

## SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building  
508 New York Avenue – Room 302  
Sheboygan WI 53081

**July 10, 2023**

**Called to Order: 3:32 PM**

**Adjourned: 4:02 PM**

**MEMBERS PRESENT:** Chair Edward Procek, Vice Chair Tom Wegner, Members Carl Nonhof and Kathleen Donovan

**ALSO PRESENT:** **In Person:** County Administrator Alayne Krause, Building Services Director Jim TeBeest, and Penny Elsner  
**Remote:** Secretary Christian Ellis

Chair Procek called the meeting to order at 3:32 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted July 7, 2023 at 1:30 PM, in compliance with the open meeting law.

A motion to approve the minutes of May 8, 2023 as presented was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

Building Services Director Jim TeBeest requested approval to hire above the midpoint of salary range for an electrician to include a sign on bonus after the completion of one year. A motion was made by Supervisor Wegner granting approval. Supervisor Donovan seconded the motion. Motion carried.

County Administrator Alayne Krause reported on current Human Resources topics, including the ongoing discussion of the health insurance renewal rates, 2024 budget development kick off, flexible spending account debit cards, recruitment process for vacant Department Head positions, and employee vacation schedules.

A motion to approve the vouchers as presented was made by Supervisor Wegner. Supervisor Nonhof seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Wegner. Supervisor Nonhof seconded the motion. Motion carried with adjournment at 4:02 PM.

Penny Elsner  
Recording Secretary

Christian Ellis  
Secretary