

NOTICE OF MEETING

SHEBOYGAN COUNTY PLANNING, RESOURCES,
AGRICULTURE AND EXTENSION COMMITTEE

July 28, 2026

3:30 PM

UW Extension Office
UW Sheboygan Campus
5 University Drive
Sheboygan, WI
Room 5024

Remote Access:

(312) 626-6799

Meeting ID: 995 6557 9787

Passcode: 919025

<https://zoom.us/j/95664040989?pwd=dGJrYlZ5Tmx2RVcvRDFsdU5Ld0lXZz09>

*** AGENDA ***

Call Meeting to Order

Certification of Compliance with Open Meeting Law
Approval of June 23, 2026 Minutes

Correspondence

Planning & Conservation –

Consideration of Resolution Approving of Lease Agreement with Sheboygan County Conservation Association to Operate a Pheasant-rearing Facility

Consideration of Resolution Approving Permanent Limited Easement and Temporary Limited Easement in the Southside Utility Corridor Property

Consideration of 2027 Planning & Conservation Budget

UW Extension-

Area Extension Director Report and Introduction to New Human Development and Relationship Educator- Jace Purdy

Community Development Educator Report- Kirtis Orendorff

Other Department Project and Program Management Updates- *This report is a summary of key activities in the Department. No action will be taken resulting from the report unless it is a specific item on the agenda.*

Consideration and Approval of Attendance at Other Meetings/Functions
Travel Report and Report of Meetings and Functions Attended by Committee Members
Review and Approve Vouchers

Adjournment

Next meeting is scheduled for August 25, 2026, at 3:30PM.

Prepared by:
Sharon Harvey, Recording Secretary
(920) 459-1370

Approved by:
Rebecca Clarke, Chairperson
(920) 395-6609

NOTE: The Committee welcomes all visitors to listen & observe, but only Committee members & those invited to speak will be permitted to do so, except for the Public Hearing portion of this meeting where any interested person can speak. Person with disabilities needing assistance to attend or participate should contact the County Planning & Conservation Department at 920/459-1370 prior to the meeting so that accommodations may be arranged.

NOTE: A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

**SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE & EXTENSION
COMMITTEE MINUTES**

Sheboygan County UW-Extension Office
5 University Drive
Sheboygan, WI
Room 5024
and
Remote

June 23, 2026

Called to Order: 3:30 PM

Adjourned: 4:25 PM

MEMBERS PRESENT: Chairperson Rebecca Clarke, Supervisor John Nelson(Remote), Supervisor Joe Liebau Jr., Supervisor David Otte

MEMBERS ABSENT: Ag Community Member Travis Luedke, Supervisor Brian Smith

OTHERS PRESENT: Jayna Hintz, Emily Lamb, Diana Hammer, Aaron Brault, Tyler Betry, Jeff, Kendra, Michelle Birschbach, Angella Sergeant, Michael Miller

Chairperson Rebecca Clarke called the meeting to order at 3:30 PM and verified the meeting notice had been posted on June 19, 2026 at 10:00 AM and the meeting complied with the Wisconsin Open Meeting Law.

Chairperson Rebecca Clarke approved the May 26, 2026 minutes.

Correspondence: None.

Extension-

Consideration of 2026 First Quarter Variance. Supervisor Liebau moved to approve the variance report. Supervisor Nelson seconded the motion. Motion carried.

Reviewed and Approved Vouchers.

Area Extension Director Report. Jayna Hintz and gave an update on extension and open positions and answered questions on 2026 Community Needs Forum.

Diana Hammer, Positive Youth Development Educator Report. Diana Hammer gave an update on programming she is working on.

Planning & Conservation-

Consideration of Utilizing Non-Lapsing Funds for Water Quality Projects. Supervisor Liebau moved to approve recommended projects. Supervisor Nelson seconded the motion. Motion carried.

Consideration of 2026 Stewardship Applications. Supervisor Liebau moved to approve the applications at the recommendation of the Planning & Conservation Department. Supervisor Otte seconded the motion. Motion carried.

Consideration of Resolution Approving the 2026 Marsh Management Plan. Supervisor Otte moved to approve the resolution. Supervisor Liebau seconded the motion. Motion carried.

Consideration of 5-Year Capital Plan Requests. Supervisor Liebau moved to approve the requests. Supervisor Otte seconded the motion. Motion carried.

Other Department Project and Program Management Updates. The administrative Assistant position for Planning & Conservation is open. Reviewed the final numbers from the tree sale. And Supervisor Otte moved to approve the travel for Supervisor Nelson and Supervisor Liebau to attend the advisory committee meetings. Supervisor Liebau seconded the motion. Motion carried.

Consideration and Approval of Attendance at Other Meetings/Functions. None.

Travel Report and Report of Meetings and Functions. None.

Review and Approve Vouchers. Supervisor Liebau moved to approve the vouchers with Recording Secretary Emily Lamb signing on behalf of Supervisor Nelson. Supervisor David Otte seconded the motion. Motion carried.

Meeting adjourned.

Next meeting is scheduled for July 23, 2026, at 3:30 PM.

Emily Lamb
Recording Secretary

Joe Liebau Jr.
Committee Secretary

SHEBOYGAN COUNTY RESOLUTION NO. _____ (2025/26)

Re: Approval of Lease Agreement with Sheboygan County Conservation Association to Operate a Pheasant-rearing Facility on Sheboygan County Owned Land

WHEREAS, since 1985, through a partnership with the City of Sheboygan (City) the Sheboygan County Conservation Association (SCCA) has raised pheasants on a portion of City parkland property for the entire Sheboygan County (County) populace to hunt at various locations and for population sustainability; and

WHEREAS, the SCCA and County have also had a long-standing relationship and have partnered on numerous projects, purchases, and educational programs affecting the County's recreational properties; and

WHEREAS, the SCCA has approached the County about relocating the pheasant-rearing facility onto County-owned property, specifically the Gerber Lake property which the SCCA has donated over \$300,000 towards in the past; and

WHEREAS, the County and SCCA have negotiated and crafted the attached Lease Agreement for SCCA to place and operate pheasant-rearing facilities on the Gerber Lake property.

NOW, THEREFORE, BE IT RESOLVED, the Sheboygan County Board directs the Planning & Conservation Director and County Administrator to sign the lease with the SCCA to operate the pheasant-rearing facilities on the Gerber Lake property

Respectfully submitted this 18th day of August, 2026.

PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE*

, Chairperson

, Vice-Chairperson

, Secretary

Opposed to Introduction:

*County Board members signing only



Gerber Lake Road

CTHE

General Area for Pheasant-rearing

Gerber Lake

Gerber Lake

Gerber Lake

N

0 135 270 540 Feet

**LEASE AGREEMENT
BETWEEN
SHEBOYGAN COUNTY
AND
SHEBOYGAN COUNTY CONSERVATION ASSOCIATION**

This Lease Agreement (Agreement) is made and entered into as of the ____ day of _____, 2026, between Sheboygan County, Wisconsin, a municipal body corporate organized under the laws of the State of Wisconsin ("County") through the Planning and Conservation Department and Sheboygan County Conservation Association, a Wisconsin non-stock corporation ("Association").

RECITALS

WHEREAS, the Association wishes to operate a pheasant farm at the Premises described in Exhibit A pursuant to a Lease Agreement with the County and the County agrees that doing so is appropriate.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

1. **TERM.** County leases to Association the Premises described in Exhibit A, attached hereto, effective the date of Agreement execution and expiring December 31, 2036. After the initial 10 year Term, this Agreement shall remain in place on a year-by-year basis as provided in Paragraph 3 of this Agreement. Association's right to Premises during the Term of this Agreement is not exclusive. The County may enter upon the Premises at all reasonable hours for purposes that are necessary, incidental to or connected with the performance of its obligations hereunder or in the exercise of its governmental functions. When possible, County shall provide Association advance notice of its intent to enter upon the Premises so as to minimize any disruption to Association's activities.

2. **RENT & EXPENSES.** Association shall pay the County \$1.00 rent within thirty (30) days of Agreement execution. Association shall be solely responsible for any utility and operation costs associated with the Premises.

3. **AUTOMATIC RENEWAL.** This Agreement shall automatically renew unless either Party gives written notice of non-renewal to the other Party on or before December 31st, of the year prior to expiration, one year and one day before the beginning of the renewed contract term. (For example, should a Party desire not to renew this Agreement after December 31, 2036, the Party must provide notice of non-renewal by December 31, 2034.) If no such notice is given, the Agreement shall continue for one calendar year.

4. **PURPOSE AND USE.** The Premises may be used as a non-commercial game farm suitable for the propagation of pheasants as approved by the Wisconsin Department of Natural Resources. Association shall comply with all applicable laws and regulations in its occupation and use of the Premises. Association shall not utilize the Premises for any other purpose without the County's advance written consent.

5. **IMPROVEMENTS.** Association shall not make any improvements to the Premises without the County's advance written consent and all improvements shall have a total footprint of not more than 1.5 acres. Association shall place educational signage on pheasants and pheasant rearing

on the Premises; the content and location of such signs shall be approved by the County. Such improvements shall be solely at Association expense. All fixtures and improvements shall be removed from the Premises within 30 days after termination of this Agreement. Any fixture or improvements thereafter left at the Premises shall be deemed abandoned and the County may dispose of same as appropriate. Should the County incur expense in disposing of Association's abandoned property, the County shall submit an invoice for costs incurred to Association and Association agrees to pay same within thirty (30) days of receipt. Association shall not erect any signs upon the Premises without the County's advance written consent.

6. NEW STRUCTURE. Association may construct a 40 foot by 40 foot pole barn structure ("Structure") on the Premises, with the advanced written consent of the County. Association shall store all equipment or other items related to its operations inside the Structure. Association shall not store equipment or other items unrelated to its operations on the Premises. Association agrees to leave the Structure on the Premises for the County's sole use upon the expiration of this Agreement.

7. PHEASANT RELEASE. Association shall release pheasants onto the Premises and the Amsterdam Dunes Preservation Area annually for hunting by the general public, in numbers approved by the County on an annual basis.

8. ANNUAL REPORT. Association shall provide an annual in-person report on its operations to the County Planning, Resources, Agriculture & Extension Committee.

9. STATUS OF PROPERTY. Association has examined the Premises and accepts it in as-in condition. Association will maintain the Premises in safe and good order consistent with its permitted use.

10. EXPIRATION & TERMINATION. Upon expiration of this Agreement, Association understands that it is not entitled to any relocation costs, assistance, or payments of any kind. Upon expiration or termination of this Agreement, Association shall surrender possession peaceably. County may terminate this Agreement for cause if Association fails to perform as set forth herein when such failure is not remedied within thirty (30) days after written notice of default provided to Association by County via first class mail.

11. LIENS. During the term of this Agreement, or any extensions thereof, Association shall not suffer nor permit any liens to be filed against the interest of the County in the Premises, and nothing in this Agreement shall be deemed or construed in any way as constituting the County's express or implied consent to any contractor, subcontractor, laborer, materialman, or supplier for this performance of any labor or the furnishing of any materials for any improvement, alteration, or repair to the Premises or any part thereof. The County may demand, and Association shall comply with all reasonable demands, of evidence of payment or financing of all claims for materials and labor furnished for any improvement or alteration to the Premises.

12. NO ASSIGNMENT. Association shall not assign or sublet this Agreement or any interest therein without the County's advance written consent. Association shall not mortgage, pledge, or hypothecate this Lease Agreement or any interest herein.

13. INSURANCE. Association shall be responsible for maintaining insurance adequate to protect its assets and shall maintain liability insurance of at least \$1,000,000 per occurrence and \$2,000,000 general aggregate. Such liability policy shall identify "Sheboygan County" as additional insured, shall be primary and noncontributory to any insurance or self-insurance carried

by the County, and shall afford the County at least thirty (30) days' notice prior to any cancellation, modification, or nonrenewal. Association's insurance shall be placed with a responsible insurance company authorized to do business in the State of Wisconsin and shall be in a form commensurate with industry standards for Association's use of the Premises.

14. HOLD HARMLESS; INDEMNIFICATION. Association shall defend, hold harmless, and indemnify the County against any and all claims, liabilities, judgments, causes of action, costs, loss, and expense including reasonable attorney's fees imposed upon or incurred by Association arising from or related to the negligent or intentional tortuous acts or omissions of Association's officers, employees, or agents in this Agreement. Association shall promptly notify County of any claim arising under this provision, and Association shall fully cooperate in investigation, resolution, and defense of such claim

This Agreement does not waive any governmental or sovereign immunity. County retains all applicable governmental immunities, defenses, and statutory limitations available, including Wis. Stat. §§ 345.05, 893.80, and 895.52.

15. NOTICE. Except as otherwise provided by this Agreement, any notice required by this Agreement, or which either party desires to serve upon the other, shall be in writing and shall be deemed served when delivered personally, or when deposited in the United States mail, postage prepaid, return receipt requested, addressed as follows:

Sheboygan County Planning and Conservation Department
Attn: Planning and Conservation Director
508 New York Avenue
Sheboygan, WI 53081

Sheboygan County Conservation Association
P.O. Box 522
Sheboygan, WI 53082

This Provision shall not be construed as limiting routine business communications between the Parties.

16. NO WAIVER. The failure of any party to insist, in any one or more instance, upon performance of any terms, covenants, or conditions of this Agreement shall not be construed as a waiver or relinquishment of the future performance of any such term, covenant, or condition by any party hereto but the obligation of such party with respect to such future performance shall continue in full force and effect.

17. SEVERABILITY. The provisions of this Agreement are severable. If any provision or part of this Agreement or the application thereof to any person or circumstance is held by a court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of such provision of part thereof to other persons or circumstances shall not be affected thereby.

18. FORCE MAJEURE. In the event that either party hereto shall be delayed or hindered in or prevented from the performance of any act required hereunder by reasons of strikes, lockouts, labor troubles, inability to procure materials, riots, insurrection, war or other reason of a like nature not the fault of the party delayed in performing work or doing acts required under the terms of this

Agreement, then performance of such act shall be excused for the period equivalent to the period of such delay, or if a longer period is reasonably required, within such longer period as is reasonably required, provided that Association provides the County written notice of such delay and the reasons therefor and further provided that Association acts with due diligence to cure delay and the reasons therefor and further provided that Association acts with due diligence to cure such defect or defects promptly.

19. DISPUTE RESOLUTION. The Parties agree to first utilize good faith negotiation to resolve any dispute arising under this Agreement. Should such negotiation fail to resolve the dispute, the parties may, upon mutual agreement, attempt to resolve the dispute via mediation. Alternatively, such dispute shall be resolved in Sheboygan County Circuit Court.

20. GOVERNING LAW. The terms of his Agreement shall be governed under the laws of the State of Wisconsin.

21. COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first written above.

SHEBOYGAN COUNTY

By: Aaron Brault, Sheboygan County
Planning and Conservation Department
Director

**SHEBOYGAN COUNTY CONSERVATION
ASSOCIATION**

By: Josh McDole, President

PERMANENT SEWER ACCESS EASEMENT

Exempt from filing transfer form [s. 77.21(1), 77.22(1) Wis. Stats.]
Ipa1552 04/2016 (replaces Ipa1552 08/2011) Ch. 84 Wis. Stats.

THIS EASEMENT, made by **SHEBOYGAN COUNTY, a Wisconsin body corporate**, GRANTOR, convey a permanent sewer access easement as described below to the **CITY OF SHEBOYGAN**, a municipal corporation of the State of Wisconsin, GRANTEE, for the sum of **One dollar (\$1.00)** and other valuable consideration for an easement to construct, install, maintain, operate, repair, inspect, replace, and remove a sanitary sewer below, upon, in, over, through and across lands owned by the Grantor in the **City of Sheboygan, County of Sheboygan, State of Wisconsin**, said easement area to be described as follows

MAP AND LEGAL DESCRIPTION ARE ATTACHED AND MADE A PART OF THIS DOCUMENT BY REFERENCE - SEE EXHIBITS 8, 9-A, 9-B, AND 10

The Easement is subject to the following conditions:

1. If the sanitary sewer ceases to exist, function, or is removed, the grantee will proceed with vacating this easement.
2. The Grantee and its agents shall have the right of reasonable ingress and egress to, over and across the Grantor's land adjacent to the easement area.
3. The Grantee shall notify the grantor if any maintenance is required in PLE area.
4. The Grantor agrees within the easement area not to construct or place buildings, structures, or other improvements except a trail, trail bridges for the trail, pump track, and other recreational amenities.
5. The Grantor is not restricted from performing environmental restoration activities and/or other maintenance activities within the PLE area.
6. The Grantee agrees to restore any areas that are disturbed as a result of construction, replacement or maintenance in-kind.
7. This agreement is binding upon the heirs, successors and assigns of the parties hereto, and shall run with the lands described herein.

This space is reserved for recording data

Return to

City of Sheboygan
rod-docs@sheboyganwi.gov
City Engineer - Kevin Jump, PE
2026 New Jersey Avenue
Sheboygan, WI 53081

Parcel Identification Number/Tax Key Number
Part of 59281430950, 59281430953,
59281430797, and 59281430882

Signature _____ Date _____

Print Name and Title _____

Signature _____ Date _____

Print Name and Title _____

Signature _____ Date _____

Print Name and Title _____

Signature _____ Date _____

Print Name and Title _____

Date _____

State of Wisconsin)
) ss.
 _____ County)

On the above date, this instrument was acknowledged before me by the
named person(s).

Signature, Notary Public, State of Wisconsin _____

Print or Type Name, Notary Public, State of Wisconsin _____

Date Commission Expires _____

Accepted By: **CITY OF SHEBOYGAN**

Ryan Sorenson
City of Sheboygan - Mayor

Meredith DeBruin
City of Sheboygan – City Clerk

STATE OF WISCONSIN)
) SS
COUNTY OF SHEBOYGAN)

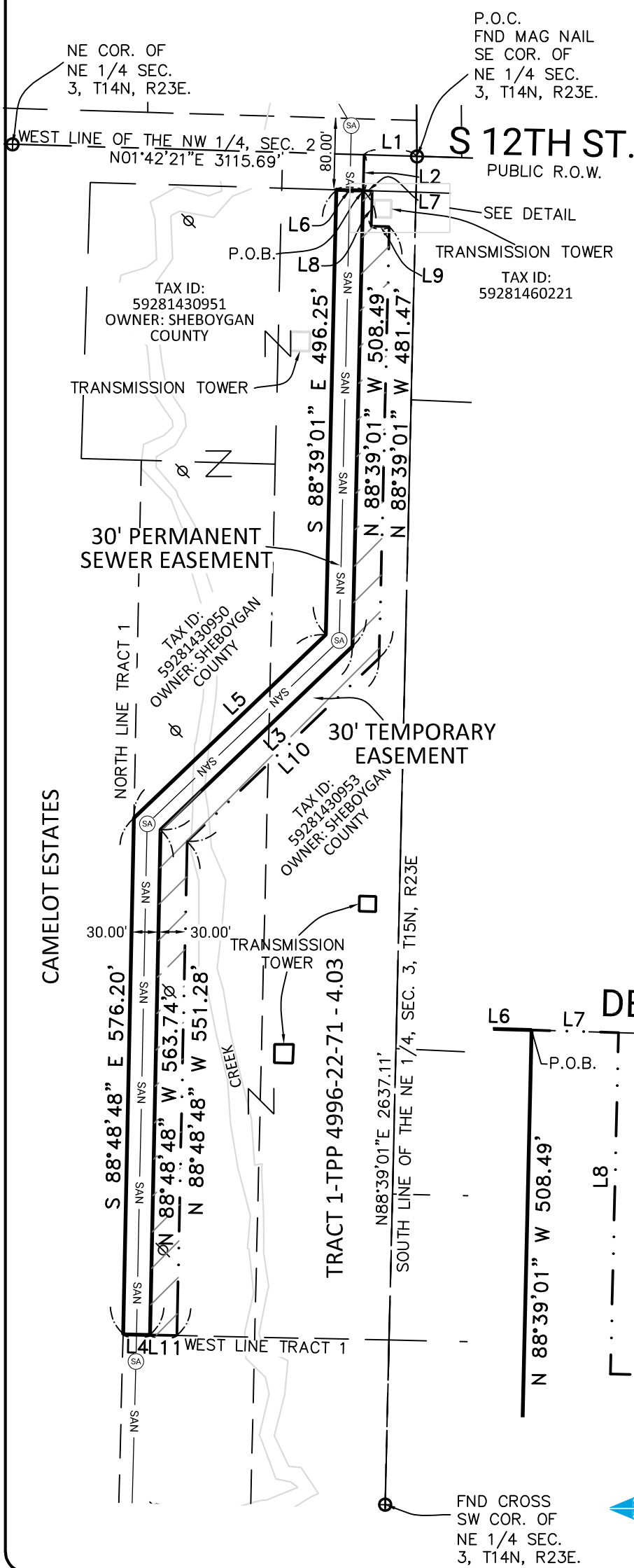
Personally came before me this ____ day of _____, 2026, the above named Ryan Sorenson, Mayor and Meredith DeBruin, City Clerk to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public

My Commission expires _____

Acceptance is authorized by and in accordance with Resolution Number _____

EASEMENT EXHIBIT 8



PERMANENT EASEMENT:
Part of TRACT 1-TPP 4996-22-71 - 4.03 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 170, document 2040700, also being part of the Northeast 1/4 of Section 3, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

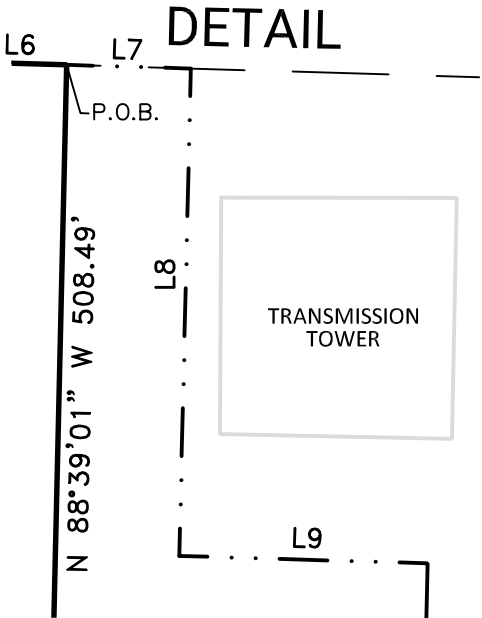
Commencing at the Southeast corner of the Northeast 1/4 of said Section 3; thence North 01°42'21" East along the East line of said Northeast 1/4, a distance of 59.00 feet; thence North 88°39'01" West 40.03 feet to the West right-of-way of South 12th St., being the point of beginning of lands described hereinafter; thence North 88°39'01" West 508.49 feet; thence North 43°39'01" West 296.18 feet; thence North 88°48'48" West 563.74 feet to the West Line of Tract 1; thence North 01°12'43" East along the West Line of Tract 1 a distance of 30.00 feet to the North Line of Tract 1; thence South 88°48'48" East along said North Line of Tract 1 a distance of 576.20 feet; thence South 43°39'01" East 296.23 feet; thence South 88°39'01" East 496.25 feet to the West right-of-way of South 12th St.; thence South 01°42'32" West along the West right-of-way of South 12th St. 30.00 feet to the point of beginning.

Said Lands contain 0.94 acres more or less.

TEMPORARY EASEMENT:
Part of TRACT 1-TPP 4996-22-71 - 4.03 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 170, document 2040700, also being part of the Northeast 1/4 of Section 3, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

Commencing at the Southeast corner of the Northeast 1/4 of said Section 3; thence North 01°42'21" East along the East line of said Northeast 1/4, a distance of 59.00 feet; thence North 88°39'01" West 40.03 feet to the West right-of-way of South 12th St., being the point of beginning of lands described hereinafter; thence South 01°42'32" West along the West right-of-way of South 12th St. 10.00 feet; thence North 88°39'01" West 39.26 feet; thence South 01°42'32" West 20.00 feet; thence North 88°39'01" West 481.47 feet; thence North 43°39'01" West 296.13 feet; thence North 88°48'48" West 551.28 feet to the West Line of Tract 1; thence North 01°12'43" East along the West Line of Tract 1 a distance of 30.00 feet; thence South 88°48'48" East 563.74 feet; thence South 43°39'01" East 296.18 feet; thence South 88°39'01" East 508.49 feet to the West right-of-way of South 12th St, being the point of beginning.

Said Lands contain 0.92 acres more or less.



Line Table		
Line #	Length	Direction
L1	59.00	N01°42'21"E
L2	40.03	N88°39'01"W
L3	296.18	N43°39'01"W
L4	30.00	N01°12'43"E
L5	296.23	S43°39'01"E
L6	30.00	S01°42'32"W
L7	10.00	S01°42'32"W
L8	39.26	N88°39'01"W
L9	20.00	S01°42'32"W
L10	296.13	N43°39'01"W
L11	30.00	N01°12'43"E

LEGEND
SAN ——— PROP. SANITARY SEWER
SA ——— PROP. SANITARY MANHOLE
Ø UTILITY POLE
Note: Horizontal Datum is based on Sheboygan County Coordinate System.



PROJECT ID: 0024S042.01

SHEET: 1 OF 1

OWNER: CITY OF SHEBOYGAN
828 CENTER AVE., STE 105.
SHEBOYGAN, WI 53081

075150

BY: JDS

PREPARED BY: TJC

CHECKED BY: FXA

FIELD BOOK NUMBER

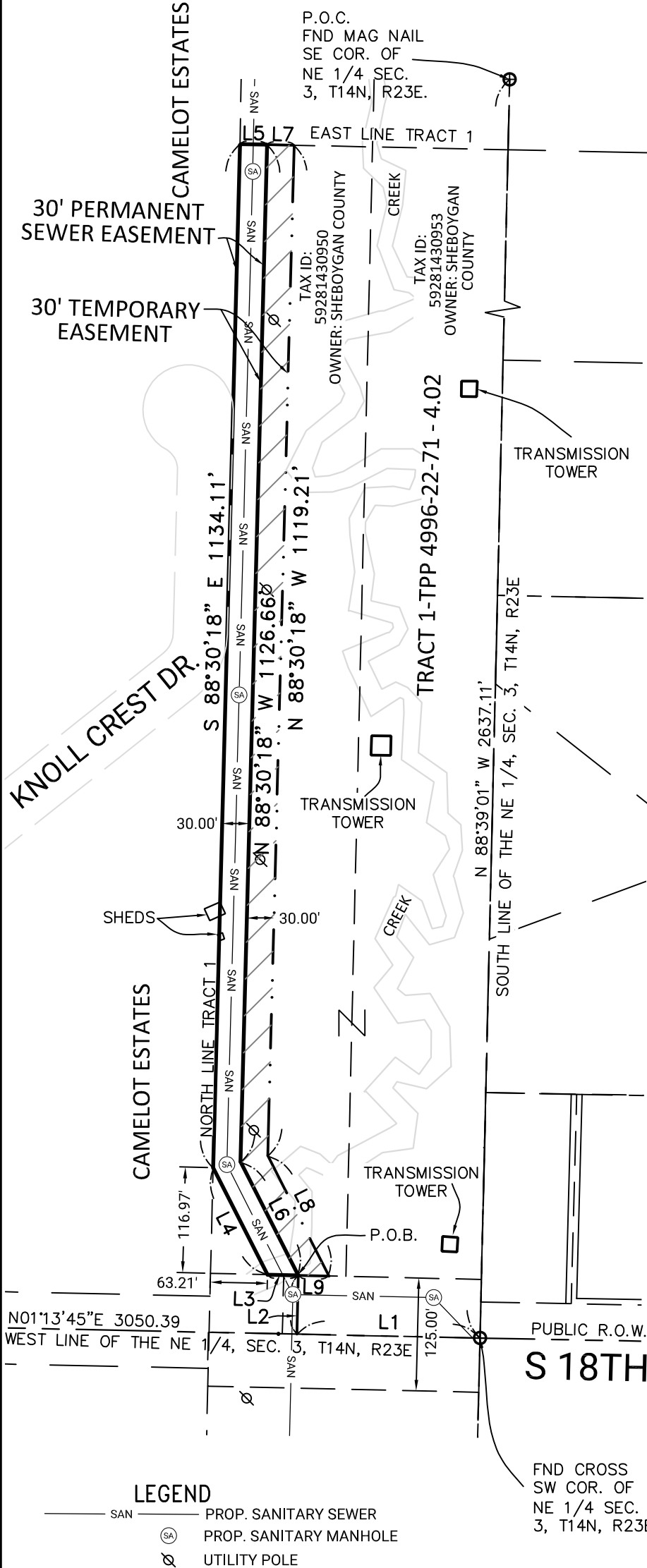
DATE: 05/27/24

01/06/25

01/07/25

Foth Infrastructure & Environment, LLC
7044 S. Ballpark Dr. Suite 200
Franklin, WI 53132
Phone: 414-336-7900

EASEMENT EXHIBIT 9-A



PERMANENT EASEMENT:
Part of TRACT 1-TPP 4996-22-71 - 4.02 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 169, document 2040699, also being part of the Northeast 1/4 of Section 3, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:
Commencing at the Southeast corner of the Northeast 1/4 of said Section 3; thence North 88°39'01" West along the South line of said Northeast 1/4 a distance of 2637.11 feet to the Southwest corner of the Northeast 1/4 of said Section; thence North 01°13'45" East along the West line of said Northeast 1/4, a distance of 202.60 feet; thence South 88°46'15" East 65.18 feet to the East right-of-way of South 18th St. being the point of beginning of lands described hereinafter; thence North 01°16'52" East along the East right-of-way of South 18th St. 34.05 feet; thence North 63°03'31" East 132.75 feet to the North Line of Tract 1; thence South 88°30'18" East along the North Line of Tract 1 a distance of 1134.11 feet to the East Line of Tract 1; thence South 01°12'43" West along the East Line of Tract 1 a distance of 30.00 feet; thence North 88°30'18" West 1126.66 feet; thence South 63°03'31" West 141.25 feet to the East right-of-way of South 18th St. being the point of beginning.

Said Lands contain 0.87 acres more or less.

TEMPORARY EASEMENT:
Part of TRACT 1-TPP 4996-22-71 - 4.02 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 169, document 2040699, also being part of the Northeast 1/4 of Section 3, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:
Commencing at the Southeast corner of the Northeast 1/4 of said Section 3; thence North 88°39'01" West along the South line of said Northeast 1/4 a distance of 2637.11 feet to the Southwest corner of the Northeast 1/4 of said Section; thence North 01°13'45" East along the West line of said Northeast 1/4, a distance of 202.60 feet; thence South 88°46'15" East 65.18 feet to the East right-of-way of South 18th St. being the point of beginning of lands described hereinafter; thence North 01°16'52" East along the East right-of-way of South 18th St. 34.05 feet to the point of beginning.

Said Lands contain 0.87 acres more or less.

Line Table		
Line #	Length	Direction
L1	202.60	N01°13'45"E
L2	65.18	S88°46'15"E
L3	34.05	N01°16'52"E
L4	132.75	N63°03'31" E
L5	30.00	S01°12'43"W
L6	141.25	S63°03'31"W
L7	30.00	S01°12'43"W
L8	149.75	S63°03'31"W
L9	34.05	N01°16'52"E



Note: Horizontal Datum is based on Sheboygan County Coordinate System.

PROJECT ID: 0024S042.01

SHEET: 1 OF 2

OWNER: CITY OF SHEBOYGAN
828 CENTER AVE., STE 105.
SHEBOYGAN, WI 53081

075150

BY: JDS

PREPARED BY: TJC

CHECKED BY: FXA

REVISED: FXA

DATE: 05/27/24

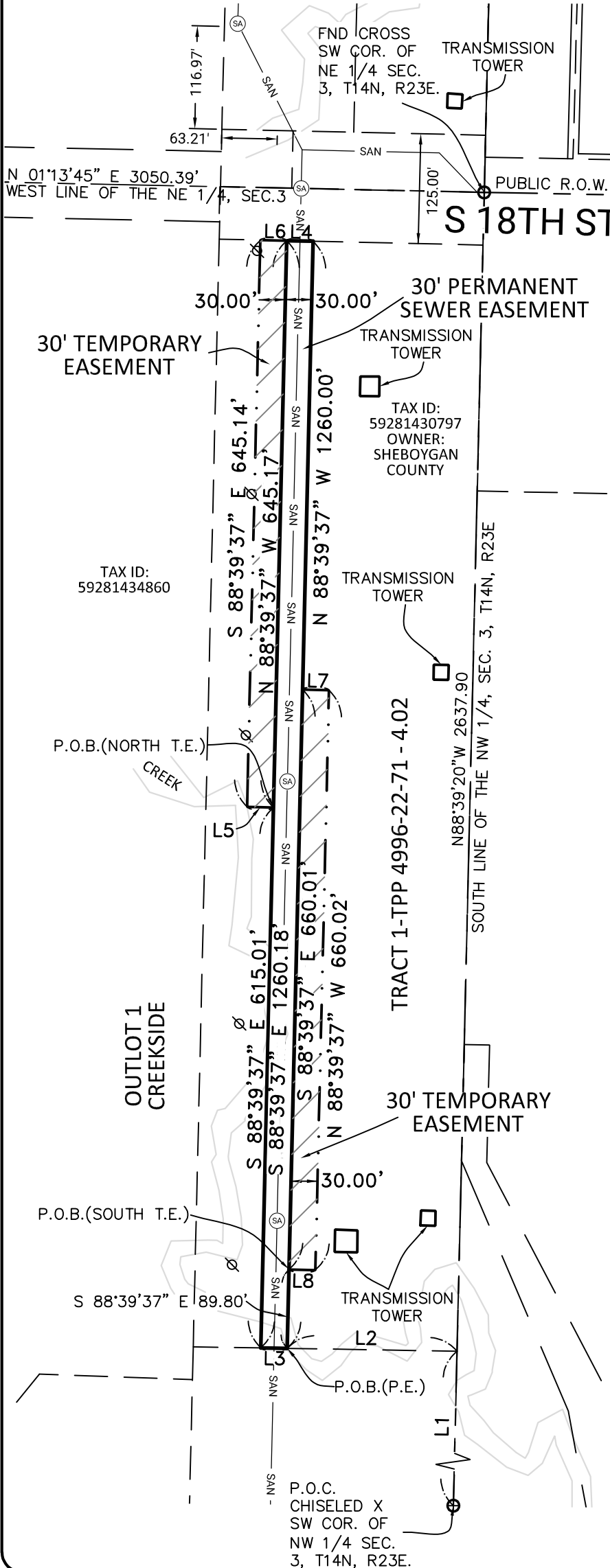
01/06/25

01/06/25

01/14/26

Foth Infrastructure & Environment, LLC
7044 S. Ballpark Dr. Suite 200
Franklin, WI 53132
Phone: 414-336-7900

EASEMENT EXHIBIT 9-B



PERMANENT EASEMENT:
Part of TRACT 1-TPP 4996-22-71 - 4.02 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 169, document 2040699, also being part of the Northeast 1/4 of Section 3, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

Commencing at the Southwest corner of the Northwest 1/4 of said Section 3; thence South 88°39'20" East along the South line of said Northwest 1/4, a distance of 1319.03 feet; thence North 00°56'42" East 193.15 feet to the point of beginning of lands described hereinafter; thence continuing North 00°56'42" East 30.00 feet; thence South 88°39'37" East 1260.18 feet to the West right-of-way of South 18th St.; thence South 01°16'52" West along said right-of-way 30.00 feet; thence North 88°39'37" West 1260.00 feet to the point of beginning.

Said Lands contain 0.87 acres more or less.

NORTH TEMPORARY EASEMENT:
Part of TRACT 1-TPP 4996-22-71 - 4.02 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 169, document 2040699, also being part of the Northeast 1/4 of Section 3, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

Commencing at the Southwest corner of the Northwest 1/4 of said Section 3; thence South 88°39'20" East along the South line of said Northwest 1/4, a distance of 1319.03 feet; thence North 00°56'42" East 223.15 feet; thence South 88°39'37" East 615.01 feet to the point of beginning of lands described hereinafter; thence North 01°20'40" East 30.00 feet; thence South 88°39'37" East 645.14 feet to the West right-of-way of South 18th St.; thence South 01°16'52" West along said right-of-way 30.00 feet; thence North 88°39'37" West 645.17 feet to the point of beginning.

Said Lands contain 0.44 acres more or less.

SOUTH TEMPORARY EASEMENT:
Part of TRACT 1-TPP 4996-22-71 - 4.02 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 169, document 2040699, also being part of the Northeast 1/4 of Section 3, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

Commencing at the Southwest corner of the Northwest 1/4 of said Section 3; thence South 88°39'20" East along the South line of said Northwest 1/4, a distance of 1319.03 feet; thence North 00°56'42" East 193.15 feet; thence South 88°39'37" East 89.80 feet to the point of beginning of lands described hereinafter; thence continuing South 88°39'37" East 660.01 feet; thence South 01°19'14" West 30.00 feet; thence North 88°39'37" West 660.02 feet; thence North 01°20'40" East 30.00 feet to the point of beginning.

Said Lands contain 0.45 acres more or less.

Line Table		
Line #	Length	Direction
L1	1319.03	S88°39'20"E
L2	193.15	N00°56'42"E
L3	30.00	N00°56'42"E
L4	30.00	S01°16'52"W
L5	30.00	N01°20'40"E
L6	30.00	S01°16'52"W
L7	30.00	S01°19'14"W
L8	30.00	N01°20'40"E

LEGEND

- SAN PROP. SANITARY SEWER
- SA PROP. SANITARY MANHOLE
- UTILITY POLE

Note: Horizontal Datum is based on Sheboygan County Coordinate System.

PROJECT ID: 0024S042.01

SHEET: 2 OF 2

OWNER: CITY OF SHEBOYGAN
828 CENTER AVE., STE 105.
SHEBOYGAN, WI 53081

075150

SURVEYED BY JDS 05/27/24

PREPARED BY TJC 01/06/25

CHECKED BY FXA 01/07/25

FIELD BOOK NUMBER

BY DATE

05/27/24

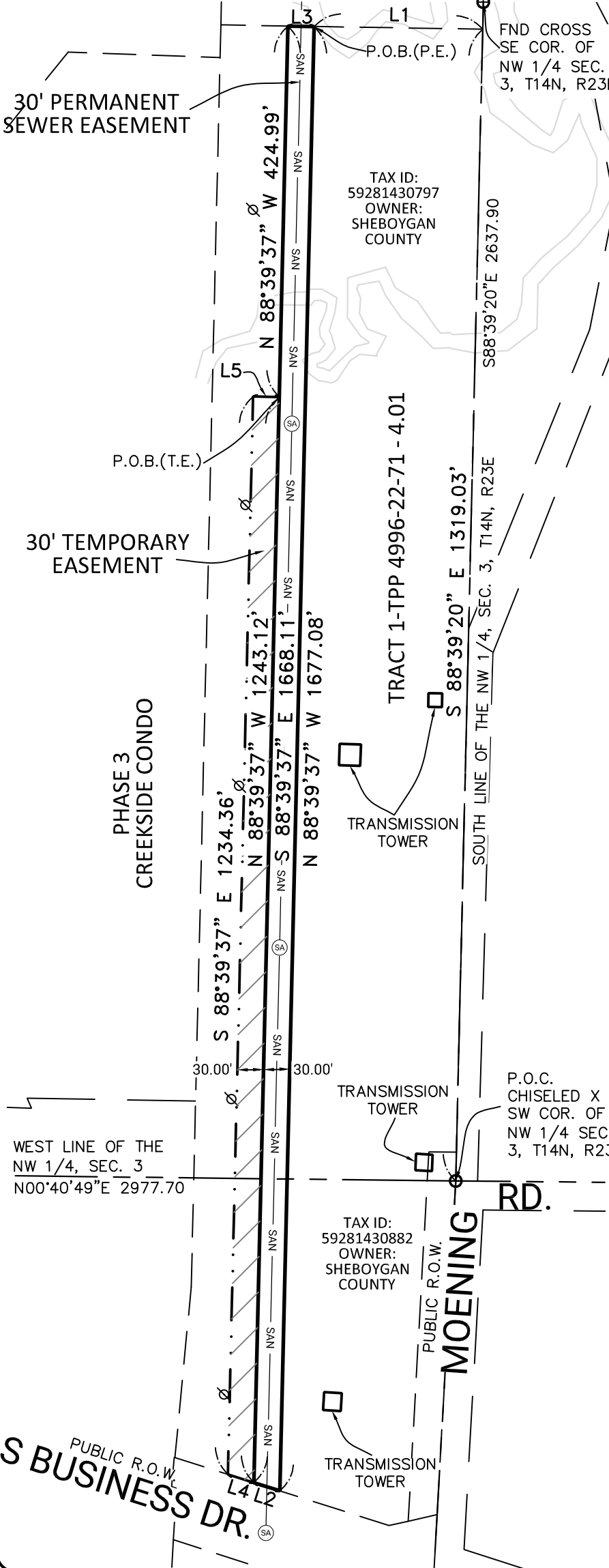
01/06/25

01/07/25

Foth

Foth Infrastructure & Environment, LLC
7044 S. Ballpark Dr. Suite 200
Franklin, WI 53132
Phone: 414-336-7900

EASEMENT EXHIBIT 10



PERMANENT EASEMENT:
Part of TRACT 1-TPP 4996-22-71 - 4.01 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 169, document 2040155, also being a part of the Northwest 1/4 of Section 3 and the Northeast 1/4 of Section 4, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:
Commencing at the Southwest corner of the Northwest 1/4 of said Section 3; thence South 88°39'20" East along the South line of said Northwest 1/4, a distance of 1319.03 feet; thence North 00°56'42" East 193.15 feet to the point of beginning of lands described hereinafter; thence North 88°39'37" West 1677.08 feet to the East right-of-way of South Business Dr.; thence North 17°37'07" East along said right-of-way 31.25 feet; thence South 88°39'37" East 1668.11 feet; thence South 00°56'42" West 30.00 feet to the point of beginning.

Said Lands contain 1.15 acres more or less.

TEMPORARY EASEMENT:
Part of TRACT 1-TPP 4996-22-71 - 4.01 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 169, document 2040155, also being a part of the Northwest 1/4 of Section 3 and the Northeast 1/4 of Section 4, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:
Commencing at the Southwest corner of the Northwest 1/4 of said Section 3; thence South 88°39'20" East along the South line of said Northwest 1/4, a distance of 1319.03 feet; thence North 00°56'42" East 223.15 feet; thence North 88°39'37" West 424.99 feet to the point of beginning of lands described hereinafter; thence continuing North 88°39'37" West 1243.12 feet to the East right-of-way of South Business Dr.; thence North 17°37'07" East along said right-of-way 31.25 feet; thence South 88°39'37" East 1234.36 feet; thence South 01°20'40" West 30.00 feet to the point of beginning.

Said Lands contain 0.85 acres more or less.

Line Table		
Line #	Length	Direction
L1	193.15	N00°56'42"E
L2	31.25	N17°37'07"E
L3	30.00	S00°56'42"W
L4	31.25	N17°37'07"E
L5	30.00	S01°20'40"W



LEGEND

- SAN PROP. SANITARY SEWER
- SA PROP. SANITARY MANHOLE
- Utility Pole

Note: Horizontal Datum is based on Sheboygan County Coordinate System.

PROJECT ID: 0024S042.01

SHEET: 1 OF 1

OWNER: CITY OF SHEBOYGAN
828 CENTER AVE., STE 105.
SHEBOYGAN, WI 53081

075150

BY: JDS

PREPARED BY: FXA

CHECKED BY: AJM

FIELD BOOK NUMBER

DATE: 05/27/24

01/06/25

01/07/25

Foth Infrastructure & Environment, LLC
7044 S. Ballpark Dr. Suite 200
Franklin, WI 53132
Phone: 414-336-7900

TEMPORARY LIMITED EASEMENT

Exempt from filing transfer form [s. 77.21(1), 77.22(1) Wis. Stats.]
Ipa1552 04/2016 (replaces Ipa1552 08/2011) Ch. 84 Wis. Stats.

THIS EASEMENT, made by **SHEBOYGAN COUNTY, a Wisconsin body corporate**, GRANTOR, convey a temporary limited easement as described below to the **CITY OF SHEBOYGAN**, a municipal corporation of the State of Wisconsin, GRANTEE, for the sum of **One dollar (\$1.00)** and other valuable consideration for an easement to construct a sanitary sewer across lands owned by the Grantor in the **City of Sheboygan, County of Sheboygan, State of Wisconsin**, said easement area to be described as follows

MAP AND LEGAL DESCRIPTION ARE ATTACHED AND MADE A PART OF THIS DOCUMENT BY REFERENCE - SEE EXHIBITS 8, 9-A, 9-B, AND 10

The Easement shall terminate on December 31, 2028, or upon completion of the construction project for which this instrument is given.

This space is reserved for recording data

Return to
City of Sheboygan
rod-docs@sheboyganwi.gov
City Engineer - Kevin Jump, PE
2026 New Jersey Avenue
Sheboygan, WI 53081

Parcel Identification Number/Tax Key Number
Part of 59281430950, 59281430953,
59281430797, and 59281430882

Signature _____ Date _____

Print Name and Title _____

Signature _____ Date _____

Print Name and Title _____

Signature _____ Date _____

Print Name and Title _____

Signature _____ Date _____

Print Name and Title _____

Date _____

State of Wisconsin)
) ss.
County)

On the above date, this instrument was acknowledged before me by the named person(s).

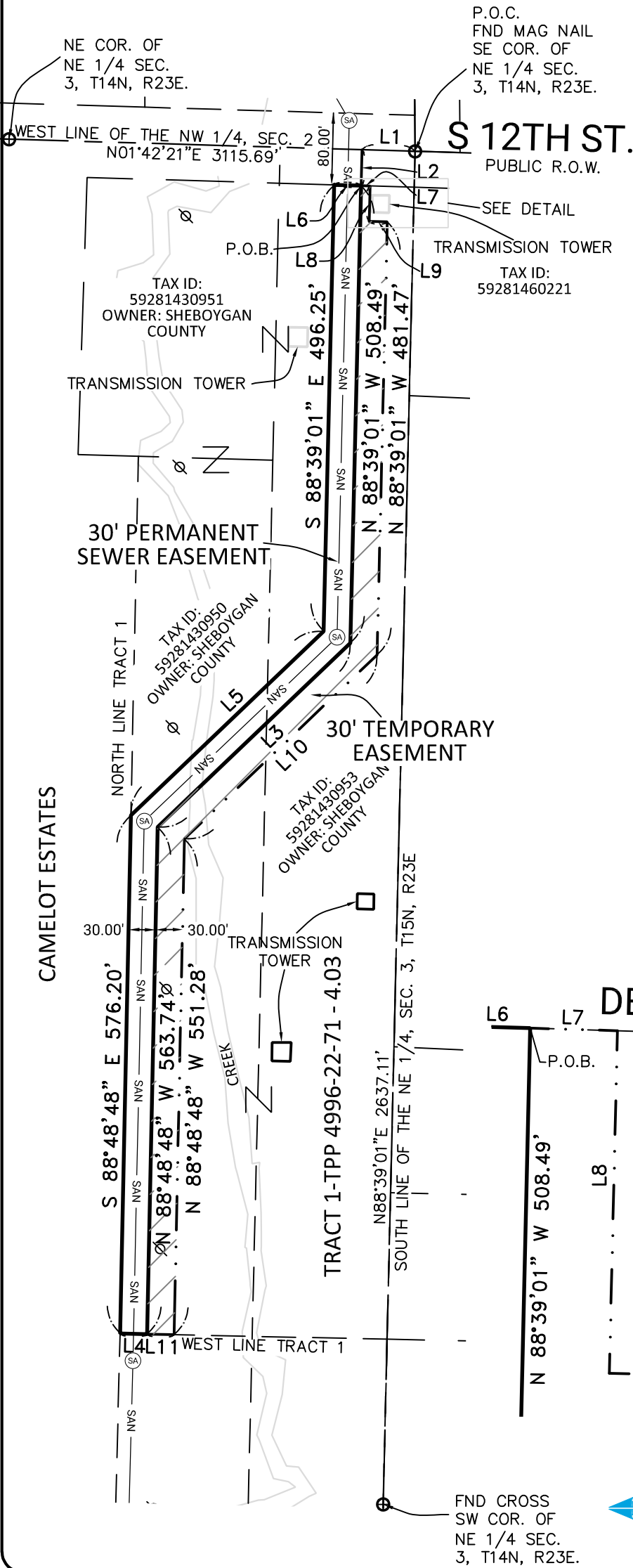
Signature, Notary Public, State of Wisconsin _____

Print or Type Name, Notary Public, State of Wisconsin _____

Date Commission Expires _____

This instrument was drafted by:
Kevin Jump, PE
City of Sheboygan

EASEMENT EXHIBIT 8



PERMANENT EASEMENT:
Part of TRACT 1-TPP 4996-22-71 - 4.03 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 170, document 2040700, also being part of the Northeast 1/4 of Section 3, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

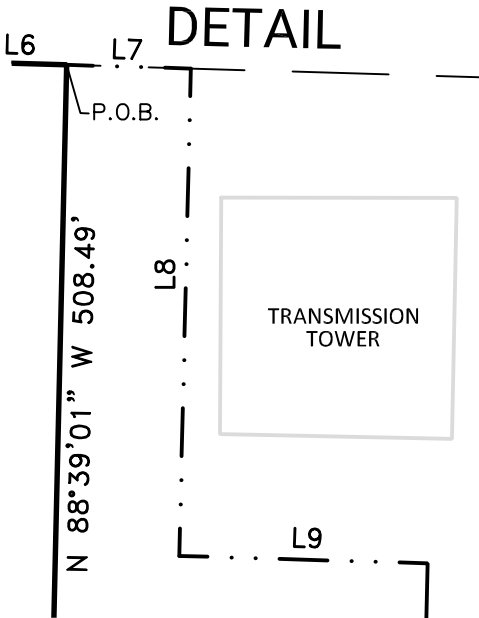
Commencing at the Southeast corner of the Northeast 1/4 of said Section 3; thence North 01°42'21" East along the East line of said Northeast 1/4, a distance of 59.00 feet; thence North 88°39'01" West 40.03 feet to the West right-of-way of South 12th St., being the point of beginning of lands described hereinafter; thence North 88°39'01" West 508.49 feet; thence North 43°39'01" West 296.18 feet; thence North 88°48'48" West 563.74 feet to the West Line of Tract 1; thence North 01°12'43" East along the West Line of Tract 1 a distance of 30.00 feet to the North Line of Tract 1; thence South 88°48'48" East along said North Line of Tract 1 a distance of 576.20 feet; thence South 43°39'01" East 296.23 feet; thence South 88°39'01" East 496.25 feet to the West right-of-way of South 12th St.; thence South 01°42'32" West along the West right-of-way of South 12th St. 30.00 feet to the point of beginning.

Said Lands contain 0.94 acres more or less.

TEMPORARY EASEMENT:
Part of TRACT 1-TPP 4996-22-71 - 4.03 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 170, document 2040700, also being part of the Northeast 1/4 of Section 3, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

Commencing at the Southeast corner of the Northeast 1/4 of said Section 3; thence North 01°42'21" East along the East line of said Northeast 1/4, a distance of 59.00 feet; thence North 88°39'01" West 40.03 feet to the West right-of-way of South 12th St., being the point of beginning of lands described hereinafter; thence South 01°42'32" West along the West right-of-way of South 12th St. 10.00 feet; thence North 88°39'01" West 39.26 feet; thence South 01°42'32" West 20.00 feet; thence North 88°39'01" West 481.47 feet; thence North 43°39'01" West 296.13 feet; thence North 88°48'48" West 551.28 feet to the West Line of Tract 1; thence North 01°12'43" East along the West Line of Tract 1 a distance of 30.00 feet; thence South 88°48'48" East 563.74 feet; thence South 43°39'01" East 296.18 feet; thence South 88°39'01" East 508.49 feet to the West right-of-way of South 12th St, being the point of beginning.

Said Lands contain 0.92 acres more or less.



Line Table		
Line #	Length	Direction
L1	59.00	N01°42'21"E
L2	40.03	N88°39'01"W
L3	296.18	N43°39'01"W
L4	30.00	N01°12'43"E
L5	296.23	S43°39'01"E
L6	30.00	S01°42'32"W
L7	10.00	S01°42'32"W
L8	39.26	N88°39'01"W
L9	20.00	S01°42'32"W
L10	296.13	N43°39'01"W
L11	30.00	N01°12'43"E

LEGEND

SAN ——— PROP. SANITARY SEWER

SA ——— PROP. SANITARY MANHOLE

Ø UTILITY POLE

Note: Horizontal Datum is based on Sheboygan County Coordinate System.

PROJECT ID: 0024S042.01

SHEET:

1 OF 1

OWNER:

CITY OF SHEBOYGAN

828 CENTER AVE., STE 105.

SHEBOYGAN, WI 53081

	BY	DATE
SURVEYED BY	JDS	05/27/24
PREPARED BY	TJC	01/06/25
CHECKED BY	FXA	01/07/25
FIELD BOOK NUMBER		

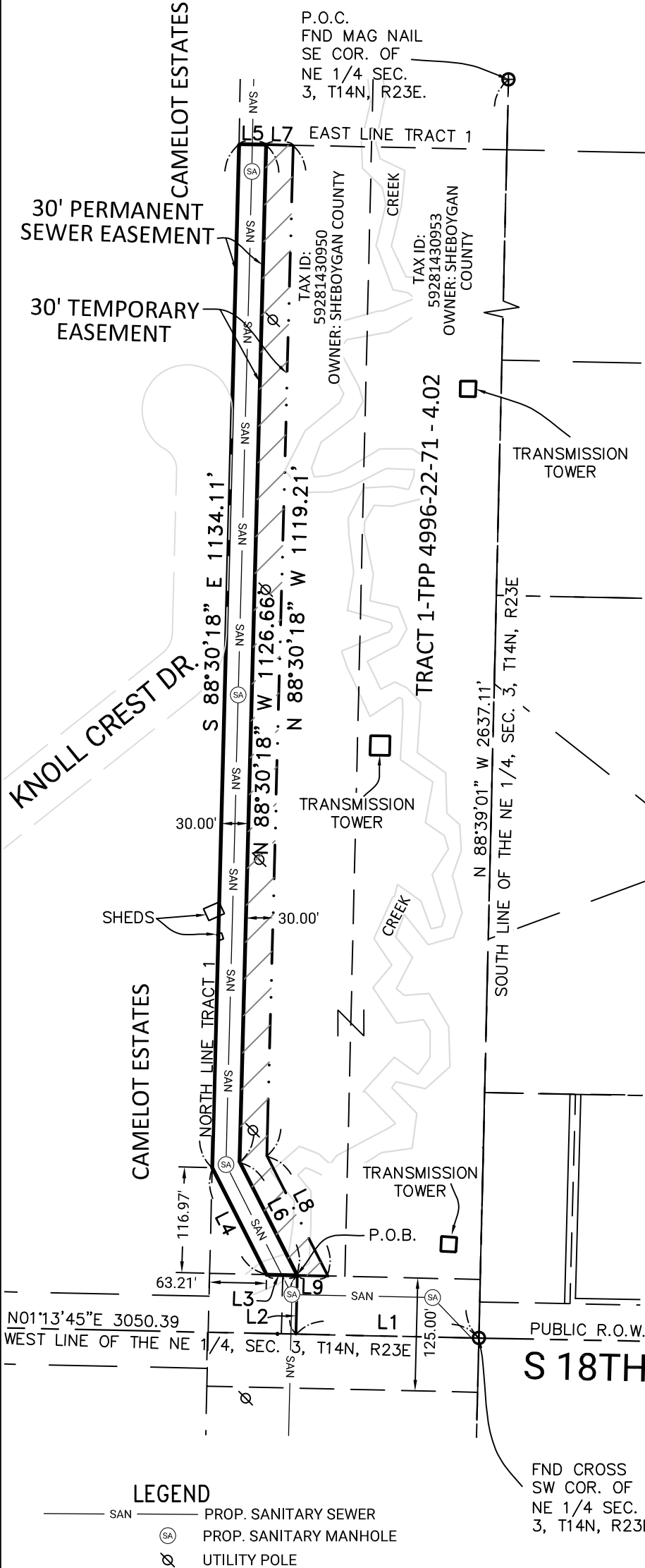
Foth Infrastructure & Environment, LLC

7044 S. Ballpark Dr. Suite 200

Franklin, WI 53132

Phone: 414-336-7900

EASEMENT EXHIBIT 9-A



PERMANENT EASEMENT:

Part of TRACT 1-TPP 4996-22-71 - 4.02 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 169, document 2040699, also being part of the Northeast 1/4 of Section 3, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:
Commencing at the Southeast corner of the Northeast 1/4 of said Section 3; thence North 88°39'01" West along the South line of said Northeast 1/4 a distance of 2637.11 feet to the Southwest corner of the Northeast 1/4 of said Section; thence North 01°13'45" East along the West line of said Northeast 1/4, a distance of 202.60 feet; thence South 88°46'15" East 65.18 feet to the East right-of-way of South 18th St. being the point of beginning of lands described hereinafter; thence North 01°16'52" East along the East right-of-way of South 18th St. 34.05 feet; thence North 63°03'31" East 132.75 feet to the North Line of Tract 1; thence South 88°30'18" East along the North Line of Tract 1 a distance of 1134.11 feet to the East Line of Tract 1; thence South 01°12'43" West along the East Line of Tract 1 a distance of 30.00 feet; thence North 88°30'18" West 1126.66 feet; thence South 63°03'31" West 141.25 feet to the East right-of-way of South 18th St. being the point of beginning.

Said Lands contain 0.87 acres more or less.

TEMPORARY EASEMENT:

Part of TRACT 1-TPP 4996-22-71 - 4.02 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 169, document 2040699, also being part of the Northeast 1/4 of Section 3, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:
Commencing at the Southeast corner of the Northeast 1/4 of said Section 3; thence North 88°39'01" West along the South line of said Northeast 1/4 a distance of 2637.11 feet to the Southwest corner of the Northeast 1/4 of said Section; thence North 01°13'45" East along the West line of said Northeast 1/4, a distance of 202.60 feet; thence South 88°46'15" East 65.18 feet to the East right-of-way of South 18th St. being the point of beginning of lands described hereinafter; thence North 63°03'31" East 141.25 feet; thence South 88°30'18" East 1126.66 feet to the East Line of Tract 1; thence South 01°12'43" West along the East Line of Tract 1 a distance of 30.00 feet; thence North 88°30'18" West 1119.21 feet; thence South 63°03'31" West 149.75 feet to the East right-of-way of South 18th St.; thence North 01°16'52" East along the East right-of-way of South 18th St. 34.05 feet to the point of beginning.

Said Lands contain 0.87 acres more or less.

Line Table		
Line #	Length	Direction
L1	202.60	N01°13'45"E
L2	65.18	S88°46'15"E
L3	34.05	N01°16'52"E
L4	132.75	N63°03'31" E
L5	30.00	S01°12'43"W
L6	141.25	S63°03'31"W
L7	30.00	S01°12'43"W
L8	149.75	S63°03'31"W
L9	34.05	N01°16'52"E



Note: Horizontal Datum is based on Sheboygan County Coordinate System.

PROJECT ID: 0024S042.01

SHEET: 1 OF 2

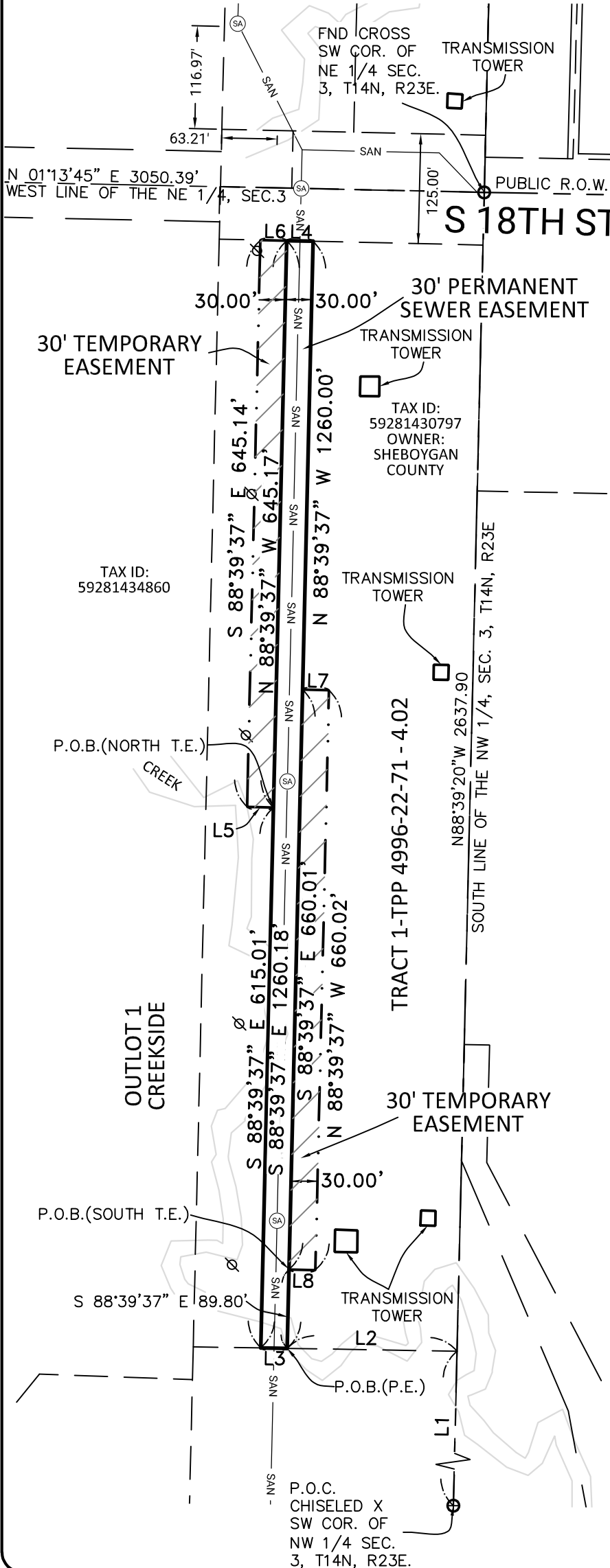
OWNER: CITY OF SHEBOYGAN
828 CENTER AVE., STE 105.
SHEBOYGAN, WI 53081

075150

	BY	DATE
SURVEYED BY	JDS	05/27/24
PREPARED BY	TJC	01/06/25
CHECKED BY	FXA	01/06/25
REVISED	FXA	01/14/26

Foth Infrastructure & Environment, LLC
7044 S. Ballpark Dr. Suite 200
Franklin, WI 53132
Phone: 414-336-7900

EASEMENT EXHIBIT 9-B



PERMANENT EASEMENT:
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Said Lands contain 0.87 acres more or less.

NORTH TEMPORARY EASEMENT:
Part of TRACT 1-TPP 4996-22-71 - 4.02 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 169, document 2040699, also being part of the Northeast 1/4 of Section 3, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

Commencing at the Southwest corner of the Northwest 1/4 of said Section 3; thence South 88°39'20" East along the South line of said Northwest 1/4, a distance of 1319.03 feet; thence North 00°56'42" East 223.15 feet; thence South 88°39'37" East 615.01 feet to the point of beginning of lands described hereinafter; thence North 01°20'40" East 30.00 feet; thence South 88°39'37" East 645.14 feet to the West right-of-way of South 18th St.; thence South 01°16'52" West along said right-of-way 30.00 feet; thence North 88°39'37" West 645.17 feet to the point of beginning.

Said Lands contain 0.44 acres more or less.

SOUTH TEMPORARY EASEMENT:
Part of TRACT 1-TPP 4996-22-71 - 4.02 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 169, document 2040699, also being part of the Northeast 1/4 of Section 3, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

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Said Lands contain 0.45 acres more or less.

Line Table		
Line #	Length	Direction
L1	1319.03	S88°39'20"E
L2	193.15	N00°56'42"E
L3	30.00	N00°56'42"E
L4	30.00	S01°16'52"W
L5	30.00	N01°20'40"E
L6	30.00	S01°16'52"W
L7	30.00	S01°19'14"W
L8	30.00	N01°20'40"E

LEGEND

- SAN PROP. SANITARY SEWER
- SA PROP. SANITARY MANHOLE
- UTILITY POLE

Note: Horizontal Datum is based on Sheboygan County Coordinate System.

PROJECT ID: 0024S042.01

SHEET: 2 OF 2

OWNER: CITY OF SHEBOYGAN
828 CENTER AVE., STE 105.
SHEBOYGAN, WI 53081

075150

SURVEYED BY JDS 05/27/24

PREPARED BY TJC 01/06/25

CHECKED BY FXA 01/07/25

FIELD BOOK NUMBER

BY DATE

05/27/24

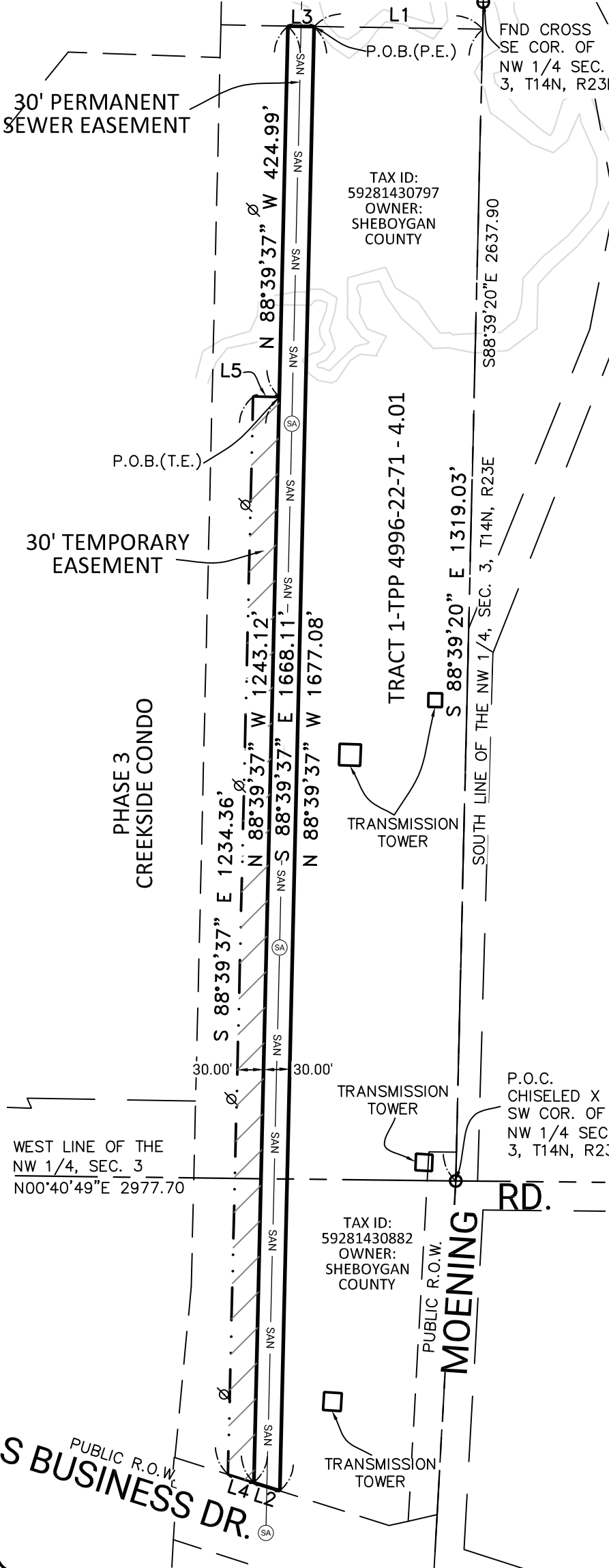
01/06/25

01/07/25

Foth

Foth Infrastructure & Environment, LLC
7044 S. Ballpark Dr. Suite 200
Franklin, WI 53132
Phone: 414-336-7900

EASEMENT EXHIBIT 10



PERMANENT EASEMENT:
Part of TRACT 1-TPP 4996-22-71 - 4.01 recorded in the office of the Sheboygan County Register of Deeds in Volume 1, page 169, document 2040155, also being a part of the Northwest 1/4 of Section 3 and the Northeast 1/4 of Section 4, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:
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Said Lands contain 1.15 acres more or less.

TEMPORARY EASEMENT:
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Said Lands contain 0.85 acres more or less.

Line Table		
Line #	Length	Direction
L1	193.15	N00°56'42"E
L2	31.25	N17°37'07"E
L3	30.00	S00°56'42"W
L4	31.25	N17°37'07"E
L5	30.00	S01°20'40"W



- LEGEND**
- SAN ——— PROP. SANITARY SEWER
 - ⊙ PROP. SANITARY MANHOLE
 - ⊗ UTILITY POLE

Note: Horizontal Datum is based on Sheboygan County Coordinate System.

PROJECT ID: 0024S042.01

SHEET: 1 OF 1

OWNER: CITY OF SHEBOYGAN
828 CENTER AVE., STE 105.
SHEBOYGAN, WI 53081

075150

BY: JDS

PREPARED BY: FXA

CHECKED BY: AJM

FIELD BOOK NUMBER:

DATE: 05/27/24

01/06/25

01/07/25

Foth Infrastructure & Environment, LLC
7044 S. Ballpark Dr. Suite 200
Franklin, WI 53132
Phone: 414-336-7900

1 **SHEBOYGAN COUNTY RESOLUTION NO. _____ (2026/27)**

2
3 Re: Approving Temporary Limited Easement (TLE) and Permanent
4 Limited Easement (PLE) to City of Sheboygan for Southside
5 Sewer Project
6

7
8 **WHEREAS**, Sheboygan County owns real estate located between CTH OK east
9 to 12th Street in the City of Sheboygan and Town of Wilson which includes a portion of
10 the high-tension power line utility corridor ("corridor"); and
11

12 **WHEREAS**, the City of Sheboygan ("City") is planning for and designing a new
13 sanitary sewer interceptor project on the south side of the City and has requested
14 easements within the corridor from the County allowing installation and maintenance of
15 the sewer line (the "Project"); and
16

17 **WHEREAS**, the Project consists of approximately 23,000 linear feet of sewer
18 lines ranging from 18 inches to 42 inches in diameter; and
19

20 **WHEREAS**, the Project is necessary to support continued development on the
21 south side of the City; and
22

23 **WHEREAS**, installing the sanitary sewer lines in the corridor is the least
24 disruptive and the most direct and efficient route between the south side of the City and
25 the Sheboygan Regional Wastewater Treatment Facility; and
26

27 **WHEREAS**, Alliant Energy and American Transmission Company have or will
28 grant permission to the City for the Project; and
29

30 **WHEREAS**, the City will require both a temporary limited easement (TLE) and a
31 permanent limited easement (PLE) to complete the Project; and
32

33 **WHEREAS**, neither the TLE or PLE impairs the County from performing
34 maintenance work in the corridor nor from constructing a trail system in the future if it
35 chooses.
36

37
38
39 (The rest of this page intentionally left blank)
40
41
42
43
44
45
46

47 **NOW, THEREFORE, BE IT RESOLVED** the Sheboygan County Board grants
48 a sanitary sewer PLE and TLE to the City of Sheboygan and directs the Planning &
49 Conservation Director to sign and implement the TLE and PLE subject to review and
50 approval of the Corporation Counsel.

51

52

53 Respectfully submitted this 18th day of August, 2026.

54

55

56 **PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE***

57

58

59

60 _____
Rebecca Clarke, Chairperson

John Nelson, Vice-Chairperson

61

62

63 _____
Joe Liebau, Jr., Secretary

David Otte

64

65

66

Brian Smith

67

68

Opposed to Introduction:

69

70

71

72 *County Board members signing only

73

74 C:8436\149196

July 27, 2026, draft



SHEBOYGAN COUNTY

Aaron Brault

Planning & Conservation Director

To: Planning, Resources, Agriculture & Extension Committee Members

From: Aaron Brault 

Date: July 28, 2026

Re: Proposed 2027 Budget for Planning & Conservation

Department Goals

- Properly train incoming staff for those potentially retiring
- Construct the Marsh Boardwalk
- Continue implementing portions of the 9-Key Element Watershed Plan for the Pigeon River Sub-watersheds

Key Performance Measurement(s)

- Permit Issuances
- Permit Inspections
- Conservation Best Management Practices (Water Quality)
- Tree Sale Figures (Reduces Reliance on Levy)

Proposed Budget – The Department's proposed budget **meets the target** set by the County Administrator. After reviewing the proposed budget, you will find few changes compared to our 2026 submission. The proposed 2027 tax levy for our Department is \$1,303,594 an increase of \$54,008 (4.3%) compared to 2026 not factoring in Capital Outlay. This increase accounts for pay increases and our IT allocation increase of nearly \$15,000. Inflationary increases to other items such as fuel, electricity, supplies, etc. have otherwise been absorbed.

Highlights

- Budgeted for updates to the Highway Shed Stormwater Improvement Plans (SWPPs)
- Budgeted for enhancements to the LiDAR product USGS provides

Staffing – The Department expects a long-term employee (nearly 40 years) to retire in June of 2027. This is a highly technical position so a temporary position, funded through a grant, to overlap and train is expected to begin late summer/early fall of 2026.

Capital Outlay – Requests total \$115,000 for 2027. \$60,000 for a new truck to replace a 2020 F-150 with over 100,000 miles and a second transmission with issues. Vehicle is used for a lot of towing so we are upgrading to a F-250 (a cost difference of \$3,500). \$35,000 for new deck boards on two bridges on the Old Plank Road Trail. These will replace the original boards from the 1990's that are starting to rot, warp and fall into disrepair. \$20,000 for a new sign at Esslingen Park to match others at other County facilities. Slowly, we have been updating our signage at parks to the same look when things fall into disrepair.

Closing

We provided reductions/increases where appropriate based on past 5-year averages, continued to strive for fiscal responsibility while trying to innovate and maintain our valued services. **And, most importantly, we have provided a balanced budget for 2027.**



Sheboygan County

Planning & Conservation Department

Administration Building
P: (920) 459-3060

508 New York Avenue
P: (920) 459-1370

Sheboygan, WI 53081-4126
E: plancon@sheboygancounty.com

Director, Aaron C. Brault

Memo

TO: Planning, Resources, Agriculture & Extension Committee Members

FROM: Aaron Brault 

DATE: 7/28/2026

RE: Performance Measures

I have attached the requested information regarding performance measures in our Department.

One thing I have always tried to instill is that one can work for a bureaucracy, but you do not have to be a bureaucrat. I think that our tracking measures listed on the attached reflect that sentiment in that I expect timely turnaround times, courteousness, and honesty. Some of that is hard to measure, but you could probably gauge it on how many complaints our Department gets from the public in regards to those items. I do not keep a list, but in the over sixteen years I have been Director, I think I could easily count on one hand how many complaints I have received. The praises we get from the public far outweigh any complaints.

In summary, our performance measures we track are: Permit Issuances, Sanitary Permit Inspections, Airport Mitigation Wetland Site, Conservation Best Management Practices (BMPs), Nonmetallic Mining Activity, and our Tree Sale figures.

And, though not technically a performance measure we also track: Boat Landing Permits, County Trail System Use, Household Hazardous Waste Events, and Waste Pharmaceutical Disposal.

Planning & Conservation

	Outputs	2026		2027
		Target	Projected Actual	Target
Metric	Length of time for permit issuance.	2 weeks	1-1.5 weeks	2 weeks
Importance	Maintain good public service.			
Target	Provided all relevant data is submitted, 2 weeks or less.			
Metric	Sanitary Inspection Response Time	24 hrs	24 hrs	24 hrs
Importance	Maintain good public service and abide by State requirements.			
Target	24 hour or less turnaround.			
Metric	Outside rentals at the Kohler Center for Marsh Education.	13	35	13
Importance	Provides revenue and helps offset costs of running/maintaining building.			
Target	13 Rentals for 2027			
Metric	Offset expenses with revenue for annual tree sale.	70,043	50,700	65,000
Importance	Provides a well-liked public service and potentially helps offset rising costs of the Department's operating costs with no ability to raise other revenue (i.e. levy).			
Target	Break even minimum.			

Sheboygan County Finance Department
2027 Budget Level 7 Object Trend Analysis

Department 195 - Planning & Conservation | Current Year Actuals Through June 30, 2026

Object	Description	3-Yr Average 2023-2025	2026 Original Budget	2026 Revised Budget	Current Year At June 30th	Current Year Forecast	Dept Budget Request 2027	\$ Variance to 2026 Budget	% Change to 2026 Budget
REVENUES									
411100	Property Tax Levy	(1,293,280)	(1,249,586)	(1,249,586)	(624,792)	(1,249,584)	(1,303,594)	(54,008)	4.32%
	Subtotal - 41 Taxes	(1,293,280)	(1,249,586)	(1,249,586)	(624,792)	(1,249,584)	(1,303,594)	(54,008)	4.32%
421225	Other Federal Payments	(213,889)	(50,000)	(50,000)	-	(15,000)	(10,000)	40,000	(80.00%)
423115	State Revenue - General Gov't	(314,582)	(275,000)	(275,000)	(23,325)	(250,000)	(275,000)	-	-
423200	Snowmobile Grant Revenue	(90,832)	(75,870)	(75,870)	-	(75,870)	(75,870)	-	-
423810	Other State Payments	(78,748)	(131,000)	(131,000)	-	(100,000)	(131,000)	-	-
425900	Other Local Gov't Grants	(513)	(2,500)	(2,500)	-	(2,500)	(2,500)	-	-
426107	Municipal Charges - Other	(37,369)	(47,500)	(47,500)	(33,407)	(47,500)	(47,500)	-	-
	Subtotal - 42 InterGovtl Revenues	(735,934)	(581,870)	(581,870)	(56,732)	(490,870)	(541,870)	40,000	(6.87%)
435105	Recreational Fees	(54,340)	(62,500)	(62,500)	(36,171)	(63,000)	(62,500)	-	-
435155	Zoning & Subdivision Fees	(101,029)	(96,000)	(96,000)	(49,215)	(96,000)	(96,000)	-	-
435205	Household Hazardous Waste	(18,165)	(20,000)	(20,000)	(3,740)	(15,000)	(15,000)	5,000	(25.00%)
435250	POWTS Fee	(152,158)	(153,500)	(153,500)	(76,852)	(153,500)	(157,000)	(3,500)	2.28%
435950	Other Reg. Permit & Fees	(12,699)	(10,600)	(10,600)	(12,338)	(13,000)	(12,000)	(1,400)	13.21%
	Subtotal - 43 Licenses, Permits	(338,391)	(342,600)	(342,600)	(178,317)	(340,500)	(342,500)	100	(0.03%)
441305	Ordinance Violations	(3,167)	(3,200)	(3,200)	(925)	(3,200)	(3,200)	-	-
	Subtotal - 44 Fines Frft Penalty	(3,167)	(3,200)	(3,200)	(925)	(3,200)	(3,200)	-	-
451405	Miscellaneous Fees	(5,615)	(6,200)	(6,200)	(4,858)	(6,200)	(6,200)	-	-
451420	Copies	(355)	(325)	(325)	(116)	(200)	(300)	25	(7.69%)
457100	Tree Sales	(174,292)	(185,000)	(185,000)	(167,322)	(167,322)	(180,000)	5,000	(2.70%)
457225	Program Fees Conservation	(11,521)	(3,000)	(3,000)	(4,305)	(8,610)	(6,500)	(3,500)	116.67%

Sheboygan County Finance Department
2027 Budget Level 7 Object Trend Analysis

Department 195 - Planning & Conservation | Current Year Actuals Through June 30, 2026

Object	Description	3-Yr Average 2023-2025	2026 Original Budget	2026 Revised Budget	Current Year At June 30th	Current Year Forecast	Dept Budget Request 2027	\$ Variance to 2026 Budget	% Change to 2026 Budget
457300	Private Grant Revenue	(47,645)	(500)	(500)	(16,013)	(16,013)	(500)	-	-
	Subtotal - 45 Public Chgs Service	(239,429)	(195,025)	(195,025)	(192,615)	(198,345)	(193,500)	1,525	(0.78%)
462100	Rent Revenue	(39,822)	(38,000)	(38,000)	(20,550)	(39,000)	(41,000)	(3,000)	7.89%
465305	Contributions & Donations	(669)	(200)	(200)	(238)	(300)	(200)	-	-
466125	Miscellaneous Reimbursements	(36,328)	-	-	(13,067)	(15,000)	(10,000)	(10,000)	-
466130	Sale of General Fixed Assets	(427)	-	-	-	-	-	-	-
	Subtotal - 46 Interest-Other Inc	(77,246)	(38,200)	(38,200)	(33,855)	(54,300)	(51,200)	(13,000)	34.03%
476115	Permit Fee	(2,295)	(2,295)	(2,295)	-	(2,295)	(2,295)	-	-
	Subtotal - 47 Interdeptl Revenue	(2,295)	(2,295)	(2,295)	-	(2,295)	(2,295)	-	-
632280	Land Records Usage	(39,563)	(60,363)	(60,363)	(67,961)	(67,961)	(101,400)	(41,037)	67.98%
	Subtotal - 63 Op Transfers-Funds	(39,563)	(60,363)	(60,363)	(67,961)	(67,961)	(101,400)	(41,037)	67.98%
	Subtotal -	-	-	-	-	-	-	-	-
	Total Revenue	(2,729,304)	(2,473,139)	(2,473,139)	(1,155,195)	(2,407,055)	(2,539,559)	(66,420)	2.69%
	EXPENSES								
511105	Regular Wages	764,079	1,074,721	1,074,721	407,122	1,074,721	1,100,722	26,001	2.42%
512105	Social Security	65,518	79,530	79,530	36,618	79,530	84,207	4,677	5.88%
512110	Retirement (Employer)	62,101	74,193	74,193	33,478	74,193	79,803	5,610	7.56%
512145	Unemployment Compensation	-	-	-	4	8	-	-	-
	Subtotal - 51 Personnel Reltd Exp	947,901	1,228,444	1,228,444	581,310	1,235,212	1,264,732	36,288	2.95%
531105	Consulting	297,242	78,000	78,000	86,859	100,000	136,866	58,866	75.47%
531235	DP - Software Maintenance	9	-	-	-	-	-	-	-

Sheboygan County Finance Department
2027 Budget Level 7 Object Trend Analysis

Department 195 - Planning & Conservation | Current Year Actuals Through June 30, 2026

Object	Description	3-Yr Average 2023-2025	2026 Original Budget	2026 Revised Budget	Current Year At June 30th	Current Year Forecast	Dept Budget Request 2027	\$ Variance to 2026 Budget	% Change to 2026 Budget
531245	DP - Telecommunications	1,695	2,592	2,592	1,296	2,592	2,750	158	6.10%
531410	Banking	1,994	-	-	-	-	-	-	-
531430	Lab Analysis	11,398	13,000	13,000	-	12,000	20,000	7,000	53.85%
531478	Non-Metallic Mining	2,045	2,000	2,000	2,010	2,010	2,000	-	-
531505	Client Service	115,551	100,000	100,000	31,553	90,000	93,851	(6,149)	(6.15%)
531805	Water	67	120	120	977	1,200	1,000	880	733.33%
531810	Sewer	16,283	16,000	16,000	7,978	16,000	16,000	-	-
531815	Electric	7,881	7,400	7,400	6,566	8,000	10,000	2,600	35.14%
531830	Telephone	11	-	-	-	-	-	-	-
531840	Telephone - Cellular	4,560	6,800	6,800	2,414	6,800	6,800	-	-
531905	Contracted Services	8,091	-	-	-	-	-	-	-
532105	Disposal Services	104,609	125,000	125,000	3,661	85,000	100,000	(25,000)	(20.00%)
532120	Grounds Services	106,057	92,390	92,390	42,483	90,000	94,000	1,610	1.74%
532125	Electrical Maintenance	16,625	5,000	5,000	5,073	10,000	5,000	-	-
532130	Plumbing Maintenance	2,394	2,950	2,950	9,280	12,000	3,000	50	1.69%
532145	Structural Maintenance	14,674	22,289	22,289	-	10,000	7,500	(14,789)	(66.35%)
532205	Heat Maintenance	679	-	-	430	860	500	500	-
532220	Equipment Maintenance	2,667	-	-	878	1,000	1,000	1,000	-
532225	Office Equip Maintenance	14	2,000	2,000	-	1,000	2,000	-	-
532230	Vehicle Maintenance	12,403	10,000	10,000	6,403	10,000	10,000	-	-
533105	Advertising	4,710	7,000	7,000	1,137	6,000	7,000	-	-
533110	Printing	4,572	4,000	4,000	2,746	4,000	4,000	-	-
533205	Mileage - Employee	478	500	500	491	750	500	-	-
533215	Meals - Employee	411	538	538	231	462	538	-	-
533220	Lodging - Employee	2,467	5,000	5,000	934	1,250	5,000	-	-

Sheboygan County Finance Department
2027 Budget Level 7 Object Trend Analysis

Department 195 - Planning & Conservation | Current Year Actuals Through June 30, 2026

Object	Description	3-Yr Average 2023-2025	2026 Original Budget	2026 Revised Budget	Current Year At June 30th	Current Year Forecast	Dept Budget Request 2027	\$ Variance to 2026 Budget	% Change to 2026 Budget
533235	Commercial Trans. - Employee	4	2,000	2,000	-	-	2,000	-	-
533245	Seminars and Training	4,042	4,000	4,000	2,086	4,000	4,000	-	-
533305	Membership Dues	2,409	2,600	2,600	2,261	2,750	2,600	-	-
533455	Licenses and Permits	1,320	2,000	2,000	948	1,500	1,250	(750)	(37.50%)
533470	Filing Fees	564	500	500	60	150	500	-	-
533505	General Supplies	4,963	9,000	9,000	2,463	4,500	9,000	-	-
533532	Rural Numbering	5,129	5,500	5,500	4,354	6,000	5,500	-	-
533535	Recreational	3,653	7,000	7,000	-	4,500	7,000	-	-
533541	Food Prepared	-	300	300	-	100	200	(100)	(33.33%)
533705	Office Supplies	2,918	3,000	3,000	1,061	2,750	3,000	-	-
533710	Drafting Supplies	-	400	400	-	100	200	(200)	(50.00%)
533725	Postage	7,007	6,000	6,000	2,945	6,000	6,000	-	-
533820	Maintenance Supplies	5,821	8,000	8,000	1,821	5,000	6,000	(2,000)	(25.00%)
533825	Fuel - Gasoline	12,084	13,000	13,000	4,424	13,000	13,000	-	-
533830	Fuel - Diesel	299	600	600	223	600	600	-	-
533832	Fuel - Propane	3,854	5,000	5,000	2,234	5,000	5,000	-	-
533835	Trees	126,977	114,830	114,830	116,612	116,612	115,000	170	0.15%
533875	Subscriptions	1,760	500	500	732	1,000	750	250	50.00%
533905	Taxes	13	-	-	-	-	-	-	-
533908	Miscellaneous Expenses	167	-	-	-	-	-	-	-
533910	Grants	94,949	59,568	59,568	-	59,568	55,000	(4,568)	(7.67%)
533925	Office F&E Non-Capitalized	1,228	-	-	-	-	-	-	-
533928	Computer Sys Non-Capitalized	11,580	10,363	10,363	15,780	15,780	3,800	(6,563)	(63.33%)
533930	Equipment Non-Capitalized	-	-	-	2,502	2,502	-	-	-
534110	Rental of Land	724	825	825	833	833	840	15	1.82%

Sheboygan County Finance Department
2027 Budget Level 7 Object Trend Analysis

Department 195 - Planning & Conservation | Current Year Actuals Through June 30, 2026

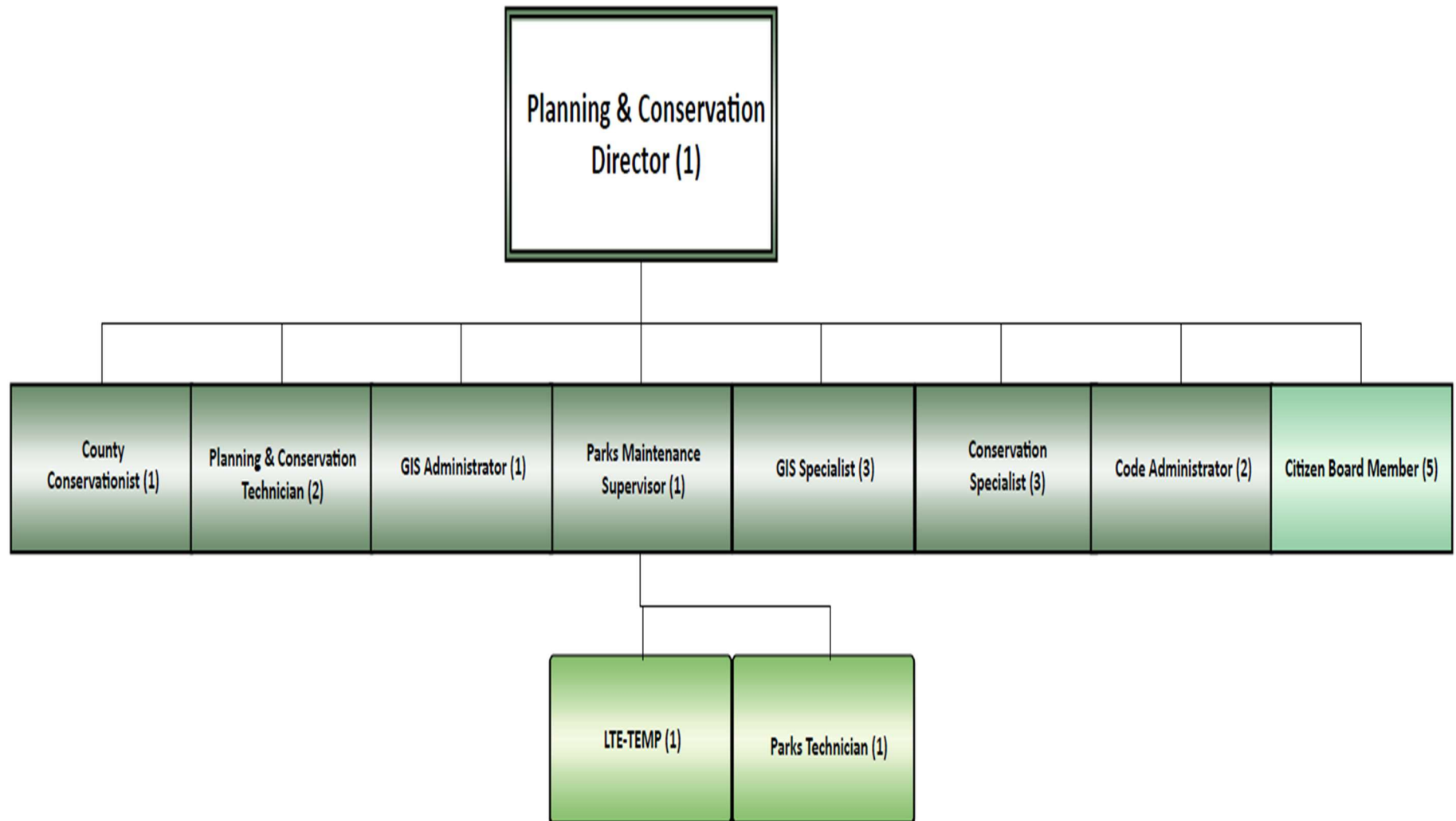
Object	Description	3-Yr Average 2023-2025	2026 Original Budget	2026 Revised Budget	Current Year At June 30th	Current Year Forecast	Dept Budget Request 2027	\$ Variance to 2026 Budget	% Change to 2026 Budget
534115	Rental of Equipment	5,765	6,000	6,000	2,698	5,000	6,000	-	-
535110	Bad Debt Expense	27	-	-	-	-	-	-	-
	Subtotal - 53 Operating Expenditur	1,036,844	763,565	763,565	377,437	728,169	776,545	12,980	1.70%
551105	Health Insurance	265,069	297,711	297,711	136,914	273,829	321,720	24,009	8.06%
551110	Dental Insurance	5,687	6,363	6,363	2,947	6,363	7,013	650	10.22%
551115	Group Life Insurance	509	605	605	2	605	618	13	2.15%
551125	Worker Compensation Insurance	10,127	11,187	11,187	10,418	11,187	15,244	4,057	36.27%
551905	General Liability Insurance	4,970	4,234	4,234	2,117	4,234	4,234	-	-
551910	Boiler Insurance	489	582	582	291	582	807	225	38.66%
551916	Auto Collision	681	660	660	330	660	760	100	15.15%
551917	Auto Mutual	2,595	2,980	2,980	1,490	2,980	3,320	340	11.41%
551920	Property Insurance	5,675	5,804	5,804	2,902	5,804	9,445	3,641	62.73%
551930	Deductible Escrow	1,200	1,061	1,061	530	1,061	1,046	(15)	(1.41%)
552115	Maintenance Serv. - Electrical	643	-	-	280	280	-	-	-
552120	Vehicle Repair/Maintenance	113	400	400	140	400	400	-	-
552125	Highway Department Work	35,344	26,996	26,996	-	23,000	27,000	4	0.01%
553105	Telephone	2,497	2,606	2,606	1,303	2,606	2,736	130	4.99%
553115	Telephone - Long Distance	0	-	-	-	-	-	-	-
553135	Printing & Duplicating	1,320	1,600	1,600	662	1,250	1,600	-	-
553150	Data Processing Services	73,383	87,050	87,050	43,525	87,050	102,031	14,981	17.21%
556110	Bonding	16	16	16	8	16	8	(8)	(50.00%)
556145	Other Interdept. Expense	150	300	300	-	-	300	-	-
	Subtotal - 55 InterDptl Charges	410,468	450,155	450,155	203,860	421,907	498,282	48,127	10.69%

Sheboygan County Finance Department
2027 Budget Level 7 Object Trend Analysis

Department 195 - Planning & Conservation | Current Year Actuals Through June 30, 2026

Object	Description	3-Yr Average 2023-2025	2026 Original Budget	2026 Revised Budget	Current Year At June 30th	Current Year Forecast	Dept Budget Request 2027	\$ Variance to 2026 Budget	% Change to 2026 Budget
565100	Machinery & Equipment	8,983	-	-	14,899	14,899	-	-	-
566200	Computer Equipment	21,445	-	-	-	-	-	-	-
567100	Vehicles	15,934	-	-	-	-	-	-	-
	Subtotal - 56 Capital Outlay	46,362	-	-	14,899	14,899	-	-	-
	Subtotal - 72 Transfer to Oth Fund	-	-	-	-	-	-	-	-
	Total Expenses	2,441,575	2,442,164	2,442,164	1,177,507	2,400,187	2,539,559	97,395	3.99%
	Total Revenue	(2,729,304)	(2,473,139)	(2,473,139)	(1,155,195)	(2,407,055)	(2,539,559)	(66,420)	2.69%
	Total Expenses	2,441,575	2,442,164	2,442,164	1,177,507	2,400,187	2,539,559	97,395	3.99%
	Grand Total	(287,729)	(30,975)	(30,975)	22,311	(6,868)	-	30,975	(100.00%)

MUNIS ORG CHART



Listed In Order of Priority

Planning & Conservation

[illegible]

	INTERDEPARTMENTAL CHARGES					
Department	Account Number & Name	Amount		Shared Service Department		Account Number & Name
Conservation-Nonmetallic Mining	1068.476310 Permit Fee	2,295		Highway		441.556115 Highway
Total Revenues		2,295				
Planning - Boat Landings	125.552125 Highway	6,496		Highway		43020.472300 Highway
Planning - Marsh	127.552125 Highway	10,000		Highway		43021.472300 Highway
Planning - Gerber Lake	129.552125 Highway	500		Highway		43022.472300 Highway
Planning - Old Plank Road Trail	131.552125 Highway	613		Highway		43023.472300 Highway
Planning - Planning & Zoning	132.552125 Highway	5,721		Highway		43031.472300 Highway
Planning - Snowmobile	1042.552125 Highway	2,570		Highway		43026.472300 Highway
Planning - Interurban Trail	1052.552125 Highway	300		Highway		43054.472300 Highway
Planning - Shoreland 400	1100.552125 Highway	500		Highway		43031.472300 Highway
Planning - Amsterdam Dunes	1102.552125 Highway	300		Highway		43031.472300 Highway
Planning - Planning & Zoning	132.552120 Vehicle Repair	400		Sheriff		162.472250 Vehicle Repair & Maint
Board of Adjustments	124.553135 Printing & Duplication	200		Printing		426.473400 Printing & Duplicating
Planning - Boat Landings	125.553135 Printing & Duplication	100		Printing		426.473400 Printing & Duplicating
Planning - Planning & Zoning	132.553135 Printing & Duplication	700		Printing		426.473400 Printing & Duplicating
Conservation Admin	132.553135 Printing & Duplication	100		Printing		426.473400 Printing & Duplicating
Stream Bank/Trees	1066.553135 Printing & Duplication	500		Printing		426.473400 Printing & Duplicating
Planning - Marsh	127.556145	120		HHS-Water Testing		237.476450.924 Sheb Cty Other Dept Revenue
Planning - Old Plank Road Trail	131.556145	180		HHS-Water Testing		237.476450.924 Sheb Cty Other Dept Revenue
Total Charges		29,300				

2027 Travel and Training Requests

Department: _____ Planning & Conservation

Date	Request	Location (if known)	Number of Employees Attending	Employee Mileage 533205**	Employee Meals 533215	Employee Lodging 533220	Commercial Transport 533235	Seminars and Training 533245	Total Cost per request	Requirement for Accreditation or Certification?	Out of County Yes/No
Feb/May/Oct 2027	WI Land Information Assoc Conf	Unknown	Varies	-	87.50	187.50	-	399.50	674.50	Yes	Yes
April/May/Oct 2027	L. Michigan Area Water Land Conservation Association Meetings/Conf	Unknown	Varies	-	25.00	175.00	-	425.00	625.00	Yes	Yes
1st 1/2 of year	Eastern WI User Group Sanitary Trainings	Unknown	Varies	-	25.00	150.00	-	402.50	577.50	Yes	Yes
April/Oct 2027	WI County Conservation Assoc Trainings/Conf	Unknown	Varies	-	37.50	200.00	-	800.00	1,037.50	Yes	Yes
Quarterly	WI Co Planning Directors Meetings	Unknown	Varies	-	25.00	175.00	-		200.00	Yes	Yes
March of 2027	WI Land & Water Conservation Assoc Conference	Unknown	Varies	-	37.50	250.00	-	400.00	687.50	Yes	Yes
2027	Mileage for meetings and job site visits and misc meetings	Unknown	Varies	500.00	50.00	300.50	-	-	850.50	Yes/No	Yes
July of 2027	ESRI User Conference	San Diego	1		125.00	1,750.00	500.00	500.00	2,875.00	No	Yes
2nd 1/2 of year	Brownfield Conference (100% Non-levy funded)	Unknown	2		125.00	1,812.00	1,500.00	1,073.00	4,510.00	No	Yes
									-		
									-		
									-		
									-		
				Object Account Total	500.00	537.50	5,000.00	2,000.00	4,000.00	12,037.50	

Grand Total

12,037.50

Grand Total amount above should match the subtotal on the Proposed Variance Report

EQUIPMENT REQUEST FOR 2027-- COMPUTER AND SOFTWARE ONLY
Listed in Order of Priority

Account to use: 533928 for Computer System/Eq from \$500 thru \$4999

Department: Planning

Account No: 533928

<u>ACCOUNT NO.</u>	<u>ITEM DESCRIPTION</u>	<u>TOTAL COST OF ITEM(S)</u>	<u>REIMBURSEMENT AMOUNT</u>	<u>A / R</u>	<u>JUSTIFICATION</u>	<u>INDIVIDUAL</u>	<u>REPLACE ASSET</u>
533928	Computers (2)	\$ 3,800.00	\$ -		Replacement schedule	Kroeplien, Schwibinger	2022085,
		\$ -	\$ -				2020071
Grand Total Amounts		<u>\$ 3,800.00</u>	<u>\$ -</u>				

RETURN TO CHRIS LEWINSKI, INFORMATION TECHNOLOGY DIRECTOR

NOTE:

When requesting printers please indicate all the features needed for that unit:

Christopher S. Lewinski

IT Division Approval

Requesting Department Head Signature

Object Account	Fee	Current Charge	Proposed	% change	Unit	Date of Last increase	Prior Fee	Who can Approve Change	Why Proposing a Change?	Taxable (Y/N)
435100	Boat launch - resident daily	5.00			per day	1/1/2026		County Board		Y
435100	Boat launch - resident annual	20.00			per year	1/1/2026		County Board		Y
435100	Boat launch - non-resident daily	15.00			per day	1/1/2026		County Board		Y
435100	Boat launch - non-resident annual	40.00			per year	1/1/2026		County Board		Y
435155	Shoreland Permit - renewal/transfer/amendment	100.00			each	1/1/2024		Liaison Committee		N
435155	Sanitary Ordinance - maintenance program administration	16.50			each	1/1/2021		County Board		N
435155	County Plat Review	360.00			each	1/1/2023		Liaison Committee		N
435155	Replat Review	360.00			each	1/1/2023		Liaison Committee		N
435155	Conservation Subdivision Review	135.00			each	1/1/2023		Liaison Committee		N
435155	Subdivision Ordinance - certified survey map review	275.00			each	1/1/2023		Liaison Committee		N
435155	Board of Adjustments	575.00	675.00	17%	each	1/1/2024		County Board	Cases are getting more complex, mileage reimbursements have gone up, and more appeals are happening where we cannot recoup anything	N
435950	Nonmetallic Mining Permit - unreclaimed Acres 1-5	180.00			each	1/1/2020		County Board		N
435950	Nonmetallic Mining Permit - unreclaimed Acres 6-10	355.00			each	1/1/2020		County Board		N
435950	Nonmetallic Mining Permit - unreclaimed Acres 11-15	530.00			each	1/1/2020		County Board		N
435950	Nonmetallic Mining Permit - unreclaimed Acres 16-25	705.00			each	1/1/2020		County Board		N
435950	Nonmetallic Mining Permit - unreclaimed Acres 26-50	815.00			each	1/1/2020		County Board		N
435950	Nonmetallic Mining Permit - unreclaimed Acres 51 or more	875.00			each	1/1/2020		County Board		N
435950	Erosion Control & Stormwater Management Permit - Land Disturbance	100 + 40/acre of land disturbed			each	1/1/2020		Liaison Committee		N
435950	Erosion Control & Stormwater Management Permit	200 + 40/lot			each	1/1/2020		Liaison Committee		N
435155	Sanitary Permit - conventional system	500.00			each	1/1/2025		Liaison Committee		N
435155	Sanitary Permit - tank replacement	400.00			each	1/1/2025		Liaison Committee		N
435155	Sanitary Permit - inground pressure system	520.00			each	1/1/2025		Liaison Committee		N
435155	Sanitary Permit - at grade/mound/sand filter system	640.00			each	1/1/2025		Liaison Committee		N
435155	Sanitary Permit - individual site design	700.00			each	1/1/2025		Liaison Committee		N
435155	Sanitary Permit - experimental systems	800.00			each	1/1/2025		Liaison Committee		N
435155	Sanitary Permit - holding tanks <3000 gpd	450.00			each	1/1/2025		Liaison Committee		N
435155	Sanitary Permit - renewal/transfer	100.00			each	1/1/2020		Liaison Committee		N
435155	Citation Administration Fee	75.00			each	1/1/2020		Liaison Committee		N
435155	Shoreland Permit	255.00			each	1/1/2020		Liaison Committee		N
435155	Shoreland Conditional Use (in addition to permit fee)	655.00			each	1/1/2020		Liaison Committee		N
435155	Rezoning Request	655.00			each	1/1/2020		Liaison Committee		N
435155	Variance Request	325.00			each	1/1/2020		Liaison Committee		N
451405	Address Assignment	40.00			each	1/1/2026		Liaison Committee		Y
435155	Shoreland Permit - w/mitigation option	355.00			each	1/1/2020		Liaison Committee		N
435155	Shoreland Permit - floodplain development	330.00			each	1/1/2020		Liaison Committee		N
435155	Shoreland Permit - Staff Drawing	200.00			each	1/1/2020		Liaison Committee		N
435155	Sanitary Permit - Drainfield Replacement	380.00			each	1/1/2020		Liaison Committee		N
435155	Sanitary Permit - Existing System-Addition of Pretreatment Unit Only/Filter Installation	230.00			each	1/1/2020		Liaison Committee		N
435950	Animal Waste Storage Permit - Storage 0-300 animals	605.00			other	1/1/2020		Liaison Committee		N
435950	Animal Waste Storage Permit - Storage >300 animals	1,250.00			other	1/1/2020		Liaison Committee		N

Object Account	Fee	Current Charge	Proposed	% change	Unit	Date of Last increase	Prior Fee	Who can Approve Change	Why Proposing a Change?	Taxable (Y/N)
435950	Animal Waste Storage Permit - Modification 0-300 animals	255.00			other	1/1/2020		Liaison Committee		N
435950	Animal Waste Storage Permit - Modification >300 animals	505.00			other	1/1/2020		Liaison Committee		N
435950	Animal Waste Storage Permit - Feedlots	205.00			other	1/1/2020		Liaison Committee		N
435950	Animal Waste Storage Permit - Facility Closure	205.00			other	1/1/2020		Liaison Committee		N
435155	Ordinance Amendment Request	675.00			each	1/1/2020		Liaison Committee		N
451405	GPS Tile Map	40.00			each	1/1/2020		Department		N
435155	Subdivision Ordinance - preliminary plat review	455 + 4/acre			each	1/1/2020		Liaison Committee		N
435155	Subdivision Ordinance - Outlot Covenant Release & Recording	\$175			each			Liaison Committee	More & more surveyors are creating outlots to avoid soil tests. This creates extra work and tracking on our end. If an outlot distinction is removed, and nothing is recorded, this could cause issues for subsequent owners.	N
435155	Subdivision Ordinance - final plat review	255 + 4/acre			each	1/1/2020		Liaison Committee		N
435205	Household Hazardous Waste - Hazardouse Waste	20.00			per persor	1/1/2023		Liaison Committee		N
435155	County Sanitary Permit - reconnection	180.00			each	1/1/2021		Liaison Committee		N
435155	County Sanitary Permit - pipe repair/replacement/suction line	180.00			each	1/1/2021		Liaison Committee		N
435155	Sanitary Permit - non plumbing system	180.00			each	1/1/2021		Liaison Committee		N
435155	Sanitary Permit - abandonment permit	35.00			each	1/1/2021		Liaison Committee		N
435155	Shoreland Permit - Accessory Structure >300' from OHWM & out of flood plain	80.00	-		each	1/1/2021		Liaison Committee		N
435155	County Sanitary Permit - pipe repair/replacement-permit issued aft	75.00			each	1/1/2021		Liaison Committee		N
435205	Household Hazardous Waste - Electronics	40.00			per persor	1/1/2021		Liaison Committee		N
457160	Drinking Water Testing & Education Program	30.00			each	1/1/2025		Liaison Committee		N
457160	Drinking Water Testing & Education Program Metals	57.00			each	1/1/2025		Liaison Committee		N
457160	Drinking Water Testing & Education Program Triazine Screen	35.00			each	1/1/2025		Liaison Committee		N

Liaison Committee Budget Sign Off

2027

Department Planning & Conservation

Liaison Committee Planning, Resources, Agriculture & Extension

Committee Chair Rebecca Clarke

<u>Targets Set by Finance Committee</u>		
Levy	\$	1,303,594
Transfer Out	\$	0
Transfer In	\$	0
Equity	\$	0

<u>Department Budget Requested</u>		
Total Revenue	\$	-2,539,559
Total Expense	\$	2,539,559
Transfer In	\$	0
Transfer Out	\$	0
Equity	\$	0
Variance	\$	0

*Note: **Variance** should be zero = meets budget target; or
Variance is a negative number = under budget; excess funds*

Signatures:

Committee Chair

Date

Department Head

Date

Note: If the liaison committee supports one or more exceptions to the target; a letter of justification and a completed and approved Additional Levy Request form must be submitted with this form. The amounts are not to be included in the totals above.



Agriculture



If it happens on a farm or in a field, the Extension Institute of Agriculture works with you to achieve better results. Our innovative dairy management programs range from genetics to farm and business management. Extension researchers work hand-in-hand with row crop, forage and fresh produce growers to provide best practices for every aspect of the growing phase. We also advise communities on using sustainable practices to create inviting spaces free from invasive species.

Dairy | Manuel Peña, Regional Dairy Educator

A calving management workshop for dairy producers, farm managers, veterinarians, and calf care professionals, where participants learned best practices in calving management, colostrum delivery, calf nutrition, health, and rumen development to improve calf survival, growth, welfare, and long-term herd productivity Hosted in Sheboygan County.

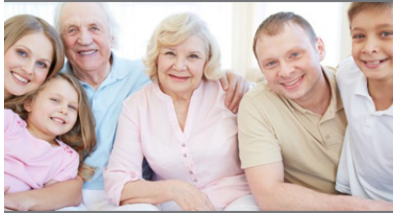
- Dairy producers and calf care teams face ongoing challenges in raising healthy, productive calves while balancing labor demands, rising input costs, animal welfare expectations, and long-term farm profitability. The preweaning period is one of the most critical stages in a dairy animal's life, as management practices related to calving, colostrum delivery, nutrition, housing, disease prevention, and weaning can have lasting effects on calf survival, growth, health, and future milk production. Poor early-life management can increase the risk of illness and mortality, reduce growth performance, and negatively impact lifetime productivity, while effective management can improve animal welfare and economic outcomes. In response, the Calving Management Workshop was developed to provide producers, farm employees, veterinarians, and industry professionals with current science-based recommendations and hands-on management strategies. The program aimed to improve knowledge and decision-making related to calving management, calf care, nutrition, rumen development, and weaning practices, ultimately supporting healthier calves, improved animal welfare, and greater long-term productivity and profitability for dairy operations. The workshop had a big impact on the attendees. They thought the information was delivered in a good manner and would be able to share with others and be part of other events like this one. The main topics of this workshop were, Bovine Obstetrics, common mistakes in the maternity pen, and rumen development, besides the educational stations about feed tubing, dystocia assistance and record keeping.



- ★ The participants at the end stated on the evaluation that they are very likely to share the information with co-workers, clients and others. **"Everyone did a fantastic Job", "The information was presented in a great way", "I will apply the information in the farm I work", "I have learned a lot of detail of the practices and introduced new concepts of rumen development", "I can apply this on my daily work", "It was very educational, thanks for the opportunity to participate", "I would be interested on attending to more events like this", "I have 20 years in the industry and we need more classes like this one."** - Workers, Nutritionists, Managers



Community Development



Community Development provides educational programming to assist leaders, communities, and organizations realize their fullest potential. We work with communities to build the vitality that enhances their quality of life and enriches the lives of their residents. We educate in leadership development, organizational development, food systems, community economic development, local government education and much more. In short, the Community Development Institute plants and cultivates the seeds for thriving communities and organizations.

Kirtis Orendorff, Community Development Educator

On June 17 and 18, 2026, UW Extension hosted the 2026 Sheboygan County Community Needs Forum with a focus on the CDI and PYD institutes. The goal was to facilitate discussions on where local governments are facing challenges and needs, what interest there is for youth in government programming, and what resources UW Extension can provide to Sheboygan County.

- Discussions at both meetings were held to better understand what the immediate needs are for local government officials in the county. The identified concerns, needs, and challenges will help guide what programming, resources, and materials the CDI educator will bring to Sheboygan County. An additional online survey was sent out on 6/24/2026, with the hopes of gathering additional input from those who may have not been able to attend or have additional thoughts after attendance. Some feedback from the meeting on potential future programming and resources include trainings for new and existing government officials, comprehensive plan update checklists, public meeting facilitation, and other resources to assist with planning and zoning related matters. UW Extension - Sheboygan County will publish a Community Needs Forum 2026 Report based on the findings from both the meeting and the follow up survey.

Positive Youth Development



Positive Youth Development prepares the youth of today to become the effective, empathetic adults of tomorrow. Our research-based youth enrichment programs like teens in governance build youth and adult capacity and partnerships that help both sides grow. 4-H clubs, camps and after-school programs give young people the hands-on experiences they need to develop an understanding of themselves and the world.

4-H | Sarah Feider, 4-H Program Educator

An educational day camp for youth, where participants learned about 4-H while engaging in hands-on STEM, nutrition, recreation, and creative arts activities. Through this program, youth strengthened collaboration, leadership, and interpersonal skills while discovering opportunities for continued learning and involvement.

- The SASD Recreational Department reached out to me to do programming for youth in the area of Cooper School. Students need things to do and learn during the summer months to keep them engaged and learning. To address the need for positive youth engagement opportunities during out-of-school time, I planned and facilitated an all-day youth camp that provided hands-on learning, social interaction, and skill-building experiences. Youth participated in a variety of activities, including LEGO challenges, team-building and connection activities, 4-H educational games, cooperative recreation, an obstacle course, watercolor painting, and a nutrition-focused cooking activity. Throughout the day, I engaged participants in experiences designed to build teamwork, communication, problem-solving, creativity, and confidence while introducing them to 4-H and opportunities for continued involvement in youth development programs. Evaluations were handed out at the closing of the program day. Youth described that making the Nutella Wraps were the highlight of the day. They loved doing the obstacle course and found that watercoloring was challenging.



"This was so much fun. I want to come to Cloverbud camp."

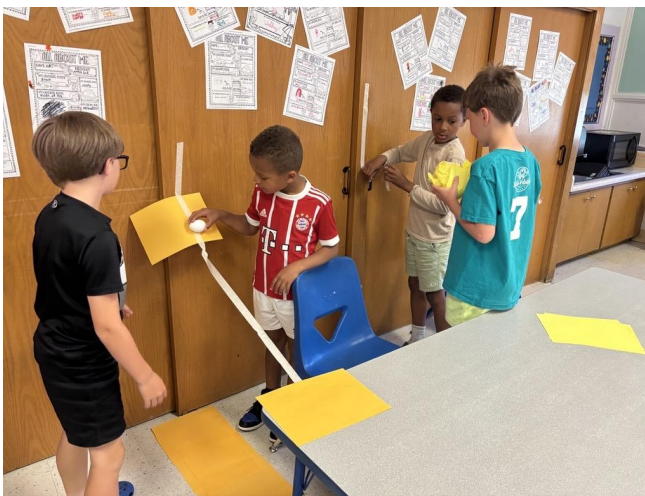
Preparation and planning for youth staff in grades 8-12 who will be counselors, leaders and role models for basecamp in the summer of 2026.

- Basecamp at Upham Woods is 4 days where youth run activities, plan events, and keep youth engaged at camp. Youth staff are given time to work collaboratively to make decisions and prepare for this event. 4-H Educators prepared for five in person training and planning sessions leading up to camp. Included in the sessions is

deciding camp themes, camper choice activities, campfires, and many other traditional programs that take part of camp. Also the 4-H educators go through policies, procedures, and emergency situations with the youth counselors and staff. This is an ongoing effort beginning in February and ending in July. Over the course of these five meetings, youth are gaining teamwork skills, building relationships, making decisions based on collaboration from the group as a whole.

An embryology program for fifth-grade students, where participants incubated eggs, followed the chick life cycle, and engaged in activities like candling and labeling egg structures. Through this effort, students strengthened their knowledge of biological systems and built foundational STEM skills through experiential learning.

- Youth are curious and interested in life cycles, this program offered an interactive and engaging way for youth to learn about a specific animal and watching it grow. The 4-H Chick Quest program has been an excellent curriculum to reach the needs of teaching youth about food, animal science and agriculture. It also provided an excellent opportunity to partner with a local youth organization. Youth learned about the incubation environment, care for incubating eggs, chick development stages, egg science (parts of the egg), the hatching process and baby chick needs. It also gave me the opportunity to talk about 4-H and what our program offers.



A sparks program for Middle School and High School students where students engaged in various activities throughout the school year to practice something new to them. Through this program, students will have greater implications on their intellectual, social, and emotional self.

- The guidance counselor reached out to me to engage the youth at the school in areas that they were not necessarily familiar with. 4-H was a program that was unfamiliar to all students. In this particular school, the rural students do not or cannot participate in after school activities. Sarah Feider, 4-H Program Educator, partnered with the Sheboygan Area School District to bring 4-H and experiential learning to a new audience. Students engaged in activities through centering youth in the community, building belonging, and learning together - 4-H Core Values.

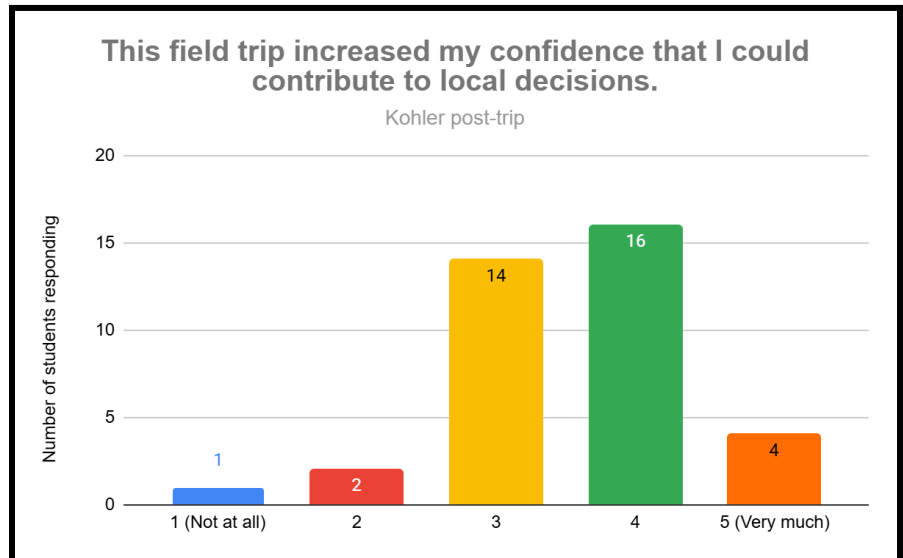


Positive Youth Development | *Diana Hammer, Youth Development Educator*

Students from three high schools participated in discussions and activities with county employees and elected officials to learn how county government works and affects them.

Sheboygan County requested Extension's PYD Educator help organize and lead a county youth government day that has been popular here in the past. Diana reached out to all area high schools about the opportunity, and three agreed to participate so their students could learn more about local government and careers.

Diana designed and delivered an introductory class ahead of time to Central High School's American Government class. She adapted and expanded the lesson for the three sections of Kohler High's Advanced Placement Government class since they meet for longer class periods. In both schools, she used a Monopoly game customized to Sheboygan County as a teaching tool.



29 students from South and Central High Schools visited in April. 46 students from Kohler High attended Sheboygan County Government Day in May. On both days, students heard presentations and participated in simulations hosted by the county administrator, deputy county administrator, county board vice-chair, sheriff, youth justice workers, circuit court judge, district attorney, planning director, county clerk, county register of deeds, human resources staff, medical examiner, and county treasurer. The American Legion provided lunch. Diana returned to Kohler classes after the visit to lead a reflection exercise.

Fifty-one students responded to a feedback survey. On a 1-5 scale, the average was 4 for:

- "I learned about potential job opportunities,"
- "I learned about a part of local government that affects me in my life today."
- "I learned about a part of local government that might affect me in the future."
- "This field trip increased my confidence that I could contribute to local decisions." (Kohler only)

The majority (44) stated their favorite activity of the day was the mock trial with Judge Sutkiewicz. The most common request for improvement was to make the sessions more interactive (13). Kohler students rated the pre-class activities with an average of 3 out of 5. Setting the stage for future educational activities, 19 students said "yes" and 24 said they "maybe" would be interested in more local government experiences like job shadowing, touring another municipality, or helping make a community decision (84%).

Value Added -*Sheboygan County Community members actively engage in UW -Madison Extension Regional and Statewide Program offerings. Highlights of these programs are shared in this section of the report.*

May 29, 2026 Artificial Intelligence (AI) Training for Northeast Wisconsin Public Health Agencies. Public Health officers from across Northeast Wisconsin learned about effective promoting techniques for using AI. (Location type: Geography Served) Total Reach: 40+ public health officers from county and municipal public health officers across Northeast Wisconsin.

- The Outagamie Public Health Department asked Extension to provide artificial intelligence training for public health officers across Northeast Wisconsin. The request was to tailor the training to effective public health prompting. Extension provided the requested artificial intelligence training on May 29, 2026. The training was provided virtually to more than 40 county and municipal public health officials and focused on effective prompting techniques tailored specifically for public health officers. Participants reported that Extension provided "excellent" training (based on a survey done at the close of the training) and that they felt far more comfortable effectively prompting AI following completion of the training session.

Healthcare in the Digital Age is a workshop for leaders in the Northeastern region of the state (elected officials, community and economic development, healthcare related fields) where participants explore the critical connection between broadband access and improved health outcomes—and how these advancements drive local economic growth. (Location type: Geography Served)

Jayna Hintz <i>Area Extension Director</i>	Sarah Feider <i>4-H Youth Educator</i>	Emily Lamb <i>Support Staff</i>
Manuel Peña <i>Regional Dairy Educator</i>	Diana Hammer <i>Positive Youth Development Educator</i>	Cassi Worster <i>Marketing Specialist</i>
Kirtis Orendorff <i>Community Development Educator</i>		

The University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming in compliance with state and federal law.