

NOTICE OF MEETING

SHEBOYGAN COUNTY PLANNING, RESOURCES,
AGRICULTURE AND EXTENSION COMMITTEE

September 12, 2023

3:00 PM

UW Extension Office
UW Sheboygan Campus
5 University Drive
Sheboygan, WI
Room 5024

Remote Access:

(312) 626-6799

Meeting ID: 956 6404 0989

Passcode: 856197

<https://zoom.us/j/95664040989?pwd=dGJrYlZ5Tmx2RVcvRDFsdU5Ld0lXZz09>

* AGENDA *

Call Meeting to Order
Certification of Compliance with Open Meeting Law
Approval of August 8, 2023 Minutes
Correspondence

Planning & Conservation

Consideration of Accepting Donation of Property at the Sheboygan Marsh

Consideration of Applying for a WDNR Grant

Other Department Project and Program Management Updates- *This report is a summary of key activities in the Department. No action will be taken resulting from the report unless it is a specific item on the agenda.*

Consideration and Approval of Attendance at Other Meetings/Functions
Travel Report and Report of Meetings and Functions Attended by Committee Members
Review and Approve Vouchers
Adjournment

Next scheduled meetings - September 26, 2023 at 3:00 PM (UW-Extension Focus)
- October 10, 2023 at 3:00 PM (Planning & Conservation Focus)

Prepared by:
Megan Nasgovitz, Recording Secretary
(920) 459-1370

Approved by:
Keith Abler, Chairperson
(920) 207-9351

NOTE: The Committee welcomes all visitors to listen & observe, but only Committee members & those invited to speak will be permitted to do so, except for the Public Hearing portion of this meeting where any interested person can speak. Person with disabilities needing assistance to attend or participate should contact the County Planning & Conservation Department at 920/459-1370 prior to the meeting so that accommodations may be arranged.

NOTE: A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

**SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE & EXTENSION
COMMITTEE MINUTES**

Sheboygan County UW-Extension Office
5 University Drive
Sheboygan, WI
Room 5024
and
Remote

August 8, 2023

Called to Order: 3:00 PM

Adjourned: 4:01 PM

MEMBERS PRESENT: Chairman Keith Abler, Supervisor John Nelson, Supervisor Rebecca Clarke, Supervisor Paul Gruber, Supervisor Henry Nelson, Ag Community Member Stan Lammers

MEMBERS ABSENT: N/A

OTHERS PRESENT: Jacob Verhelst (Finance), Brenda Hanson (Finance), Tammy Zorn (UW-Extension), Jayna Hintz (UW-Extension), Cindy Sarkady (UW-Extension), Megan Nasgovitz (Planning & Conservation), Tyler Betry (Planning & Conservation), and Ellen Schleicher (Register of Deeds)

Chairperson Abler called the meeting to order at 3:00 PM and verified the meeting notice had been posted on August 4, 2023 at 9:00 AM and the meeting complied with the Wisconsin Open Meeting Law.

Mr. Lammers motioned to approve the minutes from the June 13, 2023 committee meeting. Motion seconded by Supervisor Henry Nelson. Motion carried with no opposition.

Correspondence: None

UW-Extension-

Consideration of 2024 Proposed Budget. Ms. Hintz presented the budget and took questions for UW-Extension. Supervisor Henry Nelson motioned to approve the budget. Motion seconded by Supervisor Gruber. Motion carried with no opposition.

Consideration of 2nd Quarter Variance. Ms. Hintz took questions on the variance. Supervisor John Nelson motioned to approve the budget. Motion seconded by Supervisor Clarke. Motion carried with no opposition.

Register of Deeds-

Consideration of 2024 Proposed Budget. Ms. Schleicher presented the budget and took questions for Register of Deeds. Mr. Lammers motioned to approve the budget. Motion seconded by Supervisor Gruber. Motion carried with no opposition.

Consideration of 2nd Quarter Variance. Ms. Schleicher presented the variance for Register of Deeds. Supervisor Henry Nelson motioned to approve the variance. Motion seconded by Supervisor John Nelson. Motion carried with no opposition.

Consideration of the Proposed Increase for Laredo Customers. Ms. Schleicher proposed a 16% increase for Laredo customers due to an increase in cost effective January 1, 2024. Supervisor Gruber motioned to approve the increase. Motion seconded by Supervisor Clarke. Motion carried with no opposition.

Planning & Conservation-

Consideration of 2024 Proposed Budget. Mr. Betry presented the budget and took questions for Planning and Conservation. Supervisor John Nelson motioned to approve the budget. Motion seconded by Supervisor Henry Nelson. Motion carried with no opposition.

Other Department Project and Program Management Updates. None.

Consideration and Approval of Attendance at Other Meetings/Functions. None.

Travel Report and Report of Meetings and Functions Attended. Superior Clarke reported on her attendance at the WCA Steering Committee.

Review and Approve Vouchers. Mr. Lammers motioned and Supervisor Gruber seconded to approve the vouchers. Motion carried with no opposition.

Supervisor John Nelson motioned to adjourn the meeting. Supervisor Clarke seconded the motion. Motion carried with no opposition. Meeting adjourned at 4:01 PM.

Next meeting (Extension Focus) is scheduled for August 22, 2023 at 3:00 PM.

Next meeting (Planning & Conservation Focus) is scheduled for September 12, 2023 at 3:00 PM.

Aaron Brault
Recording Secretary

John Nelson
Committee Secretary

1 **SHEBOYGAN COUNTY RESOLUTION NO. _____ (2023/24)**

2
3 **Re: Accepting Donation of Property to be Added to Sheboygan County**
4 **Broughton Marsh**

5
6
7 **WHEREAS**, the Sheboygan County Broughton Marsh (the “Marsh”) is the largest restored
8 wetland complex in the Lake Michigan and Lake Superior Basins of Wisconsin;

9
10 **WHEREAS**, wetlands are imperative to a healthy ecosystem as they improve water quality by
11 filtering out pollutants, provide flood abatement thereby decreasing harmful erosion and property damage,
12 provide some of the most diverse habitats on Earth, and therefore, also provide great recreational
13 opportunities;

14
15 **WHEREAS**, a generous donor has offered approximately ten acres of land within the Marsh
16 vicinity for purposes of expanding the Marsh; and

17
18 **WHEREAS**, Sheboygan County Planning and Conservation Department staff and the Planning,
19 Resources, Agriculture, and Extension Committee have reviewed the proposed donation and find it's
20 acceptance is in the best interest of the County, its inhabitants and visitors.

21
22 **NOW, THEREFORE, BE IT RESOLVED**, the Sheboygan County Board accepts with gratitude
23 the donation of ten acres of land from Alice Walter, to be added to the Sheboygan County Broughton
24 Marsh.

25
26 **NOW, THEREFORE, BE IT FURTHER RESOLVED**, The Sheboygan County Administrator and
27 Planning and Conservation Director are authorized to sign such documents, and pay such administrative
28 costs within the budgeted appropriation units to complete acceptance of the donation.

29
30
31 Respectfully submitted this 19th day of September, 2023.

32
33
34 **PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE***

35
36
37
38 _____
39 Keith Abler, Chairperson

40
41 _____
42 John Nelson, Secretary

43
44 _____
45 Henry Nelson

46
47 Opposed to Introduction:

SHEBOYGAN COUNTY RESOLUTION NO. _____ (2023/24)

Re: **Authorizing Application for Department of Natural Resources Surface Water Grant**

WHEREAS, the Sheboygan County Planning & Conservation Department is interested in obtaining a grant from the Wisconsin Department of Natural Resources (WDNR) for the purpose of the annual Clean Boats Clean Waters Program and/or Lake Monitoring and Protection Network Grants;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application;

WHEREAS, a grant agreement is requested to carry out the project; and

NOW, THEREFORE, BE IT RESOLVED, that the Sheboygan County Planning & Conservation Department will meet the obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Planning & Conservation Director to submit and sign the grant application, enter into a grant agreement with the WDNR, submit necessary reports, and submit appropriate reimbursement requests to the WDNR, and to sign and submit other required documentation.

BE IT FURTHER RESOLVED, that the Sheboygan County Planning & Conservation Department will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the agreement.

Respectfully submitted this 19th day of September, 2023.

PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE*

Keith Abler, Chairperson

Rebecca Clarke, Vice-Chairperson

John Nelson, Secretary

Paul A. Gruber

Henry Nelson

Opposed to Introduction:

*County Board members signing only