

NOTICE OF MEETING

**SHEBOYGAN COUNTY BOARD OF SUPERVISORS**

Sheboygan County Courthouse  
615 North 6<sup>th</sup> Street, 5<sup>th</sup> Floor  
Sheboygan WI

To Observe the Meeting Remotely Dial:  
(312) 626-6799  
Enter Meeting ID: 837 2206 5489  
Passcode: 631986

Persons wanting to observe the meeting are encouraged to listen remotely. Everyone is welcome to wear a face mask in Sheboygan County facilities.

**Join Zoom Meeting**

<https://us06web.zoom.us/j/83722065489?pwd=QlpXSEExYjdnTVJqYi9aLzYvVlkrQT09>

**WSCS 24/7 live stream: (Subject to WSCS Availability)**

<https://videoplayer.telvue.com/player/Q88UIDYmxPJcLEwBkva9uJNWQzIzRD2W/categories/1222/stream/441?autostart=false&showtabssearch=true&fullscreen=false>.

**TUESDAY, June 20, 2023 at 6:00 P.M.**

In compliance with Rule V under the Rules of Order of the Sheboygan County Board of Supervisors, as County Clerk of Sheboygan County, I herewith submit the following AGENDA.

**AGENDA**

**CALL TO ORDER** – Chairperson Vern Koch

**CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF MAY 16, 2023 JOURNAL**

**CONSIDERATION OF APPOINTMENTS BY COUNTY ADMINISTRATOR**

**Sheboygan County Industrial Development and Revolving Loan Agency, Inc.**

Appointments

Alan Mayer, 216 5<sup>th</sup> Street, Sheboygan Falls  
Thomas Reil, 119 N. Depot Street, Waldo

Re-appointments

Donald Hammond, 517 Monroe Street, Sheboygan Falls  
Tom Brickley, 4011 Meadowbrook Ct., Sheboygan (Alternate)

***Posted 06/16/2023 @ 3:00 PM***

**PRESENTATIONS**

Aaron Brault, Director – Planning & Conservation Updates

**PUBLIC ADDRESSES**

*As of the preparation of this Agenda no one has requested to speak. County Board rules allow interested persons to register to speak until 5:00 pm on the Monday before the County Board Meeting.*

**LETTERS, COMMUNICATIONS AND ANNOUNCEMENTS**

*Items introduced under this heading are either referred to a Committee for action, or received for information. No action is taken at this meeting.*

**COUNTY ADMINISTRATOR’S REPORT**

*The County Administrator’s Report is a monthly report by the Administrator in which noteworthy activities of County government are highlighted. In addition, the Administrator’s Report presents the Administrator’s perspective on the Resolutions and Ordinances being considered or introduced at this meeting. The Administrator’s Report is not an action item, and no debate or deliberation arises from the Report.*

**CONSIDERATION OF COMMITTEE REPORTS - EXECUTIVE COMMITTEE**

**Ordinance No. 01** (2023/24)      Re: Amending Chapter 46 of the County Code of Ordinances

**Committee Recommendation: Enact**  
**Signed in Opposition: None**

**Ordinance No. 02** (2023/24)      Re: Amending Chapter 12, Emergency Medical Services Council

**Committee Recommendation: Enact**  
**Signed in Opposition: None**

**Committee Report**      Re: 2022-2023 Per Diem Report

**Committee Recommendation: Concur**  
**Signed in Opposition: None**

**CONSIDERATION OF COMMITTEE REPORTS - LAW COMMITTEE**

**Ordinance No. 03** (2023/24)      Re: Establishing Speed Zone on: County Roads “A” and “J” (Town of Rhine)

**Committee Recommendation: Enact**  
**Signed in Opposition: None**

**RESOLUTIONS INTRODUCED**

*Items introduced under this heading are referred to a Committee for recommendation. No formal action is taken at this meeting unless noted.*

**Resolution No. 02** (2023/24) (From Executive Committee)  
Re: Approving the Use of American Rescue Plan Act (ARPA) Funds (No. 7)

**Resolution No. 03** (2023/24) (From Finance Committee)  
Re: Approving Standard Intergovernmental Agreement for 2024 County Sales Tax Revenue-Sharing

**Resolution No. 04** (2023/24) (From Transportation Committee)  
Re: Approving Purchase of Assets from Burrows Aviation, LLC to Provide Fixed Based Operator (FBO) Services at the Sheboygan County Memorial Airport

**ORDINANCES INTRODUCED - NONE**

**ADJOURNMENT**

Respectfully submitted this 16<sup>th</sup> day of June, 2023.

  
\_\_\_\_\_  
JON DOLSON, COUNTY CLERK

\* \* \* \* \*

**NOTES:**

**Reminder:** Expense sheets for the period ending June 15, 2023 are due in the County Clerk's Office **no later than Tuesday, June 20, 2023.**

Persons with disabilities needing assistance to attend or participate are asked to notify the County Clerk's Office at 920.459.3003 prior to the meeting so that accommodations may be arranged.

**JOURNAL OF THE MEETING OF THE  
SHEBOYGAN COUNTY BOARD OF SUPERVISORS**

**May 16, 2023**

Pursuant to Wis. Stat. § 59.11, the May 16, 2023 session of the Sheboygan County Board was called to order by Chairperson Vern Koch at 6:00 p.m. Chairperson Koch noted that the notice of meeting was posted on May 12, 2023 at 3:30 p.m. in compliance with the open meeting law. The meeting opened with the Pledge of Allegiance by all present.

The roll call was taken and recorded with 21 Supervisors present; Absent: 4, Supervisors Coulson, Ellis, Gruber, and Smith.

**Resolution No. 01 (2023/24)** Re: Honoring the Life of Former County Board Supervisor David A. Gumieny.

**Pursuant to County Road Rule 2.13, this Resolution was on the floor for immediate action and was unanimously adopted by the Board on a rising vote and a pause in its deliberations.**

County Administrator Krause, Chairperson Koch and Vice Chairperson Abler presented a signed copy of the resolution to Jeff Gumieny, and Ted Gumieny.

**Supervisor Wegner moved for approval of the April 18, 2023 Journal, which was distributed to all supervisors prior to the meeting.** The motion was seconded by Supervisor Brauer and carried on unanimous roll call vote of the board.

**APPOINTMENTS**

The Chairperson announced that the next order of business was the consideration of the appointments by the County Administrator.

**Affirmative Action Commission**

Ryan McRoberts, 615 North 6<sup>th</sup> Street, Sheboygan  
*(Sheboygan County Employee Representing the District Attorney's Office)*

**Communications Council (Re-appointments)**

Eric Bushman, 828 Center Avenue, Sheboygan  
*(Representing City Government)*

Jason Liermann, 525 North 6<sup>th</sup> Street, Sheboygan  
*(Representing County Law Enforcement)*

Blaine Werner, 159A East Shore Drive, Random Lake  
*(Representing Rescue Service)*

Daniel Althaus, N92 W7040 Evergreen Ct., Cedarburg  
*(Representing Private Ambulance Service)*

Steve Steinhardt, 525 North 6<sup>th</sup> Street, Sheboygan  
*(Representing Emergency Management)*

Chris Lewinski, 615 North 6<sup>th</sup> Street, Sheboygan  
*(Representing County Information Technology)*

Todd Stange, 10718 Sunny Vista Lane, Kiel  
*(Representing County Fire Chiefs)*

## **Emergency Medical Services (EMS) Council**

### Appointment

Tom Hass, 152 Meadow Ridge Drive, Sheboygan Falls – *First Responder*

### Re-appointments

Robert Kulhanek, 2422 N. 7<sup>th</sup> Street, Sheboygan – *Interested Consumer*

Randy Narbatovics, N1656 County Road A, Adell – *Town Government*

Steve Steinhardt, 525 N. 6<sup>th</sup> Street, Sheboygan – *Emergency Management*

Craig Schicker, W8212 County Road F, Cascade – *Nursing*

Suzanne Martens, 38 Lake Breeze Ln., Random Lake – *County Medical Society*

Thomas Bahr, 2122 S. 7<sup>th</sup> Street, Sheboygan – *Member-at-Large*

Douglas Scherpereel, 656 N. 7<sup>th</sup> Street, Oostburg – *Private Industry*

Pat Depries, N7045 Kay-K Road, Belgium – *Volunteer Ambulance Service*

## **Local Emergency Planning Committee (LEPC)**

### Appointments

Tom Hass, 152 Meadow Ridge Drive, Sheboygan Falls – *Hospital*

(Resume attached to Emergency Medical Services (EMS) Council Appointment)

Katrina Gilbank, 322 W. Beutel Road, Port Washington – *Local Environmental*

### Re-appointments

Peter Madden, P.O. Box 758, Sheboygan – *Community Groups*

Phillip Ditter, 11275 Mineral Springs Dr., Port Washington – *Facilities*

Douglas Scherpereel, 656 N. 7<sup>th</sup> Street, Oostburg – *Facility Owner/Operator*

Brian Goelzer, 405 Bittersweet Ln., Plymouth – *Transportation*

## **Traffic Safety Commission – (Re-appointments)**

Sergeant Matt Spence, 525 North 6<sup>th</sup> Street, Sheboygan

(*Representing Sheriff's Department*)

Chief Jason Liermann, 301 First Street, Cascade

(*Representing Cascade Police Department*)

Deputy Chief Aaron Wigen, 375 Buffalo Street, Sheboygan Falls

(*Representing Sheboygan Falls Police Department*)

Terry Martin, 2510 South 12<sup>th</sup> Street, Sheboygan

(*Representing Association of Auto Dealerships*)

Joel Urmanski, 615 North 6<sup>th</sup> Street, Sheboygan

(*Representing Discipline of Law*)

Chris Nehring, W6287 Oak Vista Ln, Plymouth

(*Representing Sheboygan County Medical Society*)

**Supervisor Goehring moved to concur with the appointments by the County Administrator.** The motion was seconded by Supervisor Brauer and carried on unanimous roll call vote of the board.

## **PRESENTATION**

Allen Nohl, Sheboygan County Veterans Memorial Chairman – Veterans Memorial Park Update.

## **LETTERS AND COMMUNICATIONS – NONE**

Supervisor Ellis arrived at 6:12 p.m.

## **COUNTY ADMINISTRATOR'S REPORT**

County Administrator Alayne Krause reminded everyone that the annual Leadership Forum will be taking place on June 15<sup>th</sup>, the 2024 budget development is currently underway, reported that the budget kick-off will be June 28<sup>th</sup>, and introduced the new Finance Director Steve Hatton. Ms. Krause reported that for the 9<sup>th</sup> consecutive year Sheboygan County received the Government Finance Officers Association, Certificate of Achievement for Excellence in Financial Reporting and thanked the Finance Department and Finance Committee for their hard work in achieving this award. Ms. Krause also reported that the Wings and Wheels event will be taking place at the Sheboygan County Memorial Airport on June 18<sup>th</sup>.

## **COMMITTEE REPORTS - NONE**

(Vice-Chairperson Abler presiding)

Pursuant to Rule IV of the Rules of Order, the following ordinances were introduced by the Clerk and referred by the Vice-Chairperson as indicated:

**Ordinance No. 01 (2023/24)** Re: Amending Chapter 46 of the County Code of Ordinances referred to the Executive Committee.

**Ordinance No. 02 (2023/24)** Re: Amending Chapter 12, Emergency Medical Services Council referred to the Executive Committee.

**Ordinance No. 03 (2023/24)** Re: Establishing Speed Zone on: County Roads "A" and "J" (Town of Rhine) referred to the Law Committee.

## **ADJOURNMENT**

**Supervisor Te Stroete moved to adjourn.** Supervisor Brauer seconded the motion which carried on unanimous roll call vote of the board. The meeting was adjourned at 6:18 p.m. **The next scheduled meeting is Tuesday, June 20, 2023 at 6:00 p.m.**



# SHEBOYGAN COUNTY

**Alayne Krause**  
*County Administrator*

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TO THE HONORABLE MEMBERS OF THE SHEBOYGAN COUNTY BOARD:

I, Alayne Krause, Sheboygan County Administrator, pursuant to Wis. Stat. §§ 59.57(2)(e)4 and 59.18(2)(c) and Sheboygan County Code Section 9.05(3), do hereby submit for your confirmation the following public appointments and re-appointments to the Sheboygan County Industrial Development and Revolving Loan Agency, Inc for a three-year term expiring April 2026:

## **Appointments**

Alan Mayer, 216 5<sup>th</sup> Street, Sheboygan Falls, WI 53085

Thomas Reil, 119 N Depot Street, Waldo, WI 53093

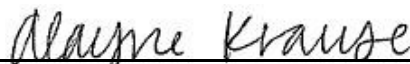
## **Re-Appointments**

Donald Hammond, 517 Monroe Street, Sheboygan Falls, WI 53085

Alternate: Tom Brickley, 4011 Meadowbrook Ct., Sheboygan, WI 53081

The alternate shall act, with full power, only when a public member of the Sheboygan County Industrial Development and Revolving Loan Agency, Inc abstains from voting because of a conflict of interest or is absent.

Respectfully submitted this 20th day of June, 2023.

  
\_\_\_\_\_  
Alayne Krause, County Administrator

June 11, 2023

Alayne Krause  
County Administrator  
Sheboygan County  
508 New York Avenue  
Sheboygan, WI 53081

Dear Alayne,

I am writing to express my interest in the appointment to serve as a member of the Sheboygan County Revolving Loan Fund Committee as well as a member of the Board of Directors for the County's Industrial Development Agency. I believe my nearly 25 years of banking experience as well as my involvement with local government qualify me for consideration of such appointments and I am excited about this opportunity to serve.

Since becoming a resident of Sheboygan Falls in 2005, I quickly became involved with locally as a volunteer for various local organizations and as an alderperson for the past 8 years. In my role as alderperson for the City of Sheboygan Falls, I have been the Chair of the Economic Development Committee and been a member of the City's Revolving Loan Fund Committee. This commitment to the local area in addition to my diverse background in both finance/banking and running a small business make me a superior candidate for consideration for this position.

Thank you for your time and consideration. I look forward to this opportunity and welcome the opportunity to discuss this appointment further.

Sincerely,

A handwritten signature in black ink, appearing to read "Alan J Mayer", with a long horizontal flourish extending to the right.

Alan J Mayer  
216 5<sup>th</sup> Street  
Sheboygan Falls, WI 53085  
aljmayer@aol.com  
(920)-889-8159



# Alan J. Mayer

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216 5<sup>th</sup> Street  
Sheboygan Falls, Wisconsin 53085

920-889-8159

aljmayer@aol.com

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## CAREER OBJECTIVE

Obtain employment with an organization that will allow me to utilize my skills and background in an effort to build a successful team that is committed to providing superior results.

## PROFESSIONAL EXPERIENCE

COLLINS STATE BANK, Collins, Wisconsin 2013 - Present

### ***Senior Vice-President***

*Assisted the bank in entering two new markets to aid in the ongoing growth of the bank while expending upon the existing portfolio of the Collins branch location.*

- Oversee and manage the relationship of larger loan customers and prospects to identify the appropriate financial solutions to meet their banking needs.
- Analyze financial data to determine client's ability to meet underwriting requirements established by the bank and / or other agencies such as FannieMae, Small Business Administration and FarmerMac and determine customer's creditworthiness.
- Prepare loan presentation for review by bank management and the Board of Directors for consideration as required.
- Assist with loan compliance oversight including but not limited to developing and implementing loan policies and procedures, internal and external compliance reviews, etc.

WELLS FARGO BANK, Sheboygan, Wisconsin 1999 - 2013

### ***Community Banking District Manager (2005 to 2013)***

*Provide region leading performances in products per retail banking household, cross-sell to new customers, and small business pack penetration.*

- Responsible for the effective management of retail and small business banking in six store locations including both market management and human resource management.
- Recruit, hire, coach and develop a successful sales team that works to their full potential and develop strong, long-lasting relationships with our customers.
- Develop and implement an effective sales and business strategy designed to achieve both financial and sales goal objectives for the district.
- Develop and manage the relationship with various partner business entities to insure seamless presentation and delivery of all products and services to the customer.
- Responsible for managing controllable expenses to insure that the district and stores are within budget, in addition to making decisions on charitable contributions and overall expenses.
- Responsible for the compliance, security and operational expectations with the district.
- Actively participate and represent Wells Fargo in various community, civic and professional organizations.

WELLS FARGO BANK (CONTINUED)

***Store Manager (2002 – 2005)***

*Attended National Sales & Service Conference to be recognized as one of the top performers in the entire company in 2004.*

- Responsible for the management of retail and small business sales and service function for two store locations with the goal of serving the customers' total financial needs.
- Recruit, hire, coach and develop a successful sales team that works to their full potential and develop strong, long-lasting relationships with our customers.
- Responsible for managing controllable expenses to insure that store is within budget including such aspects as salaries administration and overtime/over standard work hours.
- Actively participate and represent Wells Fargo in various community, civic and professional organizations.

***Personal Banker (1999 – 2002)***

*Attended National Sales & Service Conference to be recognized as one of the top performers in the entire company in 2002.*

- Utilize sales skills and need assessment tools to identify cross sell opportunities with customers.
- Provide retail banking products and service to customers and prospects in an effort to gain 100% of customer's business.
- Develop and maintain relationships with internal partners to maximize sales opportunities.
- Proactively contact customers in an effort to identify additional financial needs.

THE ATHLETICS EDGE, Green Bay, Wisconsin

1997 – 1999

***Managing Partner***

- Manage the day-to-day activities of four retail sporting goods stores including staffing, purchasing, accounts payable / accounts receivable, payroll, etc.
- Develop marketing and sales strategies to increase sales.
- Establish and maintain relationships with key suppliers.
- Proactively contact local schools in an effort to identify opportunities to provide products to participants in the various sports programs at both the high school and college level.

PROMOTIONAL DESIGNS, Green Bay, Wisconsin

1993 – 1997

***Account Executive***

- Proactively contact customers and prospects to identify opportunities to provide businesses with silkscreened, embroidered or ad specialty products.
- Develop relationship with key suppliers to develop strategies to increase sales opportunities to customers and prospects.
- Collaborate with Creative Design Department to create a licensed product line to present and sell to retail customers.
- Act as a liaison with business partners that contracted with Promotional Designs to provide licensed products to retailers for special events such as the NFL playoffs.



WALDO  
STATE BANK

119 N DEPOT STREET  
P.O. BOX 8  
WALDO WI 53093  
P 920.528.8385  
F 920.528.8242  
[www.waldostate.bank](http://www.waldostate.bank)  
*Local. Independent. Like You.*

6/9/2023

Sheboygan County  
Attn: Alayne Krause, County Administrator  
508 New York Ave,  
Sheboygan, WI 53081

RE: Sheboygan County Industrial Development Agency and Revolving Loan Fund

Dear Alayne:

My name is Thomas Reil, I am President of Waldo State Bank in the wonderful Village of Waldo, Wisconsin. I would like to have the honor of serving on the County's Industrial Development Agency and the Revolving Loan Fund Committee. I view this as an important appointment and will be happy to share my expertise to ensure smooth and successful operations of the County's programs.

My background is that I have been President of Waldo State Bank for the past 28 years. Our bank is a true community bank and know the importance of building and maintaining our local companies. In my role at the bank, I will participate in loan reviews and development of new programming to spur better service to our customers.

In closing, I hope that the County will appoint me to the Agency so that I can utilize my talents for the greater Sheboygan County community.

Sincerely

Thomas Reil / TV  
President  
Waldo State Bank

1                   SHEBOYGAN COUNTY    ORDINANCE NO. 01 (2023/24)

2  
3       Re:    **Amending Chapter 46 of the County Code of Ordinances**

4  
5  
6       **WHEREAS**, Chapter 46 of the Sheboygan County Code of Ordinances governs the  
7 County's hiring process; and

8  
9       **WHEREAS**, upon review of Chapter 46, in light of the current job market, County staff  
10 and the Human Resources Committee have determined it is necessary and appropriate to  
11 streamline the hiring process; and

12  
13       **WHEREAS**, pursuant to Sheboygan County Board Ordinance No. 1 (2006/07), and  
14 authorized by Wis. Stat. § 83.01, the County Board converted the County Highway  
15 Commissioner position from a two-year term to an indefinite appointment; and

16  
17       **WHEREAS**, pursuant to Sheboygan County Board Ordinance No. 9 (2013/14), the  
18 County Board renumbered the Highway Commissioner Ordinance from 46.05 to 46.07, and  
19 upon review it has been discovered that the renumbered language was unintentionally omitted  
20 from Chapter 46 during the last update.

21  
22       **NOW, THEREFORE**, the County Board of Supervisors of the County of Sheboygan  
23 does ordain as follows:

24  
25               Section 1.    **Amending Chapter 46.** Chapter 46 of the Sheboygan County  
26 Code of Ordinances is hereby amended as follows:

27  
28       46.01 **FAIR EMPLOYMENT AND EQUAL OPPORTUNITY STANDARDS.** It is the  
29 policy of Sheboygan County to recruit and select the most qualified persons for  
30 positions in the County. In accordance with state law and the guidelines for the  
31 Equal Employment Opportunity Commission, recruitment and selection shall be  
32 conducted in an affirmative manner to ensure open competition and to provide  
33 equal employment opportunity to qualified individuals regardless of age, race,  
34 creed, color, disability, marital status, sex, national origin, ancestry, sexual  
35 orientation, political affiliation, arrest record, conviction record (except as  
36 permitted by statute), membership in the National Guard, state defense force, or  
37 any other reserve component of the military force of the United States or this  
38 State, or use or non-use of lawful products off the employer's premises during  
39 non-working hours, except as otherwise provided.

40  
41       46.02 ~~FILLING POSITION VACANCIES. VACANT POSITION REQUESTS.~~ When a  
42 vacancy exists or is anticipated, the Department Head must complete a Vacant  
43 Position Request ("VPR") before the position may be filled. The VPR shall be in a  
44 format developed by the Human Resources Department and shall include: (a) the  
45 program(s) ~~or programs~~ that are served by the position including any priority  
46 attributed to such programs, ~~(b) the likely costs associated with filling the position~~  
47 ~~including the extent to which such costs are included in the current year's expense~~  
48 ~~budget; and (c) (b) the rationale for filling the position rather than keeping the~~  
49 ~~position vacant (either temporarily or permanently), reassigning staff, utilizing~~

50 limited term employees, or other options, ~~including the possible effect on~~  
51 ~~revenues as well as the effects on County services that may result.~~ (c) the likely  
52 costs associated with filling the position, and (d) confirmation that the position is  
53 included in the Department's approved budget.  
54

55 ~~46.03 APPROVALS. If the Department Head determines that the position should be~~  
56 ~~filled, he or she shall submit the VPR to the Liaison Committee. If the Liaison~~  
57 ~~Committee approves filling the position, it shall be submitted to the Human~~  
58 ~~Resources Committee. The Human Resources Department. Non exempt~~  
59 ~~positions require Liaison Committee approval, while exempt positions also require~~  
60 ~~Human Resources Committee approval. The Human Resources Committee may~~  
61 ~~grant "blanket" approvals to particular positions or classifications for particular~~  
62 ~~periods of time, and if it does so, approval shall be considered granted with~~  
63 ~~respect to vacancies falling within the terms of such blanket approvals without~~  
64 ~~requiring further action by the Committee.~~  
65

66 46.043 LIMITED-TERM EMPLOYEES. Department Heads may hire limited-term  
67 employees ("LTEs") on an emergency basis for a period of time not to exceed  
68 three (3) weeks, or for a period of time greater than three (3) weeks provided the  
69 position was part of the Department's approved budget, with a VPR approved by  
70 the Human Resources Director. ~~unless otherwise directed by their Liaison~~  
71 ~~Committee.~~ A Department Head who wishes to hire an LTE for a position which  
72 was not part of the approved budget for a period of time greater than three (3)  
73 weeks must submit a VPR with an identified source of funding to the Liaison  
74 Committee ~~and to the Human Resources Committee~~ for approval before hiring.  
75 No LTE will be hired for a period of time exceeding twelve (12) consecutive  
76 months., ~~unless approved by the Liaison Committee.~~  
77

78 46.054 FILLING VACANT POSITIONS WITHOUT CHANGES. When a position on the  
79 Table of Organization becomes vacant, and the Department Head wishes to fill  
80 the position, and the position was funded in the Department's annual budget, and  
81 the Department Head does not wish to retitle, reclassify, or otherwise change the  
82 position as it exists on the Table of Organization, the Department Head ~~with the~~  
83 ~~approval of the Liaison Committee,~~ is empowered to do so, provided the  
84 Department Head completes a ~~Vacant Position Request ("VPR")~~ and such VPR is  
85 approved by the Human Resources Director. The Human Resources Director  
86 may grant "blanket" approvals to particular positions or classifications for specific  
87 periods of time. The Department Head shall ~~provide~~ routinely notify ~~the VPR to its~~  
88 Liaison Committee of approved VPRs. ~~such reports to the Human Resources~~  
89 ~~Department as may be required by the Human Resources Committee and~~  
90 ~~developed by the Human Resources Department. The reports shall include:~~  
91

- 92 a) ~~confirmation that the position is funded in the current year's Departmental~~  
93 ~~expense budget;~~  
94 b) ~~the Department Head's receipt of the rationale for filling the position rather than~~  
95 ~~keeping the position vacant either temporarily or permanently;~~  
96 c) ~~the Department Head's receipt of the rationale for filling the position rather than~~  
97 ~~reassigning staff, autonomy, or utilizing limited term employees, or other options.~~

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~~d) a copy of the Liaison Committee minutes reflecting approval of refilling the position.~~

46.065 FILLING VACANT POSITIONS WITH CHANGES. When a position on the Table of Organization becomes vacant, and the Department Head wishes to fill the position in circumstances where the position was not funded in the Department's current budget, or the Department Head wishes to retitle, reclassify, or otherwise change the position, the Department Head shall seek a change to the Table of Organization under the provisions of Chapter 40 of this Code prior to submitting a VPR.

46.06 ELECTION APPOINTMENT OF HIGHWAY COMMISSIONER. Pursuant to Wis. Stat. § 83.01(2), the County Board shall elect a County Highway Commissioner for an indefinite term of office shall be appointed by the County Administrator for an indefinite term of office. Pursuant to Wis. Stat. § 83.01(1)(c), the County Board elects to waive confirmation of the appointment.

Section 2. **Effective Date.** The herein Ordinance shall take effect upon enactment.

Respectfully submitted this 16<sup>th</sup> day of May, 2023.

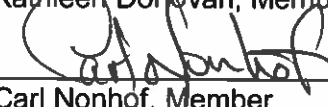
**HUMAN RESOURCES COMMITTEE**

  
\_\_\_\_\_  
Edward J. Procek, Chairperson

  
\_\_\_\_\_  
Thomas Wegner, Vice-Chairperson

\_\_\_\_\_  
Christian Ellis, Secretary

  
\_\_\_\_\_  
Kathleen Donovan, Member

  
\_\_\_\_\_  
Carl Nonhof, Member

Opposed to Introduction:

\_\_\_\_\_

\_\_\_\_\_

Countersigned by:

\_\_\_\_\_  
Vernon Koch, Chairperson

**FISCAL NOTE**  
**May 2023**

**Ordinance No. 01 (2023/24) RE: Amending Chapter 46 of the County Code of Ordinances**

**Funding:**

No additional funding is required.

Respectfully Submitted,



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Steve Hatton, Finance Director  
May 16, 2023

1                   **SHEBOYGAN COUNTY    ORDINANCE NO. 02 (2023/24)**

2  
3           **Re:    Amending Chapter 12, Emergency Medical Services Council**

4  
5           **WHEREAS**, the Sheriff's Department has reviewed County Code Section 12 regarding  
6 the Emergency Medical Services Council and has determined an update to the code language  
7 is appropriate.

8  
9           **NOW, THEREFORE**, the County Board of Supervisors of the County of Sheboygan  
10 does ordain as follows:

11  
12                   Section 1.    **Amending Code.** Section 12 of the Sheboygan County Code of  
13 Ordinances is hereby amended as follows (additions indicated by shading, deletions by  
14 strike out):

15  
16           12.01   **CREATION OF COUNCIL.** There is hereby established a County Emergency Medical  
17 Services Council to be appointed by the Chairperson of the County Board and confirmed by the County  
18 Board to serve Sheboygan County representing the following agencies, disciplines, or areas of expertise,  
19 but not to exceed a total of 20 members:

- 20  
21                   (a)    County Board.  
22                   (b)    Hospital Administration.  
23                   (c)    Sheboygan Fire Department.  
24                   (d)    Sheboygan County Fire Departments.  
25                   (e)    Law Enforcement – **City City, Village or Town**  
26                   (f)    Law Enforcement - County.  
27                   (g)    Private Ambulance Services.  
28                   (h)    Rescue Services.  
29                   (i)    County Bar Association.  
30                   (j)    Consumers interested but not involved in provision of EMS Services.  
31                   (k)    City Government.  
32                   (l)    Village Government.  
33                   (m)    Town Government.  
34                   (n)    Emergency Management and Highway Safety Coordination.  
35                   (o)    First Responder.  
36                   (p)    Nursing.  
37                   (q)    County Medical Society.  
38                   (r)    County Medical Society.  
39                   (s)    Industry.  
40                   (t)    Member at-large.

41  
42           12.02   **COUNCIL ORGANIZATION.** The officers of the Council shall be a chairperson, vice  
43 chairperson, and secretary who shall annually be elected by members of the Council.

44  
45           12.03   **DUTIES.** The Council shall have the following duties:

- 46  
47                   (a)    To act as an advisor to the County Traffic Safety Commission concerning matters  
48 of County Emergency Medical Services.  
49  
50                   (b)    To advise the Health and Human Services Board and Law Committee on all  
51 matters of County Emergency Medical Services when appropriate and shall work with the Law



52 Committee in an advisory capacity in the administration of ambulance and rescue services  
53 agreements.

54  
55 (c) To have responsibility for county-wide coordination and planning of EMS services  
56 and in carrying out such responsibilities it shall develop and annually update a county-wide plan  
57 and act as the resource agency under state- and area-wide plans for Emergency Medical  
58 Services.

59  
60 (d) To carry out such other duties as may from time to time be assigned to it by the  
61 County Board or Law Committee.

62  
63 12.04 STAFF SERVICES. The professional staff services, i.e. secretarial services including  
64 distribution of minutes and other such duties required by the Council, shall be provided by the Sheboygan  
65 County Sheriff's Department.

66  
67 12.05 COUNCIL MEETINGS. The Council shall hold regular meetings quarterly at such times  
68 and places as it determines. Special meetings may be called pursuant to any additional rules of order as  
69 may be adopted by the Council. Meetings will be open and notices of said meetings shall be posted in  
70 advance of the meeting.


71  
72 12.06 RULES OF ORDER AND OPERATING PROCEDURES. The Council may, by majority  
73 vote, establish such additional Rules of Order and operating procedures as it determines necessary  
74 except such rules shall not be inconsistent with the authority herein granted.

75  
76 Section 2. **Effective Date.** The herein Ordinance shall take effect \*upon  
77 enactment.

78  
79  
80 Respectfully submitted this 16th day of May, 2023.


81  
82  
83 **LAW COMMITTEE**

84  
85  
86   
87 Gerald Jorgensen, Chairperson

88  
89   
90 Wendy Schobert, Secretary

91  
92  
93 Paul A. Gruber, Vice-Chairperson

94  
95   
96 Jacob Immel

97  
98   
99 Carl Nonhof

100  
101  
102 Opposed to Introduction:

103  
\_\_\_\_\_  
Countersigned by:

\_\_\_\_\_  
Vernon C. Koch, Chairperson

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May 4, 2023, draft

**FISCAL NOTE**  
**May 2023**

**Ordinance No. 02 (2023/24) RE: Amending Chapter 12, Emergency Medical Services Council**

**Funding:**

No additional funding is required.

Respectfully Submitted,



---

Steve Hatton, Finance Director  
May 16, 2023



# SHEBOYGAN COUNTY

Vernon Koch  
County Board Chairman

WISCONSIN


## COMMITTEE REPORT TO THE COUNTY BOARD

We, the Executive Committee, herewith submit a summary of payments for per diem for the County Board members for the period commencing April 19, 2022 through April 17, 2023.

NAME	TOTAL MEETINGS	PER DIEM EARNED
Abler, Keith	82	\$ 3,045.00
Bosman, Alan J	46	1,680.00
Brauer, Curt A	78	2,835.00
Clarke, Rebecca	74	2,800.00
James Coulson	0	--
Donovan, Kathleen	59	2,170.00
Ellis, Christian	0	--
Goehring, William C	129	5,390.00
Gruber, Paul	30	1,190.00
Immel, Jacob	4	140.00
Jorgensen, Gerald	54	1,960.00
Koch, Vernon C – Chair	0	--
Kuhlow, Jon	69	2,765.00
Kulow, George	0	--
Montemayor, Marilyn	40	1,435.00
Nelson, Henry	51	1,820.00
Nelson, John	30	1,050.00
Nonhof, Carl	43	1,505.00
Procek, Edward J	58	2,030.00
Schobert, Wendy	26	910.00
Smith, Brian	0	--
Speltz, Suzanne	31	1,155.00
Te Stroete, Roger	103	3,955.00
Veldman, Jacqueline	46	1,680.00
Wegner, Thomas G	126	5,005.00
<b>GRAND TOTAL</b>	<b>1,179</b>	<b>\$ 44,520.00</b>

Respectfully submitted this 20<sup>th</sup> day of June, 2023.

EXECUTIVE COMMITTEE

  
Vernon Koch, Chairperson

  
William C. Goehring

  
Edward J. Procek

  
Keith Abler

  
Curt Brauer

SHEBOYGAN COUNTY ORDINANCE NO. 03 (2023/24)

Re: **Establishing Speed Zone on:** County Roads "A" and "J" (Town of Rhine)

**WHEREAS**, pursuant to Wis. Stat. § 349.11, in the interest of safety, the Transportation Committee recommends that to maintain a reasonable and safe speed zone, the present speed zone on a portion of certain County Roads be amended and/or created as hereinafter specified;

**NOW, THEREFORE**, the County Board of Supervisors of the County of Sheboygan does ordain as follows:

Section 1. **Changing Speed Zone.** The provisions of Section 20.03 of the County Code of Ordinances are hereby amended to read as follows (shading indicates additions, strikeouts indicate deletions; only those portions affected appear):

20.03(7) TOWN OF RHINE

- (a) 1. County Road "A" – ~~Thirty-five~~ Twenty-five miles per hour from its intersection with Royal and Ancient Drive northerly and easterly to its intersection with ~~State Highway "67."~~ Quit Qui Oc Lane.
- 2. Thirty-five miles per hour from its intersection with Quit Qui Oc Lane easterly to its intersection with State Highway "67."

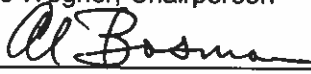
Section 2. **Effective Date.** The herein Ordinance shall take effect upon adoption by the County Board, approval of the Department of Transportation if required, publication of this Ordinance, and installation of appropriate signage.

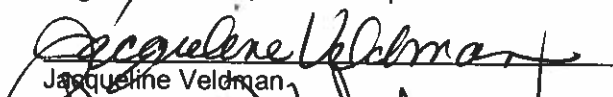
Respectfully submitted this 16th day of May, 2023.

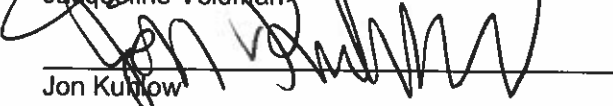
**TRANSPORTATION COMMITTEE**

  
\_\_\_\_\_  
Thomas Wegner, Chairperson

  
\_\_\_\_\_  
Roger Te Stroete, Vice-Chairperson

  
\_\_\_\_\_  
Al Bosman, Secretary

  
\_\_\_\_\_  
Jacqueline Veldman

  
\_\_\_\_\_  
Jon Kuhlow

Opposed to Introduction:

\_\_\_\_\_  
Countersigned by:

\_\_\_\_\_  
Vernon C. Koch, Chairperson

(See attached for location maps.)



**PROPOSED 25 MPH  
(EXISTING 35 MPH)**



Town of Rhine

0 125 250 500 Feet



1                   **SHEBOYGAN COUNTY    RESOLUTION NO. 02 (2023/24)**

2  
3           **Re:    Approving Use of American Rescue Plan Act (ARPA) Funds (No.**  
4                   **7)**

5  
6           **WHEREAS**, on March 11, 2021, the American Rescue Plan Act (ARPA) was  
7 signed into law, and

8  
9           **WHEREAS**, ARPA established the coronavirus State and Local Fiscal Recovery  
10 Funds (SLFRF) program to provide \$350 Billion of support to state, territorial, local, and  
11 tribal governments in responding to the economic and public health impacts of COVID-19,  
12 and

13  
14           **WHEREAS**, Sheboygan County received approximately \$22 million in SLFRF  
15 funds through ARPA, and

16  
17           **WHEREAS**, U.S. Treasury's Final Rule allows for the use of ARPA funds to  
18 respond to the COVID-19 public health emergency or its negative economic impacts; for  
19 the provision of government services to the extent of the reduction in revenue due to the  
20 COVID-19 public health emergency; and to make necessary investments in water, sewer,  
21 or broadband infrastructure, and

22  
23           **WHEREAS**, the Clerk of Courts Office has identified the need for installing  
24 confidential video equipment as a necessary component for Court operations; and

25  
26           **WHEREAS**, the After Hours Program of the Sheboygan County Housing Coalition  
27 reduces harm to homeless individuals through temporary shelter and referral services for  
28 families and also serves as a gateway to continued services; and

29  
30           **WHEREAS**, the Sheboygan County Detention Center and Sheboygan County Jail  
31 have identified the need for equipment replacement and facility remodel to better house  
32 and supervise the inmates at both congregate setting facilities; and

33  
34           **WHEREAS**, the Sheriff's Department has identified the need to replace  
35 communications equipment which is necessary to provide quality safety services to the  
36 community; and

37  
38           **WHEREAS**, Rocky Knoll Health Care Center has identified the need to replace  
39 HVAC equipment in building "A" to continue to provide high quality, skilled nursing and  
40 healthcare services to Sheboygan County residents; and

41  
42           **WHEREAS**, the Information Technology Department has identified the need for  
43 consultant services to achieve Payment Card Industry (PCI) compliance and new WSCS

44 County Board broadcast equipment in order to efficiently share information and avoid  
 45 non-compliance issues.

46  
 47 **NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board of  
 48 Supervisors has determined that a portion of Sheboygan County's ARPA SLFRF funds  
 49 shall be used for the following eligible expenses as detailed in the following chart:  
 50  
 51

Description	2023	2024	2025	2026	Total Cost
Clerk of Courts - Confidential Video Equipment	\$ 13,500				\$ 13,500
After Hours Program of the Sheboygan County Housing Coalition	\$ 2,500	\$ 2,500			\$ 5,000
Jail/Det. Center Equipment Replacement and Remodel		\$ 283,500			\$ 283,500
Sheriff - Communications Equipment Replacement		\$ 205,000			\$ 205,000
Rocky Knoll - 'A' Building HVAC Equipment Replacement		\$ 418,000			\$ 418,000
IT - PCI Compliance	\$ 33,600				\$ 33,600
IT - WSCS County Board Broadcast Equipment	\$ 30,000				\$ 30,000

<b>Total ARPA Requests</b>	<b>\$ 79,600</b>	<b>\$909,000</b>	<b>-</b>	<b>-</b>	<b>\$988,600</b>
----------------------------	------------------	------------------	----------	----------	------------------

52  
 53 These are forecasted amounts. ARPA Funds allocated will be adjusted to actual  
 54 incurred.

55  
 56 **BE IT FURTHER RESOLVED** that the 2023 allocations noted in the above chart  
 57 shall be incorporated into the 2023 budget.

58  
 59 **BE IT FURTHER RESOLVED**, that the Department liaison committee and  
 60 Executive Committee have authority to approve any changes to the specific use of ARPA  
 61 funds contained within the same budget appropriation unit; in the alternative, any change

62 to the above allocation requiring an amendment to the department budget shall follow the  
63 normal and customary budget amendment process as outlined in the County Code.  
64

65  
66 Respectfully submitted this 20th day of June, 2023.  
67

68  
69 **EXECUTIVE COMMITTEE**  
70

71  
72  
73 \_\_\_\_\_  
74 Vernon Koch, Chairperson

75  
76 \_\_\_\_\_  
77 Keith Abler, Vice-Chairperson

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79 \_\_\_\_\_  
80 William C. Goehring, Secretary

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82 Curt Brauer

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**FISCAL NOTE**  
**June 2023**

**Resolution No. 02 (2023/24) RE: Approving Use of American Rescue Plan Act (ARPA)  
Funds (No. 7)**

The resolution details the breakdown of the project requests totaling \$988,600. The County received \$22.4 million in ARPA funds. Prior to this request, the County Board has approved \$20.1 million for various projects and staff retention efforts. If this request is approved, there would be \$1.3 million of ARPA funds remaining.

ARPA funds need to be expended or obligated by December 31, 2024. If obligated, funds would need to be expended by December 31, 2026.

**Funding:**

Funding for request will come from ARPA funds on hand. No additional funding is required at this time.

Respectfully Submitted,

---

Steve Hatton, Finance Director  
June 20, 2023

1                   SHEBOYGAN COUNTY   RESOLUTION NO. 03 (2023/24)

2  
3           Re:   **Approving Standard Intergovernmental Agreement for 2024 County**  
4               **Sales Tax Revenue-Sharing**  
5

6  
7           **WHEREAS**, when Sheboygan County enacted Ordinance No. 2 (2016/17), *Enacting*  
8           *One-half Percent County Sales Tax to Maintain Sheboygan County's Transportation*  
9           *Infrastructure*, a unique feature of the Ordinance was that it provided that a portion of the  
10          revenue received from the Ordinance would be made available to local units of government  
11          within Sheboygan County to assist those municipalities in addressing their own transportation  
12          needs, and  
13

14          **WHEREAS**, Section 7.07 of the Sales Tax Ordinance provided that the distribution to  
15          local units of government would be premised upon the municipalities agreeing to be bound by  
16          the terms of a standard intergovernmental cooperative agreement, and  
17

18          **WHEREAS**, Section 7.07(1) of the Code provided that the terms of the  
19          intergovernmental agreement were to be reviewed and approved annually by the County Board,  
20          and  
21

22          **WHEREAS**, by the adoption of Resolution No. 19 (2016/17), the County Board approved  
23          the form of a standard intergovernmental agreement; and  
24

25          **WHEREAS**, in the inaugural year of the sales tax revenue sharing, the agreement was  
26          accepted by all municipalities and the revenue-sharing has been working satisfactorily under the  
27          terms of the standard form that was adopted; and  
28

29          **WHEREAS**, the proposed Sheboygan County Sales Tax Revenue-Sharing for  
30          Transportation Infrastructure Maintenance 2024 Intergovernmental Cooperative Agreement, a  
31          copy of which is on file with the County Clerk, contains terms and provisions consistent with the  
32          goals of the County Sales Tax Ordinance;  
33

34          **NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board approves  
35          the form of the *Sheboygan County Sales Tax Revenue-Sharing for Transportation Infrastructure*  
36          *Maintenance 2024 Intergovernmental Cooperative Agreement*, a copy of which is on file with the  
37          County Clerk, and authorizes and directs the County Administrator and County Board  
38          Chairperson to execute such agreements with each Sheboygan County municipality willing to  
39          be bound by the terms of the Agreement.  
40

41          **BE IT FURTHER RESOLVED** that the County Administrator and County Board  
42          Chairperson are empowered to agree to any minor modifications to the Standard Agreement  
43          that may be requested by a particular municipality that may be necessary to accommodate the  
44          municipality's individual circumstances, provided the modifications do not, in the opinion of the  
45          County Administrator and County Board Chairperson, contain terms and provisions that are  
46

47  
48   (The rest of this page intentionally left blank.)

49 inconsistent with the goals of Chapter 7 of the Sheboygan County Code, the County Sales and  
50 Use Tax Ordinance No. 2 (2016/17), *Enacting One-half Percent County Sales Tax to Maintain*  
51 *Sheboygan County's Transportation Infrastructure*.  
52

53  
54 Respectfully submitted this 20th day of June, 2023.  
55

56  
57 **FINANCE COMMITTEE**  
58

59  
60 \_\_\_\_\_  
61 Roger Te Stroete, Chairperson  
62

63 \_\_\_\_\_  
64 Kathleen Donovan, Vice-Chairperson  
65

66 \_\_\_\_\_  
67 William C. Goehring, Secretary  
68

69 \_\_\_\_\_  
70 Keith Abler  
71

72 \_\_\_\_\_  
73 Thomas Wegner  
74

75 Opposed to Introduction:  
76 \_\_\_\_\_  
77 \_\_\_\_\_  
78 \_\_\_\_\_  
79 \_\_\_\_\_  
80 \_\_\_\_\_

**FISCAL NOTE**  
**June 2023**

**Resolution No. 03 (2023/24) RE: Approving Standard Intergovernmental Agreement  
for 2024 County Sales Tax Revenue-Sharing**

As part of County Ordinance Chapter 7 – County Sales Tax and Use Tax Ordinance, this agreement outlines the Revenue Sharing Program with the municipalities of the County. Since the inception of the Half Cent Sales tax in 2017, the County will have distributed \$11.3 million to County municipalities by the end of 2023.

**Funding:**

No additional funding is required at this time. The 2024 amount for the Revenue Sharing Program will be part of the 2024 Transportation Fund Budget process.

Respectfully Submitted,

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Steve Hatton, Finance Director  
June 20, 2023

1                   SHEBOYGAN COUNTY RESOLUTION NO. 04 (2023/24)

2  
3           Re:   **Approving Purchase of Assets from Burrows Aviation, LLC to**  
4               **provide fixed based operator (FBO) services at the Sheboygan**  
5               **County Memorial Airport**  
6

7  
8           **WHEREAS**, pursuant to Resolution No. 7 (2022/23) the Sheboygan County Board and  
9           its Transportation Committee identified the need for increased FBO services at the airport and  
10          allocated \$3.2 million towards establishing a County-operated fixed based operator through new  
11          construction or the purchase of existing facilities meeting the minimum required standards as  
12          set forth in Sheboygan County Code Section 64.07; and  
13

14          **WHEREAS**, in the state of Wisconsin, approximately 48% of airports and in the United  
15          States approximately 47% of airports provide FBO services through local government owners;  
16          and  
17

18          **WHEREAS**, to provide County-operated FBO services, the Transportation Committee  
19          has reviewed the Letter of Intent between the County and Burrows Aviation, LLC and  
20          recommends purchasing assets from Burrows Aviation, LLC,  
21

22          **NOW, THEREFORE, BE IT RESOLVED**, that the Sheboygan County Board approves  
23          the purchase of assets from Burrows Aviation, LLC as set forth in the Letter of Intent, on file with  
24          the County Clerk, and authorizes and directs the County Administrator to negotiate a definitive  
25          agreement to effect the purchase, subject to the Transportation Committee's approval.  
26

27          **BE IT FURTHER RESOLVED**, that the County Administrator, County Board Chair, and  
28          County Clerk are authorized and directed to sign such documents as necessary to complete the  
29          asset purchase.  
30

31               Respectfully submitted this 20th day of June, 2023.  
32

33                                   **TRANSPORTATION COMMITTEE**

34  
35  
36  
37 \_\_\_\_\_  
38 Thomas Wegner, Chairperson

37 \_\_\_\_\_  
38 Roger Te Stroete, Vice-Chairperson

39  
40 \_\_\_\_\_  
41 Al Bosman, Secretary

39  
40 \_\_\_\_\_  
41 Jacqueline Veldman

42  
43 \_\_\_\_\_  
44 Jon Kuhlow

45                                   Opposed to Introduction:  
46  
47 \_\_\_\_\_

**FISCAL NOTE**  
**June 2023**

**Resolution No. 04 (2023/24) RE: Approving Purchase of Assets from Burrows Aviation, LLC to provide fixed based operator (FBO) services at the Sheboygan County Memorial Airport**

**Funding:**

Funding for purchase would come from unassigned fund balance of the General fund. FBO services are projected to be budget neutral and will be included in 2024 budget process. The asset purchase will not require additional debt or levy support.

Respectfully Submitted,

---

Steve Hatton, Finance Director  
June 20, 2023