

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

July 24, 2023

Called to Order: 3:30 PM

Adjourned: 4:01 PM

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Tom Wegner, Secretary Christian Ellis, Members Carl Nonhof and Kathleen Donovan

ALSO PRESENT: **In Person:** Alayne Krause, Todd Richter, Matt Strittmater, and Greg Schnell
Remote: Kayla Clinton

Chair Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted July 21, 2023 at 2:00 PM, in compliance with the open meeting law.

A motion to approve the minutes of July 10, 2023 as presented was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

Health & Human Services Director Matt Strittmater requested approval to change the department Table of Organization as presented. A motion was made by Supervisor Ellis granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Health & Human Services Director Matt Strittmater requested approval for two employee promotion requests as a result of the Table of Organization changes. A motion was made by Supervisor Wegner granting approval. Supervisor Donovan seconded the motion. Motion carried.

Health & Human Services Director Matt Strittmater requested approval to hire above the midpoint of salary range for a Supervisor at the ADRC. A motion was made by Supervisor Ellis granting approval. Supervisor Donovan seconded the motion. Motion carried.

Transportation Director Greg Schnell requested approval to change the DBM and provide a salary/equity adjustment for the Business Manager. A motion was made by Supervisor Wegner granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Veteran Services Director Todd Richter requested approval to change the department Table of Organization as presented. A motion was made by Supervisor Ellis granting approval. Supervisor Donovan seconded the motion. Motion carried.

Veteran Services Director Todd Richter requested approval for salary/equity adjustments for two employees. A motion was made by Supervisor Ellis granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Rocky Knoll Administrator Kayla Clinton requested approval to hire two cooks above the midpoint of salary range retroactively. A motion was made by Supervisor Nonhof granting approval. Supervisor Wegner seconded the motion. Motion carried.

Rocky Knoll Administrator Kayla Clinton requested approval to hire one dining assistant II above the midpoint of salary range retroactively. A motion was made by Supervisor Ellis granting approval. Supervisor Donovan seconded the motion. Motion carried.

Rocky Knoll Administrator Kayla Clinton requested approval for a temporary pay policy exception for the Registered Dietician. A motion was made by Supervisor Donovan granting approval. Supervisor Nonhof seconded the motion. Motion carried.

County Administrator Alayne Krause requested approval to hire above the midpoint of the salary range for the Assistant Director of Building Services. A motion was made by Supervisor Wegner granting approval. Supervisor Nonhof seconded the motion. Motion carried.

County Administrator Alayne Krause reported on the status of filling various department director positions as well as the 2024 budget development.

A motion to approve the vouchers as presented was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

A motion to approve Supervisor Procek's attendance at the Human Resources and Corporation Counsel base budget meetings, as well as an interview for a director candidate on July 20th was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Ellis. Supervisor Wenger seconded the motion. Motion carried with adjournment at 4:01 PM.

Alayne Krause
Recording Secretary

Christian Ellis
Secretary