

**SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES
AGING AND DISABILITY ADVISORY COMMITTEE**

To Join the Meeting Dial
PHONE: 1-347-507-7400 PIN: 991 515 308#
Or In-Person At
Sheboygan County Aging & Disability Resource Center
650 Forest Avenue, Sheboygan Falls WI 53085
Room 105

Date: September 9, 2021 Called to Order: 2:00 P.M. Adjournment: 2:40 P.M.

MEMBERS PRESENT: Mary Kay Vincent-Samet, Brian Hoffmann, Gerald DuMonthier, Derek Muench, Carol Zoran, Jane Brill, William Goehring, Lisa Kraus, and Mary Nowacki

MEMBERS ABSENT: Joseph Burgarino, Marie Seger, and Terese Gessler

ALSO PRESENT: Linda Spitzer, Michelle Acevedo, Emily Rendall-Araujo, and Sara Truse

Gerald DuMonthier called the meeting to order at 2:00 p.m.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an email from the County Clerk's office noting that the agenda for the September 9, 2021 meeting was posted on September 2, 2021 at 10:30 a.m. in compliance with the Open Meeting Law.

APPROVAL OF MINUTES – July 8, 2021

Carol Zoran motioned and Mary Nowacki seconded for the approval of the minutes from the July 8, 2021 meeting. Motion carried unanimously.

CORRESPONDENCE

None at this time.

AGING AND DISABILITY RESOURCE CENTER APPEALS AND GRIEVANCES

None at this time.

AGING AND DISABILITY RESOURCE CENTER – UPDATES

Economic Support Co-Location to ADRC

Ms. Acevedo noted Economic Support is currently located at the Job Center on Wilgus Avenue in Sheboygan. This lease expires on June 30, 2022. Economic Support is looking at relocating to the Aging and Disability Resource Center. They would need work space for 12 to 15 staff. This would require some additional remodeling at the Aging and Disability Resource Center. Derek Muench stated there is a possibility of increased bus routes in Sheboygan Falls area to support clients to be able to get to the Aging and Disability Resource Center.

Dementia Care Specialist Funding

Ms. Acevedo mentioned the Governor's 2022 budget awarded Sheboygan County with \$40,000 for a half-time Dementia Care Specialist position. Matt Strittmater, Marie Seger, and Michelle Acevedo are looking into filling the other half of this position with an Information and Assistance Specialist.

Committee Member Terms

Ms. Acevedo stated Joseph Burgarino and Mary Kay Vincent terms have been approved through July 2024. Also, we have a new committee member Lisa Kraus and her term expires July 2024 as well.

Parking Lot Update

Ms. Acevedo noted Todd Richter from Veterans Services is writing a grant for the expansion of the parking lot at the Aging and Disability Resource Center. Sheboygan County owns a parcel of property behind the Aging and Disability Resource Center and City of Sheboygan Falls own the adjacent property which this parcel is for sale at this time. The driveway set-up would have to accommodate easy access for the bus route.

Future Meeting Dates and Times

Ms. Acevedo noted upcoming Aging and Disability Advisory Board meetings will be available to members to attend by phone as well as in person. All members agreed to have both options would be more accommodating. Ms. Nowacki and Mary Kay Vincent noted they have conflicts with the time the meetings are being held. After discussion Ms. Acevedo decided to keep the meeting at the current time.

Other

None at this time.

AGING UNIT UPDATES

Nutrition Program Site

Ms. Spitzer noted currently, curbside meal pickup program is being offered at Sheboygan Falls Dining site since the Congregate Dining program is suspended due to COVID-19. The plan is to permanently close the Congregate Dining program and Curbside Meal pickup program at Sheboygan Falls and to begin offering Congregate Dining 2 days per week at the Howards Grove Dining site. Curbside Meal pickup will be offered at Howards Grove site if COVID-19 is at a high, very high, or extremely high level. To make up for the site closure they would like to develop a restaurant based dining program in the Sheboygan Falls area if possible. Currently, Adell Congregate Dining Program is suspended and Curbside Meal pickup is offered there as well. The plan is to decrease the days of the Congregate Dining program from 5 to 2 days per week. If at a medium COVID risk level. Ms. Spitzer also noted there is a plan to transition from the ADRC-run Home Delivered Meal Program to subcontracting with Fresh Meals on Wheels. Program for the homebound participants. If Fresh Meals On Wheels can offer hot meals then the plan is to complete this transition on January 1, 2022. The number of participants at the Sheboygan Falls and Adell dining sites has decreased significantly. The Plymouth Dining site will be reopening January 1, 2022 if Sheboygan County is at a low-medium risk level for COVID. However, instead of the traditional Congregate Dining program Plymouth would transition to a Restaurant-based dining program. This program would be offered Mondays, Wednesdays, and Fridays from 11 a.m. to 1p.m. rather than Mondays through Fridays. GWAAR approval and HHS County Board approval will be needed before these changes could be made.

Nutrition Program Reopening Plan

Ms. Spitzer stated following the CDC guidelines, WI DHS parameters, and guidance from Sheboygan County Public Health the Congregate Dining program will reopen on November 1, 2021 at the 3 larger sites, Sheboygan, Howards Grove, and Plymouth. Also, if services are successful and risk remains at a low/medium level then congregate dining at Adell will be offered 2 days per week. If COVID risk levels are at a low level, then congregate dining at the smaller sites ran by volunteers will reopen. This would include Cascade, Cedar Grove, and Oostburg. Prior to re-opening staff and volunteers would be required to view some ServSafe COVID-19 precaution videos. Staff and volunteers would have to serve the food and beverages rather than participants serving themselves.

Adult Protective Services

Ms. Spitzer noted they are in the process of interviewing individuals for the full-time Adult Protective Services position. When this position is filled there will be four full-time staff.

Other

Ms. Acevedo mentioned the COVID grant funding was helpful in making the vaccine available to those populations the ADRC serves who are homebound and have ambulatory and transportation barriers. Five apartment complexes responded they would like a clinic in their building. Park Plaza, Rochester Springs, Tamarack, Wassermann and Partners. In total approximately 100 COVID vaccines (first and second doses) were given at the low-income housing units clinics and 50 nursing home residents and staff were vaccinated. The grant expired August 31, 2021.

ADJOURNMENT

Mary Nowacki motioned and Derek Munech seconded to adjourn the meeting at 2:40 p.m. Motion carried.

Patti Schmitt – Recording Secretary