

**SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE & EXTENSION
COMMITTEE MINUTES**

Sheboygan County UW-Extension Office
5 University Drive
Sheboygan, WI
Room 5024
and
Remote

June 23, 2026

Called to Order: 3:30 PM

Adjourned: 4:25 PM

MEMBERS PRESENT: Chairperson Rebecca Clarke, Supervisor John Nelson(Remote), Supervisor Joe Liebau Jr., Supervisor David Otte

MEMBERS ABSENT: Ag Community Member Travis Luedke, Supervisor Brian Smith

OTHERS PRESENT: Jayna Hintz, Emily Lamb, Diana Hammer, Aaron Brault, Tyler Betry, Jeff, Kendra, Michelle Birschbach, Angella Sergeant, Michael Miller

Chairperson Rebecca Clarke called the meeting to order at 3:30 PM and verified the meeting notice had been posted on June 19, 2026 at 10:00 AM and the meeting complied with the Wisconsin Open Meeting Law.

Chairperson Rebecca Clarke approved the May 26, 2026 minutes.

Correspondence: None.

Extension-

Consideration of 2026 First Quarter Variance. Supervisor Liebau moved to approve the variance report. Supervisor Nelson seconded the motion. Motion carried.

Reviewed and Approved Vouchers.

Area Extension Director Report. Jayna Hintz and gave an update on extension and open positions and answered questions on 2026 Community Needs Forum.

Diana Hammer, Positive Youth Development Educator Report. Diana Hammer gave an update on programming she is working on.

Planning & Conservation-

Consideration of Utilizing Non-Lapsing Funds for Water Quality Projects. Supervisor Liebau moved to approve recommended projects. Supervisor Nelson seconded the motion. Motion carried.

Consideration of 2026 Stewardship Applications. Supervisor Liebau moved to approve the applications at the recommendation of the Planning & Conservation Department. Supervisor Otte seconded the motion. Motion carried.

Consideration of Resolution Approving the 2026 Marsh Management Plan. Supervisor Otte moved to approve the resolution. Supervisor Liebau seconded the motion. Motion carried.

Consideration of 5-Year Capital Plan Requests. Supervisor Liebau moved to approve the requests. Supervisor Otte seconded the motion. Motion carried.

Other Department Project and Program Management Updates. The administrative Assistant position for Planning & Conservation is open. Reviewed the final numbers from the tree sale. And Supervisor Otte moved to approve the travel for Supervisor Nelson and Supervisor Liebau to attend the advisory committee meetings. Supervisor Liebau seconded the motion. Motion carried.

Consideration and Approval of Attendance at Other Meetings/Functions. None.

Travel Report and Report of Meetings and Functions. None.

Review and Approve Vouchers. Supervisor Liebau moved to approve the vouchers with Recording Secretary Emily Lamb signing on behalf of Supervisor Nelson. Supervisor David Otte seconded the motion. Motion carried.

Meeting adjourned.

Next meeting is scheduled for July 23, 2026, at 3:30 PM.

Emily Lamb
Recording Secretary

Joe Liebau Jr.
Committee Secretary