

NOTICE OF MEETING

SHEBOYGAN COUNTY PLANNING, RESOURCES,
AGRICULTURE AND EXTENSION COMMITTEE

August 25, 2026

3:30 PM

UW Extension Office
UW Sheboygan Campus
5 University Drive
Sheboygan, WI
Room 5024

Remote Access:

(312) 626-6799

Meeting ID: 995 6557 9787

Passcode: 919025

<https://zoom.us/j/95664040989?pwd=dGJrYlZ5Tmx2RVcvRDFsdU5Ld0lXZz09>

*** AGENDA ***

Call Meeting to Order

Certification of Compliance with Open Meeting Law
Approval of July 28, 2026 Minutes

Correspondence

Register of Deeds-

Consideration of 2027 Register of Deeds Budget

UW Extension-

Consideration of 2027 UW Extension Budget

Area Extension Director Report

Positive Youth Development Educator Report

Consideration of Second Quarter Variance

Other Department Project and Program Management Updates- *This report is a summary of key activities in the Department. No action will be taken resulting from the report unless it is a specific item on the agenda.*

Consideration and Approval of Attendance at Other Meetings/Functions
Travel Report and Report of Meetings and Functions Attended by Committee Members
Review and Approve Vouchers

Adjournment

Next meeting is scheduled for September 22, 2026, at 3:30PM.

Prepared by:
Sharon Harvey, Recording Secretary
(920) 459-1370

Approved by:
Rebecca Clarke, Chairperson
(920) 395-6609

NOTE: The Committee welcomes all visitors to listen & observe, but only Committee members & those invited to speak will be permitted to do so, except for the Public Hearing portion of this meeting where any interested person can speak. Person with disabilities needing assistance to attend or participate should contact the County Planning & Conservation Department at 920/459-1370 prior to the meeting so that accommodations may be arranged.

NOTE: A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

**SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE & EXTENSION
COMMITTEE MINUTES**

Sheboygan County UW-Extension Office
5 University Drive
Sheboygan, WI
Room 5024

July 28, 2026

Called to Order: 3:31 PM

Adjourned: 4:32 PM

MEMBERS PRESENT: Chairman Rebecca Clarke, Supervisor John Nelson,
Supervisor Joe Liebau Jr, Ag Community Member Travis
Luedke, Supervisor David Otte

MEMBERS ABSENT: Supervisor Brian Smith

OTHERS PRESENT: Aaron Brault, Sharon Harvey, Jayna Hintz, Kirtis Orendorff,
Jace Purdy, Manuel Pena, Josh McDole. Via Zoom: Tyler
Betty, Jacy Klaske, Stephanie Arndt

Chairperson Clarke called the meeting to order at 3:31 PM and verified the meeting notice had been posted on July 27, 2026 at 9:00 AM and the meeting complied with the Wisconsin Open Meeting Law.

Correspondence: None

Planning & Conservation-

Consideration of Resolution Approving of Lease Agreement with Sheboygan County Conservation Association to Operate a Pheasant-rearing Facility - Mr. Brault presented and took questions on the proposed lease agreement for the Sheboygan County Conservation Association to operate a pheasant-rearing facility on the grounds at Gerber Lake. Mr. McDole also took questions on the proposed facility. Supervisor Nelson motioned to approve the resolution and Supervisor Liebau seconded the motion. Motion carried with no opposition.

Consideration of Resolution Approving Permanent Limited Easement and Temporary Limited Easement in the Southside Utility Corridor Property - Mr. Brault presented and took questions on the proposed permanent limited easement and the temporary limited easement from the City of Sheboygan for a sewer project. Supervisor Nelson motioned to approve the resolution and Supervisor Otte seconded the motion. Motion carried with no opposition.

Consideration of 2027 Planning & Conservation Budget - Mr. Brault presented and took questions on the proposed 2027 Planning and Conservation budget. Supervisor Nelson motioned to approve the budget. Supervisor Otte seconded the motion. Motion carried with no opposition.

UW Extension-

Area Extension Director Report and Introduction to New Human Development and Relationship Educator- Jace Purdy- Ms. Hintz introduced the new Human Development and Relationship Educator, Jacy Purdy, and gave an overview of the June 2026 UW Extension Sheboygan report.

Community Development Educator Report- Kirtis Orendorff – Mr. Orendorff updated the board on his recent work with the local municipalities and took questions.

Other Department Project and Program Management Updates- Mr. Brault updated the committee on the moratorium approved by the City of Sheboygan Planning Commission regarding data centers.

Consideration and Approval of Attendance at Other Meetings/Functions. Members of the board requested approval to attend a Solar & Wind tour on August 19th and a large-scale solar lunch and learn with UW-Madison Extension on August 27th. Supervisor Liebau motioned and Supervisor Nelson seconded to approve attendance to all board members at the events mentioned. Motion carried with no opposition.

Travel Report and Report of Meetings and Functions Attended. Supervisor Nelson spoke about his recent visit to a solar grazing event he attended.

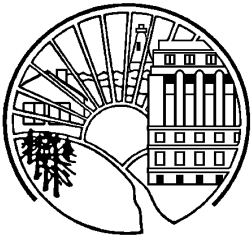
Review and Approve Vouchers. Supervisor Liebau motioned and Supervisor Otte seconded to approve the vouchers. Motion carried with no opposition.

Supervisor Nelson motioned to adjourn the meeting. Supervisor Otte seconded the motion. Motion carried with no opposition. Meeting adjourned at 4:32 PM.

Next meeting is scheduled for August 25, 2026 at 3:30 PM.

Sharon Harvey
Recording Secretary

John Nelson
Committee Secretary



SHEBOYGAN COUNTY

Ellen R Schleicher
Register of Deeds

Amanda Drossel Walloch
Office Supervisor

TO: Planning, Resources, Agriculture and Extension Committee

From: Ellen R. Schleicher, Register of Deeds

Date: August 25, 2026

Re: Proposed 2027 Budget for Register of Deeds

Our main goals of our office are:

- Provide excellent customer service, by processing land records and vital records in a timely manner.
- Work with our land record software provider to help make land records easily accessible to our customers.
- Inform and educate folks on services we offer.
- Educate staff in order for them to serve our customers.
- Cyber Security/Ransomware Process/Deed Fraud.
- Web Pages upgraded to ADA compliance.

How do we measure our performance:

- Turn around time of recorded documents and time spent in the office receiving vital records.
- Increasing the eRecording percentage will decrease the paper handling, and increase productivity.
- Train staff in new procedures including Tyler Munis software
- Train staff in new State Vital Records software (WAVE)
- Build on procedure to follow in case of cyber security/Ransomware issues occur

The Register of Deeds office does not utilize any tax levy; the fees collected by the Register of Deeds Office exceed our office expenses, historically this office contributes dollars to the general fund. In 2027, the County Board set those fees at \$158,086.00. This is a high expectation especially with costs of products, housing and services rising on a daily basis, however, we will strive to keep our expenses down. So far, we have been fortunate to be able to achieve this goal. We have seen a significant decrease of postage costs due to the new process of electronically returning documents (SWIFT) . This seems to be going very well.

We have a lot on our plate this year, dealing with processes and procedures for how to deal with ransomware issues, cyber security issues and property fraud. On a daily basis these issues are at the forefront of our world , we have to be prepared for what may happen in the future. We are preparing for changes that are affecting our webpage, the government mandates of making all web facing documents ADA compliant will keep us busy. Also all the training that this office has done in 2026, Tyler Munis, Department of Revenue new software program, and soon the new State Vital Records software (WAVE), which will carry well into 2027. We also utilize webinars offered by our land record software company (Fidlar) , Property Records Information Association (PRIA) and others who offer webinars to help us stay on top of news that affect our office. For flexibility to cover vacations, illnesses, etc. we continue to crosstrain on all positions.

Originally we had a staff of eight positions, in 2012 we reduced one person to 7 full time staff. This past year we have been working short staffed due to an unfulfilled position. We are in the process of filling that position as the work load seems to be increasing and we need to prepare for the future.

In conclusion, we will continue to improve on our excellent customer service, and hope to be prepared for what comes up in the near future. It is our goal to ensure that folks get the information they need for their use.

Register of Deeds

	Outputs	2026		2027
		Target	Projected Actual	Target
Metric	Process Records in a timely manner and return to customer within 10 days.	75%	85%	85%
Importance	Returning recordings back to the submitter in a timely manner speeds up the real estate process.			
Target	Same day or next day recording for at least 85% of daily recordings			
Metric	Increase eRecording documents	65%	76%	80%
Importance	eRecording offers customer faster recording with a quick turnaround.			
Target	Encourage submitters to choose the eRecord option. Last year we averaged 58% eRecords			
Metric	State Vital Records Software (WAVE)	50%	25%	75
Importance	New Software being introduced for vital records, we will need to train on new system and continue to work with old system, until all modules are completely installed, and runing.	50%	25%	75%
Target	Expectations are that all modlars will be active will be active in 2027, however this software has already passed it's beginning date and has been pushed from July to this fall.	25%	25%	75%
Metric	Work on Consolidating Contract (38 books) and Miscellaneous Document Books(28)	100%	100%	0.00%
Importance	Currently thses books/documents were scanned in as single pages, some were multiple page documents. We need to identify and combine pages for easier identification and searching.			
Target	This is complete			
Metric	Tyler Munis Program	80%	80%	80%
Importance	It is essential for the office to get more efficient utilizing this program			
Target	Our target is to gain effiency with this as the year progresses.			
Metric	Educated and Train Staff	95%	95%	95%
Importance	In order to provide good customer service the staff needs to be able to answer questions. It is very important to properly train new staff and keep all staff members up to date on changes that happen sometimes on a daily basis.			
Target	We strive to find education opportunities for staff to participate in. Usually via webinars, some in person training if possible. We try to keep staff informed when new processes or procedures are updated. Via email or informal meetings.			

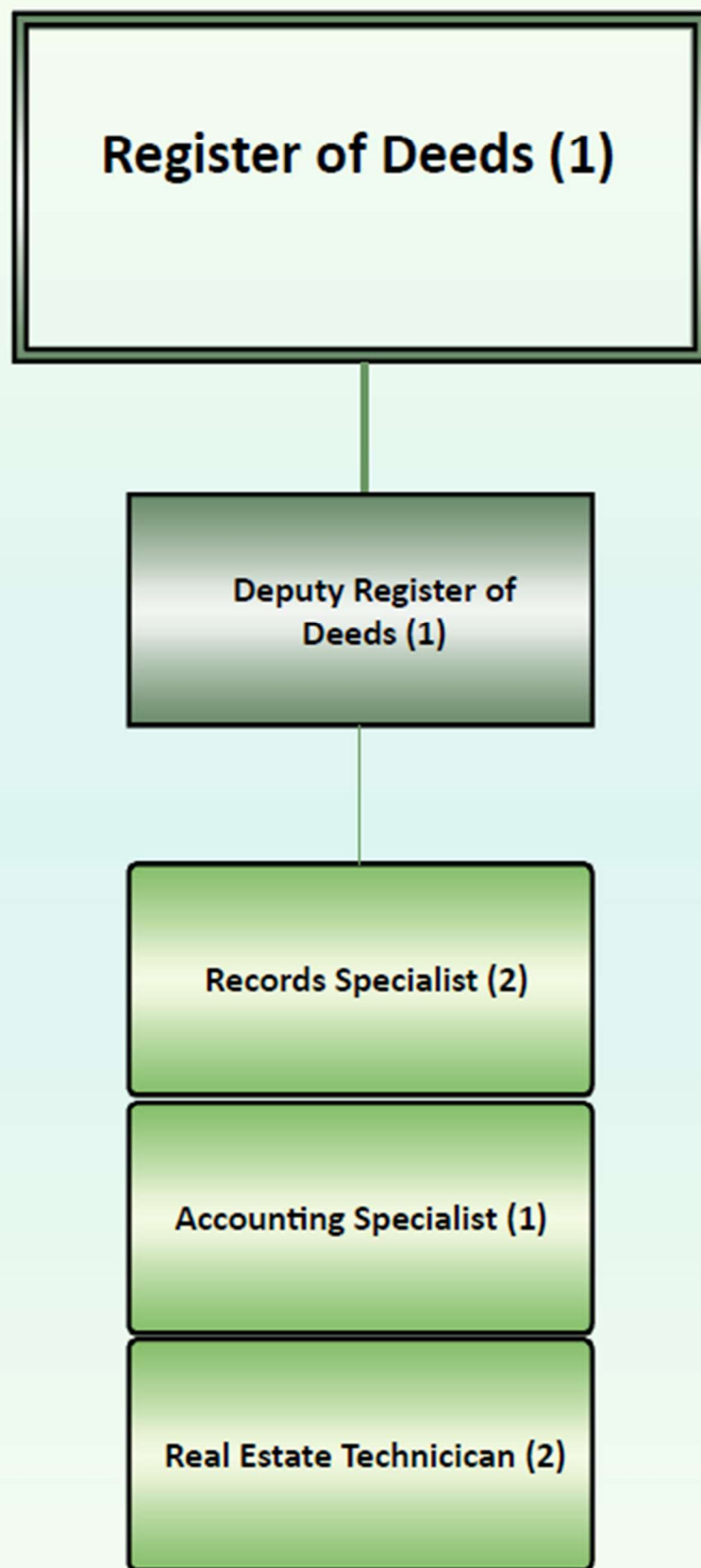
Sheboygan County Finance Department
2027 Budget Level 7 Object Trend Analysis
Department 182 - Register of Deeds | Current Year Actuals Through June 30, 2026

Object	Description	3-Yr Average 2023-2025	2026 Original Budget	2026 Revised Budget	Current Year At June 30th	Current Year Forecast	Dept Budget Request 2027	\$ Variance to 2026 Budget	% Change to 2026 Budget
Operating Revenues									
411100	Property Tax Levy	211,822	158,265	158,265	79,134	158,265	158,086	(179)	-0.11%
	Subtotal - 41 Taxes	211,822	158,265	158,265	79,134	158,265	158,086	(179)	-0.11%
		-						-	-
451105	Transfer Fee Tax	(419,273)	(332,021)	(332,021)	(206,533)	(332,021)	(377,540)	(45,519)	13.7%
451110	Remote Imaging Fees	(227,950)	(215,996)	(215,996)	(157,743)	(215,996)	(244,061)	(28,065)	13.0%
451120	Universal ROD Fees	(295,536)	(373,597)	(373,597)	(157,803)	(373,597)	(382,236)	(8,639)	2.3%
	Subtotal - 45 Public Charges for Services	(942,759)	(921,614)	(921,614)	(522,079)	(921,614)	(1,003,837)	(82,223)	8.92%
							\$	-	0.00%
Total Operating Revenues		\$ (730,937)	\$ (763,349)	\$ (763,349)	\$ (442,945)	\$ (763,349)	\$ (845,751)	\$ (82,402)	10.79%
OPERATING EXPENSES									
								-	-
511105	Regular Wages	303,710	407,926	407,926	144,806	390,745	428,971	21,045	5.2%
512105	Social Security	24,566	30,187	30,187	11,446	30,187	32,817	2,630	8.7%
512110	Retirement (Employer)	23,945	29,370	29,370	11,663	29,370	31,101	1,731	5.9%
512145	Unemployment Compensation	0	-	-	1	-	-	-	-
	Subtotal - 51 Personnel-Related Expenses	403,399	467,483	467,483	185,097	467,483	492,889	25,406	5.43%
		-						-	-
531105	Consulting	104,263	130,481	130,481	75,051	130,481	137,200	6,719	5.1%
532225	Office Equip Maintenance	1,164	1,050	1,050	945	1,050	900	(150)	(14.3%)
533110	Printing	2,671	2,600	2,600	2,478	2,478	2,600	-	-
533205	Mileage - Employee	841	1,611	1,611	221	1,611	1,350	(261)	(16.2%)
533215	Meals - Employee	-	100	100	21	100	132	32	32.0%
533220	Lodging - Employee	1,434	1,870	1,870	750	1,870	1,880	10	0.5%
533245	Seminars and Training	876	2,000	2,000	100	2,000	1,000	(1,000)	(50.0%)
533305	Membership Dues	430	400	400	320	400	400	-	-
533505	General Supplies	-	240	240	-	240	240	-	-
533705	Office Supplies	1,593	2,472	2,472	-	2,472	2,000	(472)	(19.1%)
533725	Postage	3,316	4,000	4,000	511	4,000	3,500	(500)	(12.5%)
533875	Subscriptions	93	150	150	-	150	125	(25)	(16.7%)
533925	Office F&E Non-Capitalized	557	-	-	-	-	-	-	-
533928	Computer Sys Non-Capitalized	3,419	5,589	5,589	4,770	5,589	7,600	2,011	36.0%
534115	Rental of Equipment	1,832	3,600	3,600	997	3,600	3,400	(200)	(5.6%)
534245	Bonding Insurance	10	-	-	-	-	10	10	-
535110	Bad Debt Expense	8	-	-	-	-	12	12	-

Sheboygan County Finance Department
2027 Budget Level 7 Object Trend Analysis
Department 182 - Register of Deeds | Current Year Actuals Through June 30, 2026

Object	Description	3-Yr Average 2023-2025	2026 Original Budget	2026 Revised Budget	Current Year At June 30th	Current Year Forecast	Dept Budget Request 2027	\$ Variance to 2026 Budget	% Change to 2026 Budget
535990	NON POSTING Default P-Card	-	-	-	76	-	19	19	-
	Subtotal - 53 Operating Expenditures	122,505	156,163	156,163	86,240	156,041	162,368	6,205	3.97%
		-						-	-
551105	Health Insurance	136,120	143,309	143,309	61,656	143,309	173,556	30,247	21.1%
551110	Dental Insurance	3,110	2,986	2,986	1,139	2,986	3,118	132	4.4%
551115	Group Life Insurance	196	229	229	1	229	241	12	5.2%
551125	Worker Compensation Insurance	262	280	280	239	280	298	18	6.4%
551905	General Liability Insurance	1,343	1,344	1,344	672	1,344	1,366	22	1.6%
551920	Property Insurance	1,023	1,038	1,038	519	1,038	1,278	240	23.1%
551930	Deductible Escrow	212	198	198	99	198	197	(1)	(0.5%)
553105	Telephone	1,750	1,875	1,875	938	1,875	1,969	94	5.0%
553115	Telephone - Long Distance	0	-	-	-	-	-	-	-
553135	Printing & Duplicating	1,070	250	250	-	250	850	600	240.0%
553150	Data Processing Services	53,130	60,587	60,587	30,293	60,587	47,338	(13,249)	(21.9%)
556110	Bonding	84	83	83	41	83	83	-	-
	Subtotal - 55 Interdepartmental Charges	198,301	212,179	212,179	95,597	212,179	230,294	18,115	8.54%
		\$ -					\$ -		0.00%
	Total Operating Expenses	\$ 724,204	\$ 835,825	\$ 835,825	\$ 366,934	\$ 835,703	\$ 885,551	\$ 49,726	5.95%
		\$ -					\$ -		0.00%
	Operating Surplus (Deficit)	\$ (6,733)	\$ 72,476	\$ 72,476	\$ (76,010)	\$ 72,354	\$ 39,800	\$ (32,676)	-45.09%
		-					-		-
	OTHER FINANCING SOURCES	-					-		-
632280	Land Records Usage	(58,532)	(72,476)	(72,476)	(52,187)	(72,476)	(39,800)	32,676	(45.1%)
	Subtotal - 63 Operating Transfers Between Funds	(58,532)	(72,476)	(72,476)	(52,187)	(72,476)	(39,800)	32,676	-45.09%
		\$ -					\$ -		0.00%
	Total Other Financing Sources	\$ (58,532)	\$ (72,476)	\$ (72,476)	\$ (52,187)	\$ (72,476)	\$ (39,800)	\$ 32,676	-45.09%
		-					-		-
	OTHER FINANCING USES	-					-		-
		-					-		-
	Total Other Financing Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Net Other Financing Sources (Uses)	\$ (58,532)	\$ (72,476)	\$ (72,476)	\$ (52,187)	\$ (72,476)	\$ (39,800)	\$ 32,676	-45.09%
							\$ -		0.00%
	Budgetary Change in Fund Balance / Net Position	\$ (65,265)	\$ -	\$ -	\$ (128,197)	\$ (122)	\$ -	\$ -	0.00%

MUNIS ORG CHART



[illegible]

2027 Travel and Training Requests

Department: Register of Deeds

Date	Request	Location (if known)	Number of Employees Attending	Employee Mileage 533205**	Employee Meals 533215	Employee Lodging 533220	Commercial Transport 533235	Seminars and Training 533245	Total Cost per request	Requirement for Accreditation or Certification?	Out of County Yes/No
January/ May/ August	District Meetings (3)	Varies	1	305.00	42.00	-	-	-	347.00	No	Yes
February	WRDA	Madison	2	130.00	22.00	210.00	-	100.00	462.00	No	Yes
May	Fidlar Symposium	Madison	2	130.00	-	650.00	-	-	780.00	N/A	Yes
June/October	WRDA	TBD	1	250.00	-	700.00	-	300.00	1250.00		Yes
September	Fidlar User Meeting	WI Dells	2	125.00	68.00	260.00	-		453.00		Yes
February/August	PRIA (Property Records Industry Association Remote Attendance)	Virtual	2	-	-	-	-	800.00			No
	Land Records Education Fund			-	-	-	-	-	(800.00)		
	PRIA Local	tbd	2	260.00	-	-	-	-	260.00		Yes
3 per year	SVRIS Meetings	virtual	1	-	-	-	-	-	-		No
			Object Account Total	1200.00	132.00	1820.00	-	1200.00	4352.00		

Grand Total 4,352.00

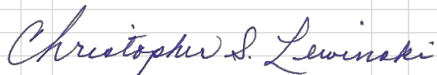
Grand Total amount above should match the subtotal on the Proposed Variance Report

EQUIPMENT REQUEST FOR 2027-- COMPUTER AND SOFTWARE ONLY**Listed in Order of Priority****Account to use:** 533928 for Computer System/Eq from \$500 thru \$4999**Department:** 149 - Register of Deeds**Account No:** 533928

<u>ACCOUNT NO.</u>	<u>ITEM DESCRIPTION</u>	<u>TOTAL COST OF ITEM(S)</u>	<u>REIMBURSEMENT AMOUNT</u>	<u>A / R</u>	<u>JUSTIFICATION</u>	<u>INDIVIDUAL</u>	<u>REPLACE ASSET</u>
		\$ -	\$ -				
	Desk Top Computer	\$ 1,700.00			Public computers are 7 years old	Public Stations/Cashier	2021064
149.533928	Computers Desk top	\$ 1,700.00	\$ 7,600.00	R	Public computers are 7 years old	Public Stations/Cashier	2021108
	1 lap top with Graphic card (if needed)	\$ 1,800.00	\$ -			Ellen's laptop	2022025
	1 lap to with Graphic card (if needed)	\$ 1,800.00			Replace laptop that has issues	Was Liz's laptop	In storage in IT
	two docking stations	\$ 600.00	\$ -				
						Removing two desktop computers and not replaceing them	20211106 & 2018098
		\$ -	\$ -				
		\$ -	\$ -				
		\$ -	\$ -				
		\$ -	\$ -				
		\$ -	\$ -				
		\$ -	\$ -				
	Grand Total Amounts	\$ 7,600.00	\$ 7,600.00				

RETURN TO CHRIS LEWINSKI, INFORMATION TECHNOLOGY DIRECTOR**NOTE:**

When requesting printers please indicate all the features needed for that unit:



IT Division Approval

Requesting Department Head Signature

Liaison Committee Budget Sign Off

2027

Department	Register of Deeds
Liaison Committee	Planning, Resources, Agriculture & Extension
Committee Chair	Rebecca Clarke

Targets Set by Finance Committee		
Levy	\$	-158,086
Transfer Out	\$	0
Transfer In	\$	0
Equity	\$	0

Department Budget Requested		
Total Revenue	\$	-845,751
Total Expense	\$	885,551
Transfer In	\$	-39,800
Transfer Out	\$	0
Equity	\$	0
Variance	\$	0
<i>Note: Variance should be zero = meets budget target; or Variance is a negative number = under budget; excess funds</i>		

Signatures:

_____ Committee Chair	_____ Date
--------------------------	---------------

_____ Department Head	_____ Date
--------------------------	---------------

Note: If the liaison committee supports one or more exceptions to the



SHEBOYGAN COUNTY

Jayna Hintz

Area Extension Director, Extension-UW Division of Madison

To: Alayne Krause, County Administrator
Liaison Committee
Finance Committee

From: Jayna Hintz, Area Extension Director, UW- Madison Division of Extension

Date: August 25, 2026

Re: Proposed 2027 Budget for UW- Madison -Division of Extension, Sheboygan County

The Extension Sheboygan County Department is pleased to submit this proposed budget for January-December 2027. UW Extension's is coming in under budget and will not exceed the \$398,512 of levy to the general fund. The Extension, Sheboygan County- University of Wisconsin Office is the local source of information for the University of Wisconsin system. The professional staff are University Educators jointly employed by Sheboygan County, the State of Wisconsin, and the United States Department of Agriculture.

The 2027 Property Tax Levy and revenue generated through the programs of UW-Extension provide support for our services and programs.

Department Goal:

UW- Madison -Division of Extension, Sheboygan County - will continue to support personal growth, professional success and organizational effectiveness through formal and informal learning opportunities while addressing the changing needs of Sheboygan County by conducting, applying, and conveying relevant university research.

Key Performance Measures:

Extension, Sheboygan County measures educational outcomes based on program areas. We also measure program success through program evaluations, situational analysis, attendance of educational programs, and holding community needs forums. We monitor the data through a statewide database called Recording Results which includes the demographics of our program participants and outcome statements. The data contributes to re-evaluating our delivery of programs and area focus, as well as identifying issues, trends, or needs of the county. We share the information through annual reports, monthly impact reports, staff meetings, Plans of Work and in performance evaluations.

Significant line-item changes from the 2027 budget include: an increase in the State 136 Educator contracts, from \$211,365.00 to \$220,447.81 the increase is based on the added cost of doing business in line with the state pay plan increase. Currently the Human Development and Relationship Educator and Regional Agricultural Crops, and Administrative Assistant positions are open. The County is invoiced for actual cost and is not billed for the time a position is vacant. In 2025, one of our full-time administrative assistants retired, enabling us to determine with the use of technology our current staff does not need as much support. We have since further determined by the hiring of a highly skilled administrative assistant that our office could run with one full-time skilled Administrative Assistant. Going forward UW Extension will have 1 FTE Administrative Assistant. We continue to increase efficiency by utilizing resources and technology available through the University of Wisconsin System.

UW Extension

	Outputs	2025		2026
		Target	Projected Actual	Target
Metric	Sarah Feider, full time 4-H educator, will Increase Sheboygan County 4-H enrollment by 8% during the 2026-2027 enrollment year by: conducting 20 educational programs, establishing or strengthening partnerships with three school districts, and continuing current programming.	Achieve an 8% increase in enrollment, deliver 20 educational programs, maintain partnerships with three school districts, and successfully implementation of current programs.	Successfully meet or exceed the 8% enrollment increase while completing all planned educational programming and partnership activities.	Increase enrollment by an additional 5-8%, maintain partnerships with at least three school districts, offer 25 educational programs, and continue programming or add an additional specialty program based on participant interest.
Importance	Expanding community partnerships increases awareness of 4-H and provides opportunities to recruit new youth and families. High-quality educational programming strengthens life skills, encourages youth to explore new interests, and improves member retention, helping prepare youth to be Beyond Ready while building stronger connections throughout Sheboygan County. The enrollment growth target has been reduced from 20% in 2026 to 8% in 2027 to better reflect the current stage of program growth and the available youth population in Sheboygan County. While higher growth was possible during rebuilding efforts, a 20% annual increase is not sustainable long term. An 8% growth target remains ambitious by balancing new member recruitment with retention and engagement. It supports strategic growth through community partnerships, school outreach, and innovative programming while maintaining high-quality youth experiences. As enrollment approaches the program's market potential, success will be measured by membership growth, retention, program quality, participant engagement, and strong community partnerships that support long-term sustainability.			
Target	Expand community outreach through partnerships with Random Lake, Sheboygan Area School District, and Kohler School District to recruit new youth and families. Develop and deliver engaging educational programming, resulting in an 8% increase in 4-H enrollment during the 2026-2027 enrollment year. Success will be measured by enrollment data, the number of educational programs delivered, school partnerships established or strengthened, and completion of the current programming.			
Metric	Measure youth engagement through the annual youth survey (Grades 8+) to assess whether members feel heard, supported, and engaged during 4-H club meetings. Provide resources, guidance, and ongoing support to club volunteers throughout the year to strengthen positive club meeting experiences.	At least 80% of surveyed youth report feeling heard, supported, and engaged during club meetings.	85% of surveyed youth report positive engagement, with volunteer support provided throughout the year and survey results reviewed to identify improvement opportunities.	Increase positive youth engagement to 87% of surveyed members while continuing year-round volunteer support and implementing improvements identified from survey feedback.
Importance	Sarah Feider, full-time 4-H educator believes positive club meetings are essential to youth engagement, belonging, and member retention. Supporting volunteers with resources, training, and guidance creates welcoming environments where youth feel valued, heard, supported, and actively involved in their 4-H experience.	All clubs receive volunteer support and meeting resources throughout the program year.		
Target	Strengthen the quality of 4-H club meetings by equipping volunteers with resources and support, resulting in measurable improvements in youth engagement as demonstrated through the annual youth survey.			
Metric	Sarah Feider, full time 4-H educator, will support club leaders and project leaders throughout the year by providing training, resources, communication, and ongoing assistance. Measure success through the annual youth survey for members in grades 8 and above, with at least 85% of respondents reporting they feel heard, supported, and engaged	Achieve 85% positive responses on the annual youth survey while	Successfully provide year-round volunteer support and meet or exceed	Increase positive youth survey responses to 90%, continue

	during club meetings.	providing year-round support to club and project leaders through training, regular communication, and individualized assistance.	the 85% positive survey response goal.	providing year-round leader support, and expand professional development opportunities for volunteers.
Importance	Club leaders and project leaders are essential to providing safe, welcoming, and engaging experiences for youth. Supporting volunteers with training, communication, and resources strengthens club quality, improves youth engagement and belonging, and helps recruit and retain both volunteers and members throughout Sheboygan County.			
Target	Provide ongoing support, training, and resources to all club leaders and project leaders throughout the year to strengthen club meetings and the overall 4-H experience. Success will be measured by the annual youth survey, with at least 85% of youth in grades 8 and above reporting they feel heard, supported, and engaged during club meetings.			
Metric	4-H Instagram Followers	Increase followers to 50 (27 now).	50	150 4-H Instagram followers
Importance	Increasing followers for the 4-H Instagram page will help us reach the youth audience to help promote programming.			
Target	Cassi Worster, .33 FTE Marketing Specialist, will increase digital media presence with Sheboygan County 4-H Youth. This can be measured by the number of followers on the Sheboygan County 4-H Instagram page.			
Metric	Number of marketing meetings with staff and educators.	6 marketing meetings.	6 marketing meetings.	6 marketing meetings.
Importance	Cassi Worster, .33 FTE Marketing Specialist will lead Marketing-specific meetings with Extension Educators to allow for discussions on what programming the educators are doing so I can take initiative on promoting them and helping increase attendance			
Target	Every other month as schedules allow.			
Metric	Increase online traffic through Facebook and the Website	Website: 12,000 visits (up from 11K visits in 2025)	Website: 14,000 (7.7K in the first 6 months)	Website: 15,000 visits
Importance	Cassi Worster, .33 FTE Marketing Specialist will increase online traffic to promote programming and understanding of Extension's added value to the community.	Facebook: 270 followers (up from 240 in 2025)	Facebook: 270 (16 new followers in the first six months)	Facebook: 300 followers
Target	The outcome will be achieved by increased website visits and Facebook followers.			
Metric	Meet with municipalities and their government officials	15	15	20
Importance	Relationship building and need assessments help guide future programming provided by CDI Educator			
Target	The Community Development Educator Kirtis Orendorff will meet with >50% of municipalities and their respective boards/commissions			
Metric	Partner with UW-Extension to bring local government education programming to Sheboygan County	2	1	4
Importance	UW Extension develops many state-wide programs and educational resources that may benefit government officials in Sheboygan County.			
Target	Kirtis Orendorff will collaborate with other state Community Development educators to host programs based on statewide research in Sheboygan County			
Metric	Assist with comprehensive plan updates in Sheboygan County	2	2	4
Importance	State statute requires all municipalities with zoning ordinances update their comprehensive plan every 10 years. Many municipalities within Sheboygan County have their plan updates due within the next few years.			

Target	Kirtis Orendorff will leverage his role as the Community Development Educator to provide education and research assistance to municipalities updating their comprehensive plans.			
Metric	High School students participate in Sheboygan County Government Day.	2	3	3
Importance	County leaders determined that learning objectives for future Government Days are 1) Students learn that the county is a potential future employer with a variety of career opportunities. 2) Students increase awareness of local government which will lead to more civic engagement.			
Target	Diana Hammer, 50% FTE, Positive Youth Development Educator, co-organized two Government Days in 2026 and initiated planning and set up for a third in Fall 2026 and/or Spring 2027.			
Metric	Diana Hammer, part-time, 50% FTE. Positive Youth Development Educator will plan, teach, and evaluate at least one educational experience per month in juvenile detention.	8	12	12
Importance	Self-efficacy – the sense that a teen can direct their own path and make their own choices – is a key skill, along with self-control, in reducing repeat offenses (Weber, Skeem, Jian, Pendleton, Carew, & Vincent, 2025).			
Target	8/12 lessons have been held as of July 2026			
Metric	Extension will plan, deliver, and evaluate a career skills workshop series with youth in juvenile detention.	1	1	1
Importance	According to local youth justice administrators, young people in the juvenile justice system could benefit from exploring types of careers, learning about the skills needed in their chosen pathway, and practicing skills needed to live independently.			
Target	Diana Hammer, part-time, 50% FTE, Positive Youth Development Educator will deliver a five-session workshop hosted in detention the week of August 24 - 28, 2026			
Metric	Dairy farmers and industry professionals attending the Calving Management Workshop.	No Data	38 Participants	At least 40 Participants (Combined English and Spanish)
Importance	Calving management directly affects calf survival, cow health, labor efficiency, and long-term herd productivity. Providing research-based training helps dairy producers and industry professionals adopt best management practices that improve animal welfare, reduce economic losses associated with calving-related issues, and strengthen the sustainability of the dairy industry in the county.			
Target	Number of participants			
Metric	Increase subscribers receiving the bilingual dairy newsletter	214	125	Increase the subscriber list and chat participants by 10%
Importance	The bilingual dairy newsletter provides timely, research-based information in both English and Spanish, helping dairy owners, managers, employees, and industry professionals improve management practices, animal health, workforce knowledge, and farm productivity. It also expands access to Extension resources for Spanish-speaking audiences and strengthens communication with the dairy industry across the region.			
Target	Number of subscribers			
Metric	Number of dairy farms engaged through on-farm visits, consultations, and Extension programming.	7	9	7-9
Importance	Building and maintaining relationships with dairy farms is essential to understanding local needs, delivering timely research-based recommendations, and increasing the adoption of best management			

	practices. Expanding the number of farms engaged also strengthens collaboration with producers and industry partners, allowing Extension to have a greater impact on the regional dairy industry.			
Target	Manuel Pene, .25 FTE Dairy Educator will visit			
Metric	Number of meetings held with community organizations previously engaged by the former to Human Development and Relationship Educator and potential new collaborators to determine the needs and focus of position.	15	Jace Purdy, full-time Human Development and Relationship Educator, started July 27, 2026	20
Importance	Facilitated discussions around current goals, challenges, existing and needed resources, and opportunities for collaboration to identify needs relevant to the Human Development and Relationship Educator Position.		Jace Purdy, full-time Human Development and Relationship Educator, started July 27, 2026	
Target	Jace Purdy, full-time Human Development and Relationship Educator, started July 27, 2026, in 2027 he will connect with 15 organizations in 2026. He will continue			

Sheboygan County Finance Department
2027 Budget Level 7 Object Trend Analysis
Department 194 - UW-Extension | Current Year Actuals Through June 30, 2026

Object	Description	3-Yr Average 2023-2025	2026 Original Budget	2026 Revised Budget	Current Year At June 30th	Current Year Forecast	Dept Budget Request 2027	\$ Variance to 2026 Budget	% Change to 2026 Budget
OPERATING REVENUES									
411100	Property Tax - Levy	(407,783)	(404,614)	(404,614)	(202,308)	(404,614)	(398,512)	6,102	(1.5%)
	Subtotal - 41 Taxes	(407,783)	(404,614)	(404,614)	(202,308)	(404,614)	(398,512)	6,102	(1.5%)
451410	Printing and Duplicating Fees	(2,600)	(3,640)	(3,640)	(332)	(2,000)	(3,500)	140	(3.8%)
451425	Educational Cert/Fee	(15,074)	(30,000)	(30,000)	(20,130)	(28,100)	(27,000)	3,000	(10.0%)
457150	Soil Sample Fee	(210)	(500)	(500)	(160)	(200)	(500)	-	-
457160	Water Testing Fee	(2,843)	-	-	-	-	-	-	-
	Subtotal - 45 Public Chgs Service	(20,727)	(34,140)	(34,140)	(20,622)	(30,300)	(31,000)	3,140	(9.2%)
461000	Interest Income	(1,865)	(1,500)	(1,500)	(555)	(1,500)	(1,500)	-	-
466121	Postage Reimbursement	(4,088)	(7,285)	(7,285)	(3,096)	(6,000)	(7,285)	-	-
466125	Miscellaneous Reimbursements	(2,597)	(6,500)	(6,500)	-	(2,500)	(4,000)	2,500	(38.5%)
	Subtotal - 46 Interest-Other Inc	(8,550)	(15,285)	(15,285)	(3,651)	(10,000)	(12,785)	2,500	(16.4%)
Total Operating Revenues		(437,060)	(454,039)	(454,039)	(226,581)	(444,914)	(442,297)	11,742	(2.6%)
OPERATING EXPENSES									
511105	Regular Wages	74,773	82,811	82,811	19,471	39,000	54,020	(28,791)	(34.8%)
512105	Social Security	6,126	6,128	6,128	1,504	3,870	4,120	(2,008)	(32.8%)
512110	Retirement (Employer)	6,186	5,603	5,603	1,448	3,500	3,554	(2,049)	(36.6%)
512145	Unemployment Compensation	0	-	-	0	-	-	-	-
	Subtotal - 51 Personnel Reltd Exp	105,387	94,542	94,542	23,057	46,370	61,694	(32,848)	(34.7%)
531178	Temporary / Agency Labor	-	5,000	5,000	-	5,000	5,000	-	-
531215	Teacher	151,086	211,365	211,365	105,683	211,365	220,448	9,083	4.3%
531246	Systems Support Costs	550	500	500	-	500	500	-	-
531840	Telephone - Cellular	815	1,050	1,050	213	813	-	(1,050)	(100.0%)
532225	Office Equip Maintenance	4,730	5,000	5,000	1,311	5,000	5,000	-	-
533205	Mileage - Employee	2,805	4,600	4,600	1,275	3,821	4,900	300	6.5%
533215	Meals - Employee	-	-	-	-	-	100	100	-
533220	Lodging - Employee	178	1,000	1,000	216	216	1,000	-	-
533245	Seminars and Training	485	750	750	184	784	800	50	6.7%
533305	Membership Dues	448	750	750	178	628	750	-	-
533505	General Supplies	11,034	24,000	24,000	11,982	27,000	27,000	3,000	12.5%
533540	Food	484	1,500	1,500	-	-	500	(1,000)	(66.7%)
533705	Office Supplies	3,881	4,300	4,300	289	4,300	4,300	-	-
533720	Shipping	149	200	200	-	200	200	-	-
533725	Postage	3,127	5,000	5,000	502	1,200	4,000	(1,000)	(20.0%)
533875	Subscriptions	280	300	300	161	200	300	-	-

Sheboygan County Finance Department
2027 Budget Level 7 Object Trend Analysis
Department 194 - UW-Extension | Current Year Actuals Through June 30, 2026

Object	Description	3-Yr Average 2023-2025	2026 Original Budget	2026 Revised Budget	Current Year At June 30th	Current Year Forecast	Dept Budget Request 2027	\$ Variance to 2026 Budget	% Change to 2026 Budget
533890	Books	-	100	100	-	-	100	-	-
533908	Miscellaneous Expenses	966	-	-	-	-	-	-	-
533928	Computer Sys Non-Capitalized	1,934	3,072	3,072	-	3,072	4,065	993	32.3%
534115	Rental of Equipment	10,762	11,089	11,089	5,544	11,089	11,089	-	-
531430	Lab Analysis	4,683	200	200	210	200	200	-	-
	Subtotal - 53 Operating Expenditur	198,501	279,776	279,776	127,747	275,388	290,252	10,476	3.7%
551105	Health Insurance	48,132	52,627	52,627	-	28,000	28,140	(24,487)	(46.5%)
551110	Dental Insurance	934	1,300	1,300	300	600	650	(650)	(50.0%)
551115	Group Life Insurance	52	46	46	0	653	30	(16)	(34.8%)
551125	Worker Compensation Insurance	92	123	123	30	123	103	(20)	(16.3%)
551905	General Liability Insurance	813	738	738	369	738	742	4	0.5%
551920	Property Insurance	1,130	1,151	1,151	575	1,151	1,412	261	22.7%
551930	Deductible Escrow	129	109	109	55	109	107	(2)	(1.8%)
553105	Telephone	1,245	950	950	475	950	998	48	5.1%
553135	Printing & Duplicating	235	500	500	52	500	1,000	500	100.0%
553150	Data Processing Services	20,856	22,177	22,177	11,089	22,177	20,876	(1,301)	(5.9%)
	Subtotal - 55 Interdeptl Charges	73,618	79,721	79,721	12,944	55,001	54,058	(25,663)	(32.2%)
Total Operating Expenses		377,506	454,039	454,039	163,748	376,759	406,004	(48,035)	(10.6%)
Operating Surplus (Deficit)		(59,554)	-	-	(62,833)	(68,155)	(36,293)	(36,293)	-
OTHER FINANCING SOURCES									
Total Other Financing Sources		-	-	-	-	-	-	-	-
OTHER FINANCING USES									
Total Other Financing Uses		-	-	-	-	-	-	-	-
Net Other Financing Sources (Uses)		-	-	-	-	-	-	-	-
Budgetary Change in Fund Balance / Net Position		\$ (59,554)	\$ -	\$ -	\$ (62,833)	\$ (68,155)	\$ (36,293)	\$ (36,293)	0.00%

MUNIS ORG CHART

```
graph TD; A[UWEX Director (1)] --- B[Administrative Assistant (2)]
```

UWEX Director (1)

**Administrative
Assistant (2)**

[illegible]

1,000

2027 Travel and Training Requests

Department: UW Extension - Sheboygan County

Date	Request	Location (if known)	Number of Employees Attending	Employee Mileage 533205	Employee Meals 533215	Employee Lodging 533220	Commercial Transport 533235	Seminars and Training 533245	Total Cost per request	Requirement for Accreditation or Certification?	Out of County Yes/No
April 19-21, 2027	National Extension Conference on Volunteerism (NECV)	San Diego, California	1	-	-	-	-	-	-	No	Yes
April 2027	WI Joint Council of Extension (JCEP)	Wisconsin	4	-	100	1,000	-	800	1,900	No	Yes
June 2027	4-H Summer Academy	Madison	1	-	-	-	-	-	-	No	Yes
October 2027	National Association of Extension	Buffalo, New York	1	-	-	-	-	-	-	No	Yes
Across all 12 months	General Employee mileage to attend meetings, deliver programs, picking up supplies, etc.	Wisconsin	5	4,900	-	-	-	-	4,700		
			Object Account Total	4,900.00	100.00	1,000.00	-	800.00	6,800.00		

Grand Total 6,800.00

Grand Total amount above should match the subtotal on the Proposed Variance Report

EQUIPMENT REQUEST FOR 2027-- COMPUTER AND SOFTWARE ONLY
Listed in Order of Priority

Account to use: 533928 for Computer System/Eq from \$500 thru \$4999

Department: UW Extension

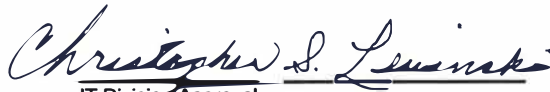
Account No: 533928

<u>ACCOUNT NO.</u>	<u>ITEM DESCRIPTION</u>	<u>TOTAL COST OF ITEM(S)</u>	<u>REIMBURSEMENT AMOUNT</u>	<u>A / R</u>	<u>JUSTIFICATION</u>	<u>INDIVIDUAL</u>	<u>REPLACE ASSET</u>
169.533928	HP ProBook 450 G8	\$ 1,435.21	\$ -	R		Diana J. Hammer	2022021
169.533928	Microsoft Surface Pro 7+	\$ 1,194.63	\$ -	R		Sarah Feider	2022065
169.533928	HP ProBook 450 G8	\$ 1,435.21	\$ -	R		4-H Intern	2022067
		\$ -	\$ -				
Grand Total Amounts		\$ 4,065.05	\$ -				

RETURN TO CHRIS LEWINSKI, INFORMATION TECHNOLOGY DIRECTOR

NOTE:

When requesting printers please indicate all the features needed for that unit:


IT Division Approval


Requesting Department Head Signature

Sheboygan County Discretionary Fee Schedule

JDE Object Account	Fee	Current Charge	Proposed	% change	Unit	Date of Last increase	Prior Fee	Who can Approve Change	Why Proposing a Change?	Taxable (Y/N)	Notes
457000	Bug Analysis	10.00			each	2025	5.00	UW Extension		N	UW-Madison Diagnostic Lab
457150	Soil Samples - Home	25.00			each	2023	20.00	UW Extension		N	UW-Soil & Plant Analysis Lab
457150	Soil Samples - field	15.00			each	2023	13.00	UW Extension		N	UW-Soil & Plant Analysis Lab
457150	Soil Samples - wildlife food plot	25.00			each	2023	20.00	UW Extension		N	UW-Soil & Plant Analysis Lab
457150	Turf Samples - Home	35.00			each	2025	30.00	UW Extension		N	UW-Soil & Plant Analysis Lab
457000	Plant Disease Diagnostics	35.00			each	2025	30.00	UW Extension		N	UW-Soil & Plant Analysis Lab
451410	Publications	varies			each			UW Extension		Y/N	Extension Publications

Liaison Committee Budget Sign Off

2027

Department	UW Extension
Liaison Committee	Planning, Resources, Agriculture and Extension Committee
Committee Chair	Rebecca Clarke

Targets Set by Finance Committee		
Levy	\$	398,512
Transfer Out	\$	0
Transfer In	\$	0
Equity	\$	0

Department Budget Requested		
Total Revenue	\$	-442,297
Total Expense	\$	406,004
Transfer In	\$	0
Transfer Out	\$	0
Equity	\$	0
Variance	\$	-36,293
<i>Note: Variance should be zero = meets budget target; or Variance is a negative number = under budget; excess funds</i>		

Signatures:

Committee Chair

Date

Department Head

Date

Note: If the liaison committee supports one or more exceptions to the target; a letter of justification and a completed and approved Additional Levy Request form must be submitted with this form. The amounts are not to be included in the totals above.

Agriculture



If it happens on a farm or in a field, the Extension Institute of Agriculture works with you to achieve better results. Our innovative dairy management programs range from genetics to farm and business management. Extension researchers work hand-in-hand with row crop, forage and fresh produce growers to provide best practices for every aspect of the growing phase. We also advise communities on using sustainable practices to create inviting spaces free from invasive species.

Dairy | *Manuel Peña, Regional Dairy Educator*

A bilingual (English and Spanish) newsletter, **Bovi-noticias**, for Sheboygan dairy farms, their employees, and industry partners, where research-based information is shared in accessible language to explain the reasons behind key farm management practices and provide practical insights for daily work, to strengthen communication, support the implementation of best practices, and foster a healthy farm culture that ultimately builds an engaged workforce, improves animal herd and well-being, enhances safety, optimizes resource use, and supports farm profitability.

- The Wisconsin dairy industry continues to face challenges in animal health, productivity, and farm efficiency. While owners and managers often have strong foundational knowledge, frontline employees need practical, accessible information. Language barriers further limit understanding and adoption of best practices. To address this gap, Dairy and Farm Management Extension Educators developed Bovi-noticias, a bilingual (English and Spanish) e-newsletter for dairy farm employees, managers, and industry partners. The newsletter provides clear, research-based information on daily farm practices, explaining not only what to do but also why it matters. This approach supports deeper understanding, encourages consistent adoption of best practices, and serves as a tool for communication, discussion, and problem-solving between managers and employees. Through email, WhatsApp, printed materials at Extension events, and direct farm visits, Bovi-noticias is expected to initially reach approximately 350 individuals. Its impact will be evaluated after the first year through surveys assessing readership, knowledge gained, and reported behavior changes. These outcomes will help determine its contribution to improved management practices, workforce engagement, communication, animal well-being, workplace safety, resource use, and more sustainable and profitable dairy farm operations.

Community Development



Community Development provides educational programming to assist leaders, communities, and organizations realize their fullest potential. We work with communities to build the vitality that enhances their quality of life and enriches the lives of their residents. We educate in leadership development, organizational development, food systems, community economic development, local government education and much more. In short, the Community Development Institute plants and cultivates the seeds for thriving communities and organizations.

Kirtis Orendorff, Community Development Educator

2026 Community Needs Forum - Report and Findings

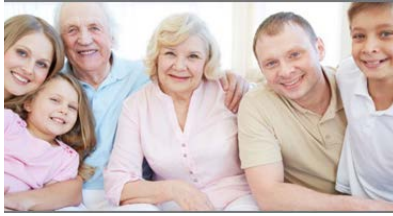
On June 17 and 18, 2026, Sheboygan County hosted a Community Needs Forum focusing on the Community Development and Positive Youth Development Institutes with participation from representatives across local community organizations. Attendees included local government officials and leaders of youth organizations, and [SS1] engaged in facilitated discussions around current goals, challenges, existing and needed resources, hard to reach audiences, and opportunities for collaboration. The purpose of this report is to highlight community-identified needs relevant to the Community Development Institute (CDI), and to demonstrate how programming from Sheboygan County Extension is addressing these gaps.

The following were identified as key areas of need that the Community Development Educator should focus on for Sheboygan County.

- Local government official training and programming
- Resources on zoning ordinances, updates, and state statute updates that affect local zoning ordinances
- Comprehensive planning resources
- Resources and strategies for running effective public hearings, engaging community members in local government decision-making, and inter-governmental communications.
- Support designing and facilitating community engagement opportunities.

As a result of those findings, Kirtis has already begun responding to the identified needs from these meetings. For example, many municipalities in Sheboygan County have their statutorily required comprehensive plan updates due within the next few years. Because these updates are required every 10 years, many officials have requested refreshers on what is legally required in a plan, what best practices are, etc. Much of their time spent on comprehensive plan updates is research on what is required in the comprehensive plan, where data sources are, and how to engage with the public. Kirtis compiled a single PDF document containing many different publicly available guides and resources related to comprehensive planning in Wisconsin. The intent of the document is to be a place to get a municipality's comprehensive plan started, and to be usable as both a digital or physical copy. The current version distributed has been described as an early build to be tested and looked over by relevant officials. The PDF file can easily be edited by the CDI educator as new materials are made available or requested by those using this guide.

Human Development and Relationships



The Extension Institute of Human Development & Relationships provides the tools Wisconsinites need to thrive as well-rounded, capable individuals and families. We support families in caring for each other in ways that promote growth and understanding. Our programs promote aging-friendly communities, coach effective parents and help families put technology, mindfulness and financial awareness to use.

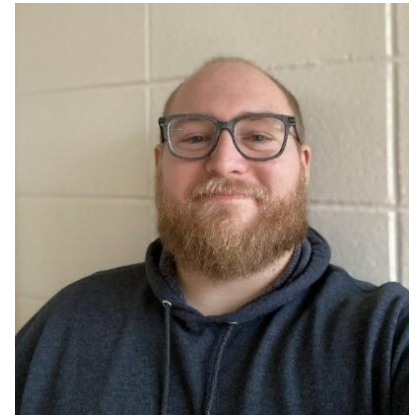
Jace Purdy, Human Development & Relationship Educator

We are pleased to introduce Jace Purdy, who joins us as the new Human Development and Relationship Extension Educator in Sheboygan County. Jace's career has been shaped by his deep passion for health and wellness, and a commitment to helping individuals and families thrive.

Jace is a graduate of the University of Wisconsin-Stevens Point, earning a Bachelor of Science in Health Promotion and Wellness with a minor in Psychology. Over the last five years Jace's professional background continued to grow within the UW-Madison Division of Extension. Where he has taught learner centered lessons for diverse audiences, developed and sustained partnerships across three counties, and designed evidence based educational materials for settings ranging from food pantries and sober living facilities to public schools and community gardens—creating educational experiences that are accessible, engaging, and meaningful.

Jace is eager to bring his experience and passion to Sheboygan County, and we look forward to welcoming him to our UW Extension Sheboygan County team.

His first day at the Sheboygan County Extension office was Monday, July 27th.



Positive Youth Development



Positive Youth Development prepares the youth of today to become the effective, empathetic adults of tomorrow. Our research-based youth enrichment programs like teens in governance build youth and adult capacity and partnerships that help both sides grow. 4-H clubs, camps and after-school programs give young people the hands-on experiences they need to develop an understanding of themselves and the world.

4-H | Sarah Feider, 4-H Program Educator

In collaboration with Lakeland University, Stem Day Camp was offered to youth ages 8-14, where youth created, designed, tested and implemented stem activities using Lego creations to learn and engage with all things engineering. (Sarah Feider)

- Lego is one of the largest projects in Sheboygan County 4-H and it is without a club leader. This Day Camp allowed all 4-Hers to engage in quality programming led by a University employee to promote learning and understanding of engineering techniques using Lego building. Collaborating with Paul, from Lakeland University, we worked together to build a lesson plan and implement a day focused around creations using Lego. Advertisements were created by myself and sent out to all 4-H youth that may be interested. 15 youth were in attendance for this one day program. Youth were excited to participate and engaged during the activities. Youth indicated that they were likely to participate in this type of program again, if offered.



An educational day camp for youth, where participants learned about 4-H while engaging in hands-on STEM, nutrition, recreation, and creative arts activities. Through this program, youth strengthened collaboration, leadership, and interpersonal skills while discovering opportunities for continued learning and involvement. (Sarah Feider)

- The SASD Recreational Department reached out to me to do programming for youth in the area of Cooper School. Students need things to do and learn during the summer months to keep them engaged and learning. To address the need for positive youth engagement opportunities during out-of-school time, I planned and facilitated an all-day youth camp that provided hands-on learning, social interaction, and skill-building experiences. Youth participated in a variety of activities, including LEGO challenges, team-building and connection activities, 4-H educational games, cooperative recreation, an obstacle course, watercolor painting, and a nutrition-focused cooking activity. Throughout the day, I engaged participants in experiences designed to build teamwork, communication, problem-solving, creativity, and confidence while introducing them to 4-H and opportunities for continued involvement in youth development programs. Evaluations were handed out at the closing of the program day. Youth described that making the Nutella Wraps were the highlight of the day. They loved doing the obstacle course and found that watercoloring was challenging.

Preparation and planning for youth staff in grades 8-12 who will be counselors, leaders and role models for basecamp in the summer of 2026. (Sarah Feider, Carlea Liermann, Katrina Pionek)

- Basecamp at Upham Woods is 4 days where youth run activities, plan events, and keep youth engaged at camp. Youth staff are given time to



work collaboratively to make decisions and prepare for this event. 4-H Educators prepared for five in person trainings and planning sessions leading up to camp. Included in the sessions is deciding camp themes, camper choice activities, campfires, and many other traditional programs that take part of camp. Also the 4-H educators go through policies, procedures, and emergency situations with the youth counselors and staff. This is an ongoing effort beginning in February and ending in July. Over the course of these five meetings, youth are gaining teamwork skills, building relationships, making decisions based on collaboration from the group as a whole.

Positive Youth Development | *Diana Hammer, Youth Development Educator*

Students reflect on what makes a community a nice place to live and give suggestions for the Town of Wilson's comprehensive plan. (Diana Hammer, Kirtis Orendorff, Sarah Feider)

The Town of Wilson asked Extension to help them engage more residents, especially young people, in their comprehensive planning process. They are curious to know how they'd like the township to look in the future.

Diana contacted several youth groups near the Township about this opportunity. She briefly presented to the Trailblazers and Lima Lights 4-H Clubs, asking if they would like to share opinions with the Town Board. She facilitated art activities with the Sheboygan Area School District Rec Department's summer day camp at Horace Mann Middle School and Wilson Elementary. Students in grades K – 6 designed structures or layouts that they would like to see where they live. Using a map of the Town, she also asked teens in Sheboygan County Juvenile Detention to think about what they'd like to see more of or less of, and where they'd locate it in the town.

As a result:

- **Two 4-H Clubs learned that their opinions are valued by a neighboring township** and agreed to participate in a follow up survey.
- **About 60 K-6 students created models of their ideal community amenities.** These included: a Dragon Zoo, a waterpark where you can swim at night, an aquarium, a space mall (for purchases before you board the rocket).
- **Seven students in juvenile detention thought about what makes a community better or worse for them.** They would like to have a roller coaster, Dave & Busters, skate park, and trampoline park.



Value Added -Sheboygan County Community members actively engage in UW -Madison Extension Regional and Statewide Program offerings. Highlights of these programs are shared in this section of the report.

Two Sheboygan County Health & Human Services staff members, a Boys and Girls Club staff member, and four students on Sheboygan’s Teen Court attended the [Wisconsin Restorative Justice Summit](#), co-organized by Extension this month in Madison. They joined more than 100 from 12 other counties who learned in workshops led by adults and youth about Native American experiences in Wisconsin boarding schools, teen courts, mentoring, and restorative healing efforts.

Health and Well-Being

An Introduction to Qualitative Data Analysis Workshop for Local and Tribal Health Departments and community health partners, where they learn about the purpose, basics, methods, tools and tips to conduct qualitative data analysis to support health needs assessments. This increases community capacity in qualitative data analysis and program evaluation, and community capacity to incorporate community inputs in decision-making in public health. (Location type: Geography Served) Total Reach: 17 community health partners.

- Multiple health departments and partners reached out to express need for qualitative data analysis support. This need was reaffirmed by DHS Public Health Strategists from Division of Public Office of Policy and Practice Alignment. We improved on the content from initial workshop sessions, integrating more practice and group discussion time, as suggested by the evaluation survey. We organized and delivered a 2-hour curriculum and training materials on Qualitative Data Analysis. This includes a instructional guidebook, sample data set, a coding template, and a compilation of resources to support participants.

Jayna Hintz <i>Area Extension Director</i>	Sarah Feider <i>4-H Youth Educator</i>	Vacant <i>Support Staff</i>
Manuel Peña <i>Regional Dairy Educator</i>	Diana Hammer <i>Positive Youth Development Educator</i>	Cassi Worster <i>Marketing Specialist</i>
Kirtis Orendorff <i>Community Development Educator</i>	Jace Purdy <i>Human Development and Relationships Educator</i>	

The University of Wisconsin–Madison Division of Extension provides equal opportunities in employment and programming in compliance with state and federal law.

**VARIANCE REPORT FOR DEPARTMENT -- UW EXTENSION
FOR THE QUARTER ENDING 6/30/2026**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Revenues		
	Public Charges for Services	3,549.20	Extension Programs, such as summer camp, and 4-H Member fees are in process and will continue to be invoiced and accepted.
	Interest and Other Revenues	(3,699.97)	No miscellaneous reimbursements have been received as budgeted
	Expenses		
	Wages & Benefits	22,216.90	We currently are hiring for the vacant full-time Administrative Assistant position.
X	Operating Expenses	11,165.94	When budget planning expenses are divided across the year. Cost will fluctuate and come in higher during some months than others.
	Interdepartmental Charges	26,885.77	Charges were lower than anticipated due to a change in employee benefits from what was budgeted
	Variances Less Than Justification Threshold		
	TOTAL	60,117.84 Positive	