

NOTICE OF MEETING

SHEBOYGAN COUNTY BOARD OF ADJUSTMENT

Wednesday, September 17, 2025

1:00 PM

Administration Building
508 New York Avenue
3rd Floor, Conference Room 302
Sheboygan, WI

AGENDA

Call to Order

Roll Call

Seating of Alternates

Certification of Compliance with Open Meeting Law

Public Input and Comments on Non-Agenda Items

Approval of Minutes of the August 20, 2025 Board of Adjustment Meeting

Public Hearing and Action on the following items:

Erik & Kristen Lampe (Case No. V-25-01-F) application for a variance to the 100-foot setback from the Lake Michigan bluff to allow for the construction of a home addition approximately sixty eight (68') feet from the top of the bluff, said project failing to meet the requirements of Section 72.15 of the *Sheboygan County Shoreland Ordinance* **Onsite of the subject property (703 Birch Tree Rd, Town of Sheboygan) to occur on Wednesday, September 17, 2025 at 12:00 Noon.**

Adjournment

Prepared by: Sharon Harvey, Recording Secretary

Approved by: Ed Harvey, Chairperson

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting. Persons with disabilities needing assistance to attend or participate are asked to notify the County Planning & Conservation Office, 920-459-1370, prior to the meeting so that accommodations may be arranged.

Posted on 9/12/2025 at 10:00 AM

BOARD OF ADJUSTMENT MINUTES

Sheboygan County Administration Building
508 New York Avenue
Sheboygan, WI

August 20, 2025

Called to Order: 1:07 PM

Adjourned: 1:32 PM

MEMBERS PRESENT: Charles Born, Pete Scheuerman, BJ Rendeers, Sarah DeZwarte

MEMBERS ABSENT: Ed Harvey, Ken Sonntag, Marjean Pountain

OTHERS PRESENT: Corporation Counsel Crystal Fieber, Kathryn Fabian (Planning & Conservation), Sharon Harvey (BOA Recording Secretary), Megan Nasgovitz (Planning & Conservation)

Mr. Scheuerman called the meeting to order.

Ms. Harvey reported that the meeting notice was posted on August 14th, 2025 at 10:00 AM in compliance with the open meeting law.

There were no public comments regarding non-agenda items.

Mr. Scheuerman made a motion to approve the minutes from the August 21st, 2024 Board of Adjustment meeting. Ms. DeZwarte seconded the motion. Motion carried with no opposition.

Consideration of procedure and application changes. Ms. Fieber and Ms. Fabian led the board through the proposed changes to the BOA Procedure documents and the application process. Mr. Rendeers motioned to approve the procedure and application changes. Motion seconded by Mr. Born. Motion carries with no opposition.

Election of Officers.

Mr. Scheuerman requested nominations for Chairperson. Mr. Scheuerman made a motion to nominate Ed Harvey for Chairperson. Motion seconded by Mr. Rendeers. Motion carried. Ed Harvey was elected Chairperson for the next year.

Mr. Scheuerman requested nominations for Vice-Chairperson. Mr. Born made a motion to nominate Pete Scheuerman for Vice-Chairperson. Motion seconded by Mr. Rendeers. Motion carried. Pete Scheuerman was elected Vice-Chairperson for the next year.

Mr. Scheuerman requested nominations for Secretary. Mr. Scheuerman made a motion to nominate Ken Sonntag for Secretary. Motion seconded by Mr. Rendeers. Motion carried. Ken Sonntag was elected Secretary for the next year.

Approval of 2023-2024 Calendar. Mr. Rendeers motioned to approve the 2025-2026 Calendar. Motion seconded by Ms. DeZwarte. Motion carries with no opposition.

Mr. Born made a motion to adjourn. Motion seconded by Mr. Rendeers. Motion carried with no opposition.

Pete Scheuerman, Vice-Chairman

Sharon Harvey, Recording Secretary