

NOTICE OF MEETING

HUMAN RESOURCES COMMITTEE

July 10, 2023 3:30 PM

Administration Building
508 New York Avenue, Conference Room 302
Sheboygan WI 53081

Remote Access: +1-216-508-0648

Meeting ID: 411 062 297#

Virtual: <https://meet.google.com/rma-uxpu-bhz>

Members of the Committee may be appearing remotely. Persons wanting to observe the meeting are encouraged to listen remotely.

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes – Monday, May 8, 2023

Building Services Director Jim TeBeest

- Consideration of Hiring above Midpoint of Salary Range for Electrician

County Administrator Alayne Krause

- Human Resources Department updates and comments

Review and Approve Vouchers

Approval of Attendance at Other Meetings or Functions

Adjourn

Prepared by:
Penny Elsner
Recording Secretary

Edward Procek
Committee Chairperson

NOTES: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. §19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify Human Resources, 920.459.3105 prior to the meeting so that accommodations may be arranged.

Posted Friday, July 7, 2023 at 1:30 PM

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

May 8, 2023

Called to Order: 3:30 PM

Adjourned: 3:48 PM

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Tom Wegner, Members Carl Nonhof and Kathleen Donovan

ALSO PRESENT: **In Person:** County Administrator Alayne Krause, Building Services Director Jim TeBeest, and Penny Elsner
Remote: Secretary Christian Ellis, Health and Human Services Director Matt Strittmater, and Rocky Knoll Administrator Kayla Clinton

Chair Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted May 5, 2023 at 3:00 PM, in compliance with the open meeting law.

A motion to approve the minutes of April 24, 2023 as presented was made by Supervisor Donovan. Supervisor Wegner seconded the motion. Motion carried.

Health and Human Services Director Matt Strittmater requested approval for the Vacant Position Request for ADRC Supervisor. A motion was made by Supervisor Wegner granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Building Services Director Jim TeBeest requested approval for the Vacant Position Request for Assistant Director of Building Services. A motion was made by Supervisor Wegner granting approval. Supervisor Ellis seconded the motion. Motion carried.

Rocky Knoll Administrator Kayla Clinton requested approval for Sign-on Bonuses for Dining Services positions paid in quarterly installments. A motion was made by Supervisor Nonhof granting approval. Supervisor Wegner seconded the motion. Motion carried.

County Administrator Alayne Krause requested approval for the Vacant Position Request for Transportation Director. A motion was made by Supervisor Wegner granting approval along with any domino effect that may transpire. Supervisor Donovan seconded the motion. Motion carried.

County Administrator Alayne Krause reported on current Human Resources staffing, including that the vacant Human Resources Director position recruitment, and employee webinars that will be offered by Concordia and Lakeland University for their education discount programs.

A motion to approve the vouchers as presented was made by Supervisor Wegner. Supervisor Nonhof seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Wegner. Supervisor Ellis seconded the motion. Motion carried with adjournment at 3:48 PM.

Penny Elsner
Recording Secretary

Christian Ellis
Secretary