

## SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building  
508 New York Avenue – Room 302  
Sheboygan WI 53081

**September 11, 2023**

**Called to Order: 3:30 PM**

**Adjourned: 4:34 PM**

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Tom Wegner, Members Carl Nonhof and Kathleen Donovan

MEMBERS ABSENT: Secretary Christian Ellis

ALSO PRESENT: **In Person:** Alayne Krause, Dave Loomis, and Steve Hatton

**Remote:** None

Chair Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted September 8, 2023 at 3:30 PM, in compliance with the open meeting law.

A motion to approve the minutes of August 14, 2023 as presented was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

County Administrator Alayne Krause introduced Dave Loomis as the new Human Resources Director.

County Administrator Alayne Krause reviewed the 2<sup>nd</sup> Quarter Variance Reports. No action was taken.

County Administrator Alayne Krause presented the proposed 2024 budget for the Employee Benefits. A motion was made by Supervisor Wegner approving the budget proposal as presented. Supervisor Nonhof seconded the motion. Motion carried.

County Administrator Alayne Krause provided an update on the initial periods for several staff in the department, upcoming meetings for potential new employees, the status of one new benefit offering and the enhancement of another existing benefit offering, and reminded the committee of the All Employee Appreciation Picnic occurring next week.

A motion to approve the vouchers as presented was made by Supervisor Donovan. Supervisor Nonhof seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried with adjournment at 4:34 PM.

\_\_\_\_\_  
Alayne Krause  
Recording Secretary

\_\_\_\_\_  
Christian Ellis  
Secretary