	(148,621.42)	110.66 %
47 Interdeptl Revenue		(27,978.00)	0.00	(27,978.00)	(3,465.61)	0.00	(24,512.39)	12.39 %
		(27,978.00)	0.00	(27,978.00)	(3,465.61)	0.00	(24,512.39)	12.39 %
55 InterDptl Charges		647,554.00	0.00	647,554.00	664,452.54	0.00	(16,898.54)	102.61 %
		647,554.00	0.00	647,554.00	664,452.54	0.00	(16,898.54)	102.61 %
72 Transfer to Oth Fund		625,000.00	0.00	625,000.00	0.00	0.00	625,000.00	0.00 %
		625,000.00	0.00	625,000.00	0.00	0.00	625,000.00	0.00 %
57 Depreciation		0.00	0.00	0.00	1,006,169.01	0.00	(1,006,169.01)	100.00 %
		0.00	0.00	0.00	1,006,169.01	0.00	(1,006,169.01)	100.00 %
45 Public Chgs Service		(3,111.00)	0.00	(3,111.00)	(105.88)	0.00	(3,005.12)	3.41 %
		(3,111.00)	0.00	(3,111.00)	(105.88)	0.00	(3,005.12)	3.41 %
56 Capital Outlay		0.00	0.00	0.00	1,654,917.84	0.00	(1,654,917.84)	100.00 %
		0.00	0.00	0.00	1,654,917.84	0.00	(1,654,917.84)	100.00 %
63 Op Transfers-Funds		0.00	0.00	0.00	(27,443.00)	0.00	27,443.00	100.00 %
		0.00	0.00	0.00	(27,443.00)	0.00	27,443.00	100.00 %
41 Taxes		(91,524.00)	0.00	(91,524.00)	(91,524.00)	0.00	0.00	100.00 %
		(91,524.00)	0.00	(91,524.00)	(91,524.00)	0.00	0.00	100.00 %
Grand Total:		2,010,131.00	0.00	2,010,131.00	6,204,229.18	0.00	(4,194,098.18)	308.65 %

**VARIANCE REPORT FOR DEPARTMENT -- LAKE BREEZE AVIATION
FOR THE QUARTER ENDING 3/31/2026**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Revenues		
	Public Charges for Services	\$68,866.62	More 100LL/Jet A sales and more Airport Service Fees/Hangar rentals than budgeted
	Expenses		
	Wages & Benefits	\$6,643.36	Less after hour call ins and open casual position
	Operating Expenses	\$90,847.74	Less fuel sales
	Interdepartmental Charges	\$12,427.47	Vacant Finance Staff Accountant position
	Capital Outlay	(\$7,691.15)	Replace Ice Maker - unexpected failure
	Depreciation	(\$82,687.26)	Unbudgeted item
	Variances Less Than Justification Threshold	-	
	TOTAL	88,406.78 Positive	
		82,687.26	Unbudgeted depreciation
		171,094.04 Positive	

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Encumbrances	Available Budget	% Used
310 Lake Breeze Aviation		282,578.97	0.00	282,578.97	194,172.19	900.15	87,506.63	69.03 %
41 Taxes		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
45 Public Chgs Service		(452,305.00)	0.00	(452,305.00)	(521,171.62)	0.00	68,866.62	115.23 %
		(452,305.00)	0.00	(452,305.00)	(521,171.62)	0.00	68,866.62	115.23 %
46 Interest-Other Inc		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
51 Personnel Reltd Exp		114,602.12	0.00	114,602.12	107,958.76	0.00	6,643.36	94.20 %
		114,602.12	0.00	114,602.12	107,958.76	0.00	6,643.36	94.20 %
53 Operating Expenditur		566,844.85	0.00	566,844.85	475,997.11	1,269.30	89,578.44	84.20 %
		566,844.85	0.00	566,844.85	475,997.11	1,269.30	89,578.44	84.20 %
55 InterDptl Charges		53,437.00	0.00	53,437.00	41,009.53	0.00	12,427.47	76.74 %
		53,437.00	0.00	53,437.00	41,009.53	0.00	12,427.47	76.74 %
56 Capital Outlay		0.00	0.00	0.00	7,691.15	(369.15)	(7,322.00)	100.00 %
		0.00	0.00	0.00	7,691.15	(369.15)	(7,322.00)	100.00 %
57 Depreciation		0.00	0.00	0.00	82,687.26	0.00	(82,687.26)	100.00 %
		0.00	0.00	0.00	82,687.26	0.00	(82,687.26)	100.00 %
58 Debt Service		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
63 Op Transfers-Funds		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
72 Transfer to Oth Fund		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
	Grand Total:	282,578.97	0.00	282,578.97	194,172.19	900.15	87,506.63	69.03 %