

**SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE
MEETING MINUTES**

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

June 22, 2026

Called to Order: 3:32 PM

Adjourned: 4:45 PM

MEMBERS PRESENT: Chair Wendy Schobert, Vice Chair Henry Nelson, Secretary Christian Ellis, Member(s) Char Nennig, Stephanie Arndt

Remote: None

MEMBERS ABSENT: None

ALSO PRESENT: **In Person:** Judy Nelson, James Webb, Matt Spence, Bryan Olson, Marla Meier, Ryan Arndt, Kendra Haas, Kurt Bushman, Dave Loomis

Remote: Rebecca Clarke, Kayla Clinton, Andrew Severson

Chair Schobert called the meeting to order at 3:32 PM, in Conference Room 302 of the Administration Building. Chair Schobert confirmed the meeting was posted June 19, 2026 at 8:30 AM, in compliance with the open meeting law.

Rocky Knoll Health Care Center Administrator, Kayla Clinton

- Requested approval of out of cycle pay adjustments. A motion to approve was made by Supervisor Ellis. Supervisor Nennig seconded the motion. Motion carried.

Transportation Director, Bryan Olson

- Requested approval of the creation of the Highway Operator job family. A motion to approve was made by Supervisor Nennig. Supervisor Ellis seconded the motion. Motion carried.
- Requested approval of a change to the Table of Organization. A motion to approve was made by Supervisor Nennig. Supervisor Nelson seconded the motion. Motion carried.
- Requested approval of a Vacant Position Request. A motion to approve was made by Supervisor Nennig. Supervisor Ellis seconded the motion. Motion carried.
- Requested approval of Out of Cycle Pay Adjustments. A motion to approve was made by Supervisor Ellis. Supervisor Nennig seconded the motion. Motion carried.

Sheriff, Matt Spence

- Requested approval of a Headcount Exception contingent on the Law Committee approval. A motion to approve was made by Supervisor Ellis. Supervisor Nelson seconded the motion. Motion carried.

Finance Director, James Webb

- Requested approval of a Headcount Exception contingent on Finance Committee approval. A motion to approve was made by Supervisor Nennig. Supervisor Arndt seconded the motion. Motion carried.

Human Resources Director, Dave Loomis

- Provided updates and comments on the activities of the Human Resources Department.

A motion to approve the vouchers was made by Supervisor Nelson. Supervisor Nennig seconded the motion. Motion carried.

There were no requests for approval of attendance at other meetings or functions.

The Committee scheduled the next meeting for July 13, 2026 at 3:30PM in Room 302 of the Administration Building, 508 New York Ave., Sheboygan, WI 53081.

A motion to adjourn was made by Supervisor Ellis. Supervisor Arndt seconded the motion. Motion carried with adjournment at 4:45 PM.

David Loomis

Recording Secretary

Christian Ellis

Secretary