SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building
508 New York Avenue
Sheboygan WI 53081

August 28, 2019 **Called to Order: 3:30 P.M.** **Adjourned: 4:50 P.M.**

MEMBERS PRESENT: William Goehring, Roger Te Stroete, Vernon Koch, Keith Abler, Gerald Jorgensen

MEMBERS ABSENT:

ALSO PRESENT: Adam Payne, Wendy Charnon, Jeremy Fetterer, Laura Henning-Lorenz, Greg Schnell, David Markworth, Stefanie Albrecht, Jim TeBeest, Bob Ziegelbauer, Ed Procek

Chairperson Goehring called the meeting to order. He verified that the meeting notice was posted on August 23, 2019 at 4:45 P.M.

Supervisor Abler moved to approve the minutes of August 21, 2019. Motion seconded by Supervisor Koch. Carried

Correspondence – None

County Administrator Report – County Administrator, Adam Payne updated the committee on the progress of the 2020 budget process and the Customs Facility. He also shared an article about the status of the County from the August 28th edition of the Plymouth Review.

Finance Director Report – Finance Director, Wendy Charnon updated the committee on the progress of the Finance Department's Enterprise Resource Planning (ERP) selection process and the first vendor demo had occurred Tuesday, August 27th.

Building Services Director, Jim Tebeest presented a budget adjustment request to reallocate Health and Human Services (HHS) Exhaust Project funds. Supervisor Te Stroete moved to approve the request. Motion seconded by Supervisor Koch. Motion Carried.

Treasurer, Laura Henning-Lorenz presented as request for consideration of the final list for In Rem No. 45. The consideration to also remove parcels 6, 7, and 8 as well as to note parcel 13 should not be included in the consideration. Supervisor Jorgensen moved to approve the request. Motion seconded by Supervisor Koch. Motion Carried.

The Committee reviewed the 2020 Treasurer budget. Supervisor Abler moved to approve the budget as presented. Motion seconded by Supervisor Koch. Motion Carried

The Committee reviewed the 2020 Transportation Fund budget. Supervisor Koch moved to approve the budget as presented. Motion seconded by Supervisor Te Stroete. Motion Carried

The Committee reviewed the 2020 Highway budget. Supervisor Koch moved to approve the budget as presented. Motion seconded by Supervisor Abler. Motion Carried. It is also the

consensus of the Finance Committee to allow Transportation Director Greg Schnell to begin the ordering process for the trucks included in the 2020 capital outlay request during 2019. Highway Division capital outlay is funded through the Transportation Department operations and approved with the Highway Division budget.

The Committee reviewed the 2020 Airport budget. Supervisor Te Stroete moved to approve the budget as presented and hold the capital outlay request until the September 25, 2019 meeting. Motion seconded by Supervisor Jorgensen. Motion Carried

Auditor/Analyst, Stefanie Albrecht presented the Financial Statements for July.

Finance Director, Wendy Charnon presented the Investment Statements for July.

Vouchers were reviewed. Supervisor Koch moved to approve the expenditures. Motion seconded by Supervisor Te Stroete. Carried

Supervisor Abler requests approval for attendance at the upcoming Executive Committee meeting September 3rd, 2019. Supervisor Koch move to approve the request. Motion seconded by Supervisor Te Stroete. Carried

Supervisor Te Stroete moved to adjourn. Motion seconded by Supervisor Abler. Carried

The next scheduled meeting will be Wednesday, September 11, 2019 at 3:30 p.m.

Vernon Koch
Secretary

Jeremy Fetterer
Recording Secretary