

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

August 14, 2023

Called to Order: 3:30 PM

Adjourned: 5:01 PM

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Tom Wegner, Secretary Christian Ellis, Members Carl Nonhof and Kathleen Donovan

ALSO PRESENT: **In Person:** Alayne Krause, Crystal Fieber, Bryan Olson, Cory Roeseler, Jackie Moglowsky, and Jeremy Fetterer

Remote: Jacob Verhelst

Chair Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted August 11, 2023 at 2:00 PM, in compliance with the open meeting law.

A motion to approve the minutes of July 24, 2023 as presented was made by Supervisor Wegner. Supervisor Nonhof seconded the motion. Motion carried.

Health & Human Services Behavioral Health Manager Jackie Moglowsky requested approval to change the department Table of Organization as presented. A motion was made by Supervisor Wegner granting approval. Supervisor Donovan seconded the motion. Motion carried.

Health & Human Services Behavioral Health Manager Jackie Moglowsky requested approval for an equity adjustment as a result of the Table of Organization changes. A motion was made by Supervisor Wegner granting approval. Supervisor Ellis seconded the motion. Motion carried.

Sheriff Cory Roeseler requested approval to hire the Communications and Electronics Technician above the midpoint of salary range retroactively. A motion was made by Supervisor Nonhof granting approval. Supervisor Ellis seconded the motion. Motion carried.

Transportation Director Bryan Olson requested approval for a temporary pay adjustment for the Maintenance Manager. A motion was made by Supervisor Ellis granting approval. Supervisor Donovan seconded the motion. Motion carried.

Corporation Counsel Crystal Fieber reviewed the Claim and Litigation Report, Year-to-Date Budget, and Previous Months Activities and Hours and answered questions from the Committee. No action was taken.

Corporation Counsel Crystal Fieber presented the proposed 2024 budget for the Corporation Counsel Department. A motion was made by Supervisor Ellis approving the budget proposal. Supervisor Wegner seconded the motion. Motion carried.

County Administrator Alayne Krause presented the proposed 2024 budget for the Human Resources Department. A motion was made by Supervisor Ellis approving the budget proposal. Supervisor Wegner seconded the motion. Motion carried.

County Administrator Alayne Krause requested approval for an equity adjustment for an Administrative Assistant. A motion was made by Supervisor Donovan granting approval. Supervisor Wegner seconded the motion. Motion carried.

County Administrator Alayne Krause requested approval to hire above the midpoint of the salary range for the Human Resources Director with sign-on bonus as presented in the offer. A motion was made by Supervisor Ellis granting approval. Supervisor Donovan seconded the motion. Motion carried.

County Administrator Alayne Krause requested confirmation of the appointment of the Human Resources Director. A motion was made by Supervisor Wegner confirming the Department Head appointment. Supervisor Nonhof seconded the motion. Motion carried.

County Administrator Alayne Krause provided an update on director-level staffing. Administrator Krause then reported on scheduling onsite flu shot clinics, open enrollment preparations, the health insurance renewal process, and new benefit offerings being considered. She then provided an update on recent and future trainings for employees and supervisors, as well as contract negotiations.

A motion to approve the vouchers as presented was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

The Committee discussed attendance at special meetings. Supervisor Wegner requested approval for attending the Human Resources Director interview on July 26, 2023. Supervisor Donovan made a motion to approve the request. Supervisor Ellis seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried with adjournment at 5:01 PM.

Alayne Krause
Recording Secretary

Christian Ellis
Secretary